New York Undergraduate 2011

New York City
Undergraduate Commencement Guide 2011

Sunday, May 22, 2011
10:30 a.m.
Avery Fisher Hall, Lincoln Center
New York, NY

CONGRATULATIONS FROM THE INTERIM PROVOST

Dear Members of the Class of 2011

Congratulations on your upcoming graduation! Your hard work has paid off as you prepare to join a distinguished group of individuals—nearly 130,000 Pace alumni worldwide—and we want to help make sure your celebration is unforgettable.

This year, we bring new life to our classic Commencement, in a classic space for the New York City ceremonies—the iconic Avery Fisher Hall, Lincoln Center's most prestigious venue located a block from Central Park. LCD screens at all ceremonies in NYC and Westchester, video montages of your Pace experience, an overflow viewing area at the Damrosch, Lincoln Center, simulcasting in real-time in an air-conditioned tent. Damrosch Park is right behind Avery Fisher Hall, Lincoln Center. , and other festive ingredients will help make your day a memorable one. Commencement 2011 will be simulcast in real-time on a large screen

Throughout your time at Pace, we have sought to provide you with the foundation you need to meet the challenges and opportunities ahead. We want you to know that that support continues, even after you leave, with additional opportunities through our schools, our Office of Adult and Continuing Education, our Career Services, and Alumni Relations.

We have prepared this guide, which includes important information about events and deadlines leading up to your Commencement ceremony. Please read through for information about academic attire, tickets, webcasting, and more.

My very best wishes to you for a happy and productive semester, and I look forward to seeing you all in your caps and gowns in May!

Sincerely,

Harriet R. Feldman, PhD, RN, FAAN
Interim Provost and Executive Vice President for Academic Affairs

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Please read all the enclosed materials carefully. This pamphlet will guide you through the steps leading to Commencement. If you require more information, please feel free to contact your student commencement coordinator:

New York City Campus
Jonelle Waldropt

Student Development and
Campus Activities–New York City
41 Park Row, 8th floor
(212) 346-1590
jwaldropt@pace.edu [1]

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TIME AND LOCATION

Commencement for New York undergraduate candidates is scheduled for **Sunday, May 22, 2011** at **Avery Fisher Hall, Lincoln Center, 10 Lincoln Center Plaza** (Columbus Avenue and 65th Street) in New York City. The ceremony will begin at **10:30 a.m.** Graduates must report for robing and formation of the processional line by **9:30 a.m.**

GRADUATION ELIGIBILITY

Students who expect to receive degrees in January, May, or September 2011 are welcome to participate in the May 2011 ceremony. Students in five-year programs are welcome to participate as undergraduate candidates at the May 2011 undergraduate ceremony.

REGISTRATION FOR 2011 GRADUATION IS CLOSED.

INTERNATIONAL STUDENTS

If you need a letter from the University to verify your graduation date so that you may invite family from abroad, please contact the Office of Student Assistance no later than early **March 2011**. Please see the Invitation Letter for Commencement. [2]

Graduates with F-1 student visa status planning to stay in the United States for post-completion Optional Practical Training should contact Mira Krasnov, assistant director of international students and scholars, at (212) 346-1368 in New York City or Cindy Cullen at the International Students and Scholars Office at (914) 773-3425 in Westchester.

ACADEMIC ATTIRE

Academic attire consisting of a cap, gown, and hood will be distributed to all graduates participating in the ceremony (see Distribution Dates and Location). Only those graduates participating in academic attire will receive guest admission tickets. Student will be able to keep their tassel. Black tassel for undergraduate candidates and gold for graduate candidates. Student will be able to order special tassel with the year or the Pace seal at an addition cost.

You can order your academic attire online at:www.herffjones.com/college/pace [3]. Your rental fee for the academic attire can range from $55 to $95, depending on your degree.**You must order your academic attire by March 16.** The online Herff Jones site will close at midnight on March 16. If you do not order online prior to March 16, you must contact your student Commencement coordinator no later than the final distribution date. Only cash payments will be accepted after the deadline. No refunds will be given after April 25, 2011.

Note: We will order a small number of extra gowns that will be made available on the distribution dates. Once we have depleted the supply of extra gowns, we will not be able to fill additional orders. Size and hood colors cannot be guaranteed. We recommend that you order your gown prior to the March 16 deadline to ensure that you have the correct size.

Graduates will rent their gowns and return the gowns immediately after the Commencement ceremony. Herff Jones will be available in the lobby at Avery Fisher Hall, Lincoln Center for all returns.

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Commencement is going Green and traditional. With the 2011 commencement Pace will be going back to traditional black gowns and also improving our efforts toward sustainability. The traditional color of gowns at commencement has historically been black. Pace had black gowns up until our celebration of 100 years. In order to honor the institution and the special occasion, blue gowns were chosen. After receiving feedback from students who prefer the black and now that Pace is on its way into the next 100 years, it's time to go back to black to recognize the time honored traditions of a university commencement.

In addition to the color change, the quality of the gowns is improved with an embroider Pace University seal. In an effort to increase sustainability, Pace graduates will now be renting their gowns and not purchasing them. Through a recommendation and support from the GreenPace Committee, we were able to work with Herff Jones, our commencement regalia supplier, to find a higher quality and nicer gown that students would rent in an effort to go Green at commencement.

Through the assistance of GreenPace, http://www.pace.edu/sustainability/ [4], we have tried to make even the details of commencement sustainable. Please join us in the *Graduation Pledge of Social and Environmental Responsibility* at Pace University. We know reducing landfills filled with graduation gowns by reusing them and printing programs on recycled paper with soy ink is the just the beginning. We encourage you at cap and gown distribution to join your fellow Pace graduates and alumni since 2009 in the *Graduation Pledge of Social and Environmental Responsibility. Learn more at:* www.pace.edu/greenpledge [5]Academic attire consisting of a cap, gown, and hood will be distributed to all graduates participating in the ceremony (see Distribution Dates and Location). Only those graduates participating in academic attire will receive guest admission tickets.

ALL EXTRA GOWNS HAVE BEEN DISTRIBUTED FOR 2011 GRADUATION.

DISTRIBUTION DATES AND LOCATIONS

Caps, gowns, and tickets will be distributed in the Gymnasium of One Pace Plaza on the New York City Campus on the following dates:

Wednesday	April 27	12:00 p.m.-7:00 p.m.
Thursday	April 28	3:00 p.m.-9:00 p.m.

TICKETS

Graduates who sign up for commencement and to rent their cap and gown by the March 16 deadline are guaranteed:

- Two tickets for the ceremonies at Avery Fisher Hall, Lincoln Center
- Two tickets for viewing at Damrosch Park if requested
- An opportunity to receive up to two more tickets for Avery Fisher Hall, Lincoln Center in a lottery of remaining tickets
- An opportunity to receive additional tickets for Damrosch Park in a lottery of remaining tickets

Graduates who sign up for commencement and to rent their cap and gown after the March 16 deadline are guaranteed:

- Two tickets for the viewing at Damrosch Park. **Late registrants are not guaranteed tickets to Avery Fisher Hall, Lincoln Center.**
- An opportunity to receive additional tickets for Damrosch Park in a lottery of remaining tickets
- The opportunity to get up to two tickets to the ceremonies at Avery Fisher Hall, Lincoln Center, in a lottery if there are tickets remaining after all requests have been filled for additional tickets by graduates who registered before the deadline.

If a graduate is unable to pick up tickets on the distribution dates (see Distribution Dates and Locations) that a family member or a friend pick them up. A Pace ID and a letter of authorization signed by the graduate are required to pick up tickets. **Tickets must be picked up by the final distribution date; otherwise, they will be forfeited.**

WEBCASTING

Commencement 2011 will be simulcast in real-time on a large screen in an air-conditioned tent at Damrosch Park which is part of the Lincoln Center complex. Damrosch Park is right behind Avery Fisher Hall, Lincoln Center. Those viewing the ceremonies at Damrosch Park will get an excellent close-up view of each graduate as they cross the stage to receive their diploma. The webcast can also be viewed live: **2011 Commencements at Avery Fisher Hall LIVE on Sunday May 22, 2011:New York Undergraduate beginning at 10:30am** [6]

PERSONALIZED ANNOUNCEMENTS

Graduates who would like personalized announcements may order them from Herff Jones at: www.herffjones.com/college/pace [3].

DIPLOMAS

Graduates who have completed all academic requirements and have no outstanding University holds (such as Collections, Financial Aid, Health Care Unit, Library, and/or Student Accounts) will have their diplomas mailed to them beginning Monday, June 27, 2011.

PHOTOGRAPHY

A professional photographer will take individual pictures of each graduate during the Commencement ceremony. Proofs will be mailed to you with an order form and pricing information.

STUDENT SPEAKER AND SINGER

A student speaker will be chosen from the undergraduate candidates who apply for this honor. Speeches run approximately three to four minutes in length (400 to 750 words). If you are interested in applying to be the commencement speaker, please contact Mary Stambaugh in the Communication Studies Department at (212) 346-1510 by **Friday, March 4**.

If you are interested in auditioning to sing the National Anthem at commencement, please submit an audiotape of your rendition to the Office of the Dean for Students by **Friday, March 4, 2011.** You can contact the office at (212) 346-1306.

SPECIAL ASSISTANCE

If you or any of your guests are disabled and will need special accommodations before, during, or after the ceremony, please notify your student commencement coordinator at jwaldropt@pace.edu [1] prior to cap and gown distribution.

ALCOHOL POLICY

It is a violation of University policy for anyone to possess or consume any alcoholic beverage during any part of the Commencement program. It is also the policy of Avery Fisher Hall, Lincoln Center that alcoholic beverages of any kind are not allowed in the facility. Any violation of this policy may disqualify a graduate from participation in the Commencement program.

CEREMONY REMINDER

Out of respect for our graduating students, guests, and Commencement speakers, all graduates are required to stay for the entire ceremony. The ceremony should not exceed three hours. Please plan accordingly.

FURTHER INFORMATION

A postcard will be sent to you in April reminding you of the cap and gown distribution dates. Tickets and instructions for the ceremony will be given to you at cap and gown distribution.
If you need further information regarding Commencement, please contact your student Commencement coordinator at jwaldropt@pace.edu [1] or visit www.pace.edu/commencement [2].

GRADUATION PLEDGE OF SOCIAL AND ENVIRONMENTAL RESPONSIBILITY

2011 is the third year all graduating students will have the opportunity to take part in the Graduation Pledge of Social and Environmental Responsibility at Pace University. Individuals wearing the commemorative pin at Commencement will have voluntarily pledged to make a commitment to be socially and environmentally aware of the decisions and choices they make in their lives. The Pledge reads, "*I pledge to explore and take into account the social and environmental consequences of the choices I make in my daily life as well as in any job I consider. I will try to improve these aspects at home and with any organization for which I work*."
Students who pledge take part in a global effort to actively pursue solutions for a sustainable world—meeting the needs of today without compromising the needs of the future. Administrators, faculty, and staff wearing the pin also will have taken the pledge in support of its principles. Visit the Graduation Pledge table at any cap and gown distribution location for more details or visit: www.pace.edu/greenpledge [5].

Source URL: http://www.pace.edu/commencement/new-york-undergraduate-2011

Links:
[1] mailto:jwaldropt@pace.edu
[2] http://www.pace.edu/commencement
[3] http://www.herffjones.com/college/pace
[4] http://www.pace.edu/sustainability/
[5] http://www.pace.edu/greenpledge
[6] http://realserv.pace.edu/liveplv