

Checklist

2012 Commencement Checklist



Here is a checklist of the major milestones in planning your graduation from Pace University. Not every milestone will apply to you, but you can learn more by clicking on the items below.

Milestone:	Deadline:
<input type="checkbox"/> Visit the Herff Jones website to ORDER your ^[2] : <ul style="list-style-type: none"> <input type="checkbox"/> cap and gown (to RSVP for commencement & receive tickets) <input type="checkbox"/> graduation invitations or announcements <input type="checkbox"/> Yearbook (order by April 25th) <input type="checkbox"/> Pace ring <input type="checkbox"/> senior portrait (deadline is past) 	March 9, 2012
<input type="checkbox"/> Review your permanent and local addresses through myPace Portal ^[3] to be sure they are accurate. So you can get your DIPLOMA!	March 15, 2012
<input type="checkbox"/> Check out your Commencement Guide ^[4] and download it ^[4] !	March
<input type="checkbox"/> Register for your Alumni Card ^[5] with the Alumni Affairs Office. Learn about this and other alumni ^[5] benefits and resources.	March
<input type="checkbox"/> Make your senior class gift ^[6]	March-May
<input type="checkbox"/> Declare your degree candidacy - College Honors: <ul style="list-style-type: none"> <input type="checkbox"/> Students interested in obtaining their Latin Honors medallion should contact their school based adviser 	March
<input type="checkbox"/> National Survey of Student Engagement ^[7] (NSSE) survey ^[8]	March-May
<input type="checkbox"/> Your department/school awards ceremony (RSVP)	April
<input type="checkbox"/> Pick-up your tickets, cap, gown, and all other attire for Commencement	April & May
<input type="checkbox"/> Sign the 2012 Graduation Pledge ^[9] of Social and Environmental Responsibility	Feb-May
<input type="checkbox"/> Set a place to meet your family following University Commencement (the ceremony takes approximately 2.5 hours).	May
<input type="checkbox"/> Attend 2012 Pace University Commencement: <ul style="list-style-type: none"> <input type="checkbox"/> Friday, May 11, 2012 – Pleasantville Undergraduate Ceremony ^[10] – Goldstein Gym; <input type="checkbox"/> Wednesday, May 16, 2012 – NY Undergraduate ^[11] and Graduate Level ^[12] ceremonies - Radio City Music Hall; 	May 11 May 16

Do not forget! [Apply for graduation](#) ^[13] to determine if you are eligible to participate in Commencement 2012

If you do not apply for graduation by March 15th your name will not be in the Commencement 2012 program.

Source URL: <http://www.pace.edu/commencement/checklist>

Links:

- [1] <http://www.pace.edu/commencement/sites/pace.edu.commencement/files/files/Commencement%20-%20Checklist%20-%202011-11-02.pdf>
- [2] <http://www.herffjones.com/college/pace>
- [3] <https://portal8.pace.edu/cp/home/displaylogin>
- [4] <http://www.pace.edu/commencement/commencement-guides>
- [5] <http://www.pace.edu/alumni-and-friends/alumni-benefits-and-services/pace-alumni-photo-id-card/>
- [6] <http://www.pace.edu/seniorcampaign>
- [7] [http:// https://www.nssesurvey.org/login.cfm](http://https://www.nssesurvey.org/login.cfm)
- [8] <https://www.nssesurvey.org/login.cfm>
- [9] <http://www.pace.edu/greenpledge>
- [10] http://www.pace.edu/commencement/sites/pace.edu.commencement/files/files/10785-PLV_Commerce_Guide.pdf
- [11] http://www.pace.edu/commencement/sites/pace.edu.commencement/files/files/10785NYC_Commerce_Guide_REV1.pdf
- [12] http://www.pace.edu/commencement/sites/pace.edu.commencement/files/files/10785_Grad_Commerce_Guide_REV1.pdf
- [13] <http://www.pace.edu/commencement/../../../../office-student-assistance/applying-graduation>