

## Administration\Faculty Participation



Office of the Provost and Executive  
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Dear Colleagues,

I hope that the Spring semester is off to a great start. It may seem early to be writing to you about 2008 Commencement, but we have begun planning to ensure that graduation is a success.

As you know, Commencement is a special day for Pace students and their families. It celebrates the intellectual and personal mentoring you have dedicated to our students, and marks the point when we send them out into the world. I am proud to be a part of this community celebration, and I hope that you will be available to attend Commencement in May.

### Westchester Commencement Ceremonies

**Westchester Graduate Ceremony – Sunday, May 18, 2008 – 2:30 p.m.** in the Ann and Alfred Goldstein Health, Fitness, and Recreation Center in Pleasantville.

**Westchester Undergraduate Ceremony – Monday, May 19, 2008 – 11:00 a.m.** in the Ann and Alfred Goldstein Health, Fitness, and Recreation Center in Pleasantville.

**NOTE: Stage seating is limited for our Westchester ceremonies. Seating will be on a first-come, first-served basis.**

### New York Commencement Ceremonies

**Wednesday, May 21, 2008 at Radio City Music Hall as follows:**

**10:30 a.m. Undergraduate ceremony**

**4:00 p.m. Graduate ceremony**

The commencement response and cap and gown order form is online.

[Click here to complete the online Commencement Response Form.](#) [1] When completing the form, if you elect to order academic attire, follow the link to the Herff Jones website to place your order. The form as well as your cap and gown order must be placed by **Friday, March 14, 2008**. Please note that if you have your own cap and gown, you still **must respond regarding your attendance by March 14**.

Please note that if you miss the **March 14** deadline date, you will incur the full cost of the cap and gown rental fees because of the extra cost to the University for late orders (\$60). Please take the time to place your order now.

I hope you make every effort to attend Commencement and related activities this year. Pace is now in its second century, and our faculty and academic strength are the centerpiece of its mission. Whether you join us at Radio City Music Hall or on the Westchester campus in Pleasantville, your presence will have real meaning for our students, their families, and the entire Pace community.

Thank you in advance for your response before March 14.

Sincerely,

Geoffrey L. Brackett, DPhil (Oxon.)  
Provost and Executive Vice President  
for Academic Affairs

**Links:**

[1] <http://appsrv.pace.edu/specialevents/commencement.cfm>