FAQ

Here are some of the most commonly asked questions posed by family members:

1. Where is the Career Services office located and when is it open?
2. What services can you offer my student?
3. When should my student get involved with your office?
4. My student is having trouble choosing a major or career direction. Can your office help?
5. How can my student find out about internships? What is the Internship Program?
6. Are there funding opportunities for internships through your office? [1]
7. Can you help my student find a full time job?
8. Where do Pace students and alumni work?
9. My student already graduated. Can she/he still use your services?

Where is the Career Services office located and when is it open?

Our offices, on the NYC and Westchester campuses, are open year round. [2] Look up your local Career Services office to get the exact hours of operation and location.

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What services can you offer my student?

Our department provides services to undergraduate and graduate students and alumni. Almost all the services at Career Services are free. Consider also that alumni have lifetime access to our office, it's easy to see how Career Services is one of the most cost effective benefits to your investment in your student's education. We provide an assortment of services (see below.) Click here for more information on our services. [4]

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Excellent Customer Service

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When should my student get involved with your office?

Pace students are welcome to come to our office at any time. We strongly recommend that students make an appointment with a counselor and start attending workshops during their first or second semesters. This will allow them to obtain advisement about their academic and career goals while preparing them to begin applying for internships. The earlier a student comes to our office, the more options will be available. Many undergraduate...
students first encounter our office in their University 101 class when Career Services’ staff stop by in the fall as guest speakers. Career Services has developed a Career Action Plan. You and your student can use it as a guide to maximize his or her chances of career success.

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My student is having trouble choosing a major or career direction. Can your office help?

Our counselors can assist students in helping them make an informed decision about selecting a major or defining career goals. Through career counseling, assessment testing, and linkages to various departments throughout the university, you can be confident that your student will make a choice based on objective information and an understanding of what he or she is most interested in pursuing. Another great way to explore a prospective career or major is do an internship. We even provide guidance on graduate school! Here's a sample of how we can help.

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How can my student find out about internships? What is the Career Services Program?

- **First, stop by our one of offices to learn about Career Services.** Pace's Career Services program is dedicated to enhancing the academic experience by providing students with the opportunity to apply classroom learning in a pre-professional work environment. Students in all majors can explore careers by working part-time, full-time for a semester, or during the summer in paid internships. Pace's program is one of the largest programs among senior colleges and graduate schools in the country and is the leading university program in the New York metropolitan area. In the last twelve months, more than 500 employers in the tri-state area sponsored Pace students in over 1,450 internships, practica, and fieldwork experiences. Over 25,000 Pace students have benefited from Career Services since its inception more than 25 years ago.

- **Second, pay attention to announcements our office make throughout the semester via e-mail blasts, electronic newsletters, and by subscribing to our Facebook page (in Facebook lingo, we call this becoming a fan or liking us.)

- **Third, make sure to gain access to our password protected portal:** Pace eRecruiting.

In addition, many faculty members and academic departments maintain professional relationships with employers and share internship opportunities with students. Make sure your student doesn't overlook connecting with his or her academic department and professors. They can be an excellent source of opportunities and professional guidance. Here at Career Services, we believe in a holistic team approach. Our main concern isn't who get's the credit for the placement, but instead that a Pace student is placed at an internship that will benefit him or her professionally.

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Are there funding opportunities for internships through your office?

Through the generous donations of three donor families, each year a select number of Pace students may be sponsored in unpaid summer internships with one of several nonprofit organizations that promote social entrepreneurship, environmental activism, or community service. The goal of these funded internships is to encourage exploration of careers with nonprofits while making a significant contribution to the organization in addition to gaining valuable pre-professional experience. Currently, the available funded internships are:
The Gabel Internship Award Fund
The Helene & Grant Wilson Internship Fund
The Pforzheimer Pace Corps Fund

Visit our page devoted to this topic [1] for more information or to learn how to apply.

Can you help my student find a full time job?

Yes! We have various services and programs that are geared to assisting in the full-time job search such as:

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<td>Campus Recruiting Program</td>
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However, we strongly recommend that students begin exploring full-time opportunities at least two semesters before their intended graduation date. Why so early? Employers are coming much earlier to interview on campus. Depending on one's major, a candidate may need the extra time to begin networking and looking at what type of organizations he or she would like to work at. Many of our students are extended job offers as a result of a summer internship. Our research has shown that many employers will continue to using internships as a pipeline for future talent. So, encourage your student to start applying to internships BEFORE his or her Junior year.

Where do Pace students and alumni work?

Our students and alumni work in a variety of settings including national, multinational, regional and local companies, schools, and medical facilities. From interns to C-level executives, our students and alumni are employed across the country in a multitude of industries and roles. For more detailed information on where our students have been employed, review our annual report [16].

My student already graduated. Can she/he still use your services?

Absolutely! All Pace alumni have lifetime access to Career Services. We can assist someone regardless if they graduated last month or thirty years ago. For additional information about the services offered to alumni, click here. [17]

Source URL: http://www.pace.edu/career-services/faq-0

Links:
[1] http://#FundingOpportunities