FINANCE AND INVESTMENTS

Education Example

Pace University, Lubin School of Business
B.B.A. in Finance
GPA: 3.0

New York, NY

Summary

Those in the field of finance and investments provide guidance to businesses and individuals making investment and other monetary decisions. The main branches of the finance and investment industry are Corporate and Public Finance; Banking; Investment Banking; Insurance; Real Estate; Personal Financial Advising; and Money Management. Much of the work in this field is fast-paced, deal-oriented, and high-stakes, although there are finance and investment career options that can be lower key, i.e. Payroll Coordinators, Credit Counselors, etc. If you are at ease with numbers and analysis, have a tolerance for risk, and don’t mind putting your personal life on hold for the sake of your job, then a career in finance and investments may be a great choice for you.

Selected Occupational Opportunities

- Actuary
- Appraiser
- Audit Manager
- Bank Manager
- Bank Representative
- Bookkeeper
- Branch Manager
- Budget Analyst
- Business Analyst
- Business Manager
- Chief Executive Officer
- Chief Financial Officer
- Claim Financial Officer
- Commodities Trader
- Controller
- Credit Counselor
- Credit/Loan Officer
- Estimator
- External Auditor
- Finance Writer
- Financial Analyst
- Financial Consultant
- Financial Economist
- Financial Planner
- Foreign Exchange Trader
- Industrial/Institutional Buyer
- Insurance Agent/Broker
- International Trade Specialist
- Investment Banker
- Investment Researcher
- Investor Relations
- Management Accountant
- Market Research Analyst
- Mergers/Acquisitions Manager
- Mutual Fund Manager
- Mutual Fund Trader
- Payroll Administrator
- Portfolio Analyst
- Property Manager
- Rate Analyst
- Real Estate Developer
- Sales Analyst
- Securities Analyst
- Securities Broker
- Stockbroker
- System Analyst
- Treasury Specialist
- Trust Analyst

Skills and Abilities

Strong ability to organize, analyze, and interpret data • Good logic skills • Ability to synthesize information from various sources • Superior quantitative skills and computer proficiency • Able to manage stress well • Solid communication skills • Initiative and self-motivation • Strong ability to evaluate tradeoffs between profits and risks

Job Outlook

Although jobs in the finance and investment industry are expected to grow faster than in most other industries,
competition for entry-level positions is intense. You can help make yourself more marketable through internships in the field, taking on leadership positions on campus and in your community, keeping current with trade literature i.e. The Wall Street Journal, and becoming literate in industry-specific technology. An MBA or other field-related graduate degree is usually required to advance past entry-level positions in most companies. Companies will sometimes fund some or all of an employee’s graduate education.

**Resources & References**

Certified Financial Planner Board of Standards ([http://www.cfp.net/](http://www.cfp.net/))
Insurance Information Institute ([http://www.iii.org/](http://www.iii.org/))
Real Estate Licensing Info ([http://www.realestateexpress.com/general/about.asp](http://www.realestateexpress.com/general/about.asp))

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