

The Pace Advantage:

Superior professional education combined with two strategic New York locations and robust financial aid.

PACE
UNIVERSITY

Work toward greatness.

Undergraduate Application
2008-2009

www.pace.edu/apply

INTERVIEWS, CAMPUS VISITS, AND OPEN HOUSE

We encourage you to meet with an admission counselor and to schedule a campus tour. You may do so by visiting www.pace.edu/explore. We hold Open House programs for prospective students in the fall on both our Westchester and New York City campuses. Call the Office of Undergraduate Admission for dates and further information.

OFFICE OF UNDERGRADUATE ADMISSION

New York City Campus

One Pace Plaza
New York, NY 10038-1598
Telephone: (212) 346-1323
Fax: (212) 346-1040
E-mail: ugnyc@pace.edu

Westchester Campus

861 Bedford Road
Pleasantville, NY 10570-2799
Telephone: (914) 773-3746
Fax: (914) 773-3851
E-mail: ugplv@pace.edu

OFFICE OF STUDENT FINANCIAL SERVICES

New York City Campus

One Pace Plaza
New York, NY 10038-1598
Telephone: (212) 346-1300
Fax: (212) 346-1750
New York City FAFSA code: 002791

Westchester Campus

861 Bedford Road
Pleasantville, NY 10570-2799
Telephone: (914) 773-3751
Fax: (914) 773-3315
Pleasantville FAFSA code: 002792

APPLICATION PROCEDURES

Congratulations on your decision to apply to Pace University. Below you will find information and advice regarding our undergraduate admission process. If you have any questions, please feel free to contact an adviser at one of the offices listed on the inside front cover of this booklet. At Pace, you'll discover that there is greatness in all of us. Sometimes you just need the right opportunity to find it.

INSTRUCTIONS FOR FIRST-YEAR STUDENTS AND TRANSFER APPLICANTS

Mail all required documents in the enclosed envelope to:

Pace University Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-9965

REQUIRED DOCUMENTS

All Applicants:

- 1.) The completed application along with a \$45 nonrefundable application fee payable to Pace University. Be sure to include your name on the check or money order.
- 2.) Two letters of recommendation from a faculty member or counselor who knows you well and can attest to your academic potential and personal characteristics. Please use forms at the back of this booklet.
- 3.) A written personal statement, approximately 500–700 words in length. You may submit an essay on a subject of your choice or on one of the following subjects:
 - A discussion of a personal, local, or national issue;
 - An autobiographical account; or
 - A representative sample of creative ability.
- 4.) Social Security Number (SSN): You **MUST** provide your SSN **ONLY** if you intend to apply for financial aid. Your SSN will not be used for any other purpose.

First-year and transfer students with fewer than 24 completed credits must submit the following (in addition to the All Applicants list above):

- 1.) An official high school transcript (with semester senior grades, if available) or GED diploma and test scores.
- 2.) Official SAT or ACT test scores. Applicants who have been out of school for two or more years are not required to submit test scores.

International applicants should consult page 4 for requirements.

Transfers with more than 24 completed credits (in addition to the All Applicants list above):

- 1.) Official college transcript from all postsecondary schools attended.

Applicants for the Carl and Lily Pforzheimer Community Service Scholarship (in addition to the All Applicants list above):

- 1.) An essay discussing participation and leadership roles in a community service activity.

CODES

Test/Form	New York City Code	Westchester Code
ACT	2852	2855
FAFSA	2791	2792
SAT	2635	2685
TOEFL	2635	2685

All documents submitted in support of an application for admission are the property of Pace University and will not be returned.

IMPORTANT DATES

It is best to apply early so that every consideration may be given to your application. New students may begin their studies in September or January.

Here are several dates to keep in mind for **Fall 2009 Admission** and **Financial Aid:**

December 1, 2008

Deadline for Early Action applicants.

January 1, 2009

Notification for Early Action applicants.

January 15, 2009

Deadline for first-year and transfer THEATER applicants.

January 15, 2009

Deadline for first-year applicants (*Pace uses a rolling admission plan after February 15 based on space availability.*)

Deadline for first-year and transfer NURSING applicants.

Priority filing deadline for FAFSA (Free Application for Federal Student Aid).

May 1, 2009

Deadline for tuition and housing deposits from admitted students.

Spring 2009 Admission

December 1, 2008

Application deadline (*Pace uses a rolling admission plan after December 1 based on space availability.*)

January 1, 2009

Deadline for tuition and housing deposits from admitted students.

APPLYING ELECTRONICALLY

Apply online at pace.edu/apply
To complete the online application process, a credit card is required to pay the application fee.

We also accept the Common Application available at www.commonapp.org.

COLLEGE COURSE WORK COMPLETED IN HIGH SCHOOL

Applicants who completed AP, IB, or other college-level course work while attending high school may be eligible for transfer credit. For evaluation of credits, forward official college transcripts and/or test score reports to the Undergraduate Admission Office. In general, an AP score of 4 or better is awarded credit at Pace. The computer science, environmental science, and physics departments grant credit for a score of 3 or better.

ADMISSION DECISION NOTIFICATION

Pace University follows a rolling admission notification plan and the Admission Committee makes every effort to notify students with a decision in a timely fashion. Early Action applicants will be notified in early January. Incomplete Early Action applications will be reviewed for regular decision.

DEFERRED ADMISSION

In most cases an accepted student may defer his or her enrollment for up to one year provided the student does not attend another college during this time. **(A student who attends another college prior to enrolling at Pace must file a new application for admission.)**

Requests for deferred admission should be made in writing to the Office of Undergraduate Admission. A student who defers his or her admission will be reconsidered for **academic scholarships, housing, and financial aid prior to enrolling at Pace University**. Students will be notified as to whether the deferral has been granted.

PFORZHEIMER HONORS COLLEGE (FALL ADMISSION: FIRST-YEAR STUDENTS ONLY)

The Pforzheimer Honors College is a community of high-achieving undergraduate scholars studying under the distinguished faculty of a great university. The Honors College is open to all majors within the University. Entering first-year students who meet eligibility criteria are invited to join the Honors College.

CHALLENGE TO ACHIEVEMENT AT PACE (CAP) (FALL ADMISSION: FIRST-YEAR STUDENTS ONLY)

The CAP program is a one-year program designed to help first-year students meet the academic demands of a college education and is geared toward applicants whose potential is not fully reflected in their academic profile. Carefully designed courses, small classes, seminars, workshops, and tutorials assist students in achieving their potential. Entering first-year students must first apply to the University and then be invited to join by the CAP admission committee.

THEATER AND THE PERFORMING ARTS (NYC CAMPUS ONLY)

Application deadline is January 15 for first-year and transfer students.

A growing performing arts program is thriving at the NYC campus, fueled by the acting (BFA), musical theater (BFA) and theater arts (BA) majors, as well as the Actors Studio MFA.

To be considered for one of the three theater majors, first-year and transfer students must: 1) apply for fall admission by January 15 and 2) audition. Auditions will be conducted late fall 2008 and January—March 2009. Information about scheduling an audition will be sent to each applicant upon receipt of the application. Students will be notified on or about March 31 regarding audition results. An application for admission must be on file prior to scheduling an audition.

FOUR-YEAR BS IN NURSING PROGRAM (WESTCHESTER CAMPUS ONLY)

The four-year BSN program is offered only on the Westchester campus in Pleasantville. Deadline for first-year and transfer applications is February 15.

Admission to the four-year bachelor's of science program is competitive. Applicants must be graduates of an approved secondary school with a minimum of 16 academic units including four years of English, three to four years of history/social science, three to four years of college preparatory mathematics, two years of lab science, and two years of foreign language. A high school chemistry course is strongly recommended. A High School Equivalency Diploma, with satisfactory scores, will also be accepted. Applicants must submit satisfactory scores from the Scholastic Aptitude Tests of the College Entrance Examination Board, a recommendation from a high school counselor and/or teacher, and a personal statement or essay.

First-year students admitted to the Pace Nursing program must meet the following criteria in order to be admitted to sophomore level nursing courses:

(1) Minimum CQPA of 2.75; and (2) Successful completion of the following: 6 credits of English and Speech/Com (any combination), Biology 152 and Biology 153 (a grade of C or higher is required), University 101, Nursing 160, and any remedial work that is required based on performance on placement exams.

All **transfer students** must meet the following criteria and adhere to the following policies in order to be admitted to the nursing major:

- 1) Clinical placements are limited. Students must possess a minimum cumulative QPA of 2.75 from **all** prior institutions and have successfully completed all prerequisite courses needed to enroll in NUR 271, NUR 273, and NUR 275, and University 101 (if required);
- 2) Transfer applicants who have been academically successful in their nursing studies at another institution and wish to transfer to Pace LSN **must** provide letters of reference from a nursing faculty member and the dean/director of the schools they attended and these must be reviewed by the Department of Undergraduate Studies chairperson and/or associate dean prior to acceptance of the student;
- 3) Transfer applicants who have failed a nursing course (C+ is considered passing by the LSN) at another institution will not be eligible for admission;
- 4) Transfer students with 25 or more credits may be eligible to combine the first and second level nursing courses according to advisement by the Department of Undergraduate Studies Chairperson;
- 5) Students admitted to Pace University who enroll in the Lienhard School of Nursing must submit a completed and approved Health Clearance Form, an Illness and Immunization Record, and current Professional Provider CPR certification approximately four weeks prior to the first clinical nursing course as described in the Health Requirements section and in the Lienhard School of Nursing Student Handbook.

The Four-Year BS in Nursing Admission Dates

Early Admission

December 1, 2008 for fall 2009

Regular Admission

November 15, 2008 for spring 2009
February 15, 2008 for fall 2009
April 1, 2009 for summer 2009

INTERNATIONAL APPLICANTS

In addition to the application listing on page 1, all international applicants should follow the procedures listed below in order to complete the Pace University application process.

An international student is defined as any student studying at Pace University who is neither a U.S. Citizen nor a U.S. Permanent Resident.

1. Submit all official transcripts, diplomas, and leaving examination scores from secondary schools and postsecondary institutions. Transcripts are considered official only if they are sent directly to Pace University from the educational institution of origin or are certified as true copies by the student's Ministry of Education or a U.S. consular office. Photocopies, facsimiles, and notarized copies of academic records are not considered to be official and will not be accepted. Academic records issued in a language other than English are required to be translated and attested to by the institution of origin or a Pace-approved translation agency.
2. In order to have transfer credits evaluated, transfer applicants must submit course descriptions and degree requirements in English from each postsecondary school attended.
3. Students who graduated from high school in a country where English is not the official language and for whom English is not their first language must submit scores from the *Test of English as a Foreign Language* (TOEFL) or the *International English Language Testing System* (IELTS) that are no more than two years old. In general, a TOEFL score of 570 (paper-based version), 230 (computer-based version), 88/89 (Internet-based version), or an IELTS score of 6.0 is sufficient to demonstrate the requisite proficiency in English for admission directly into Pace University's academic programs. The Admission Committee may require additional testing if materials submitted as part of your application raise concerns about your ability to read, write, or speak English sufficiently to meet the demands of your intended program of study. In such a case, or if your TOEFL or IELTS score is below the stated guidelines, your admission will be conditional upon successful completion of an intensive English language program at the Pace University English Language Institute (ELI) or a similar program approved by Pace University's ELI. Official test scores should be sent directly to the Pace University Application Processing Center.

The TOEFL code for Pace University, Westchester campus in Pleasantville is **2685**, and **2635** for New York City campus.

All accepted students are required to take University Placement Exams prior to registration. Students may be restricted to intensive English course work for at least one semester, which may extend the length of time and cost of completing a degree.

4. To receive a Form I-20 from Pace University for obtaining a student (F-1) visa, the applicant must demonstrate that he or she has sufficient funds available to pay for tuition and living expenses for at least one year of study in the United States. Students must provide evidence of additional financial support of \$10,000 per year for a spouse and/or child who accompanies them to the United States.

Applicants who will require a student visa (F-1) must submit the 2009-10 Financial Affidavit for International Students which is included on Page 11 and 12. It is recommended that the Financial Affidavit be submitted with the application for admission.

All monies pledged on the Pace University Financial Affidavit for International Students Form must be verified by the following:

- A. A **letter from a** bank on bank letterhead indicating the date, account number, account holder's name and amount on deposit in U.S. dollars. The letter must include the signature of a bank official. Bank statements are not accepted.
- B. A letter of support from a sponsoring scholarship program, fellowship program, loan or grant organization.

Applicants for admission to Pace University are considered in terms of past achievement and future promise. The Admission Committee considers the record of each applicant individually. Academic achievement is the primary factor for admission to Pace, but qualities such as motivation, creativity, and community involvement are also considered in evaluating the applicant.

Note: In order to complete the process for the Form I-20, students must submit a permanent home address outside the United States in the "Permanent Address" section of the application.

All requirements are subject to change at any time.

UNDERGRADUATE MAJORS

MAJOR	CODE	DEGREE	CAMPUS	SCHOOL	MAJOR	CODE	DEGREE	CAMPUS	SCHOOL
Accounting					Environmental Science	ENV	BS	1 2	DYS
General Accounting	GAC	BBA	1 2	LUB	Environmental Studies	EVS	BA	1 2	DYS
Public Accounting	CPA	BBA	1 2	LUB	Film and Screen Studies	FSS	BA	1 2	DYS
Acting	ATG	BFA	1	DYS	Finance	FIN	BBA	1 2	LUB
American Studies	AMS	BA	1 2	DYS	Fine Arts	FA	BFA	1	DYS
Applied Psychology and Human Relations	PHR	BA	1 2	DYS	Forensic Science	FS	BS	1	DYS
Art	ART	BS	2	DYS	History	HIS	BA	1 2	DYS
Arts and Sciences (Undecided)	ANS	BS/BA	1 2	DYS	Human Services	HS	BA	2	DYS
Art History	AH	BA	1	DYS	Information Systems				
Biochemistry	BCH	BS	1 2	DYS	Information Systems—Business	IS	BBA	1 2	LUB
Biology	BIO	BS/BA	1 2	DYS	Information Systems—Computer Science	IS	BS/BA	1 2	SCS
Biology Pre-professional **					International Management	IM	BBA	1 2	LUB
Occupational Therapy	OT	BS	1	DYS	Language, Culture, and World Trade	LWT	BA	1	DYS
Optometry	OPT	BS	1	DYS	Liberal Studies	LS	BA	1 2	DYS
Physical Therapy	PTY	BS	1	DYS	Management (Undecided)	MGT	BBA	1 2	LUB
Podiatry	POD	BS	1	DYS	Business Management	BM	BBA	1 2	LUB
Biological Psychology	BPY	BA	2	DYS	Entrepreneurship	ENT	BBA	1 2	LUB
Business (Undecided)	BUS	BBA	1 2	LUB	Hospitality and Tourism Management	HTL	BBA	1	LUB
Business Economics	BE	BS	1	DYS	Human Resources Management	HRM	BBA	1 2	LUB
Business Studies f	GB	BBA	1 2	LUB	Management Science Major/Mathematics Minor	MSM	BBA	1	LUB
Chemistry	CHE	BS	1 2	DYS	Marketing (Undecided)	MAR	BBA	1 2	LUB
Chemistry Pre-Professional					Advertising and Promotion	ADV	BBA	1 2	LUB
Chemistry: Chemical Engineering	CCE	BS	1	DYS	E-Business and Interactive Media	EIM	BBA	1 2	LUB
Childhood Education	CED	BA	2	SOE	International Marketing	IMK	BBA	1 2	LUB
Clinical Laboratory Science	CLB	BS	1 2	DYS	Marketing Management	MM	BBA	1 2	LUB
Communication Arts and Journalism	CAJ	BA	2	DYS	Mathematics	MAT	BA/BS	1 2	DYS
Communication Sciences and Disorders	CSD	BA	1	DYS	Modern Languages and Cultures	MLC	BA	1 2	DYS
Communication Studies	COS	BA	1	DYS	Musical Theater	MTR	BFA	1	DYS
Communications	COM	BA	2	DYS	Nursing (4-year program)	RN4	BS	2	LSN
Computer Science	CS	BS/BA	1 2	SCS	Philosophy and Religious Studies	PRS	BA	1 2	DYS
Computer Science (Undecided)	SCS	BS/BA	1 2	SCS	Political Science	POL	BA	1 2	DYS
Criminal Justice	CRJ	BS	1 2	DYS	Professional Communication Studies *	PKS	BS	1 2	DYS
Economics	ECO	BA	1 2	DYS	Professional Computer Studies *	PCS	BS	1 2	SCS
Education, Adolescent ff					Professional Studies	PST	BS	1 2	DYS
Biology	TAB	BA	2	SOE	Professional Technology Studies *				
Chemistry	TAC	BA	2	SOE	Internet Technology and E-Commerce	ITE	BS	1 2 4	SCS
Earth Science	TES	BA	2	SOE	Telecommunications (NACTEL)	TLC	BS	1 2 4	SCS
English	TAE	BA	2	SOE	Psychology	PSY	BA	1 2	DYS
History/Social Studies	TSH	BA	2	SOE	Historical Science	SOC	BA	2	DYS
Italian	TAI	BA	2	SOE	Sociology-Anthropology	SAN	BA	1	DYS
Mathematics	TAM	BA	2	SOE	Spanish	SPA	BA	1	DYS
Spanish	TAN	BA	2	SOE	Teaching Students with Speech and Language Disabilities	TLD	BA	1	DYS
Education (Undecided)	EDU	BA	2	SOE	Technology Systems	TS	BS	1 2	SCS
English	ENG	BA	2	DYS	Theater Arts	THA	BA	1	DYS
English and Communications	ECM	BA	2	DYS	Women's and Gender Studies	WGS	BA	1	DYS
English Language and Literature	ELT	BA	1	DYS					

* Transfer and adult students only

** Allied health programs are offered in conjunction with: Columbia University, New York State College of Optometry, New York Medical College, and New York College of Podiatric Medicine.

f Pending Program title change from General Business to Business Studies.

ff Program requires students to choose a second major based on the subject they choose to teach.

1= New York City Campus

2= Westchester Campus, Pleasantville

DYS= Dyson College of Arts and Sciences

LSN= Lienhard School of Nursing

SCS= Seidenberg School of Computer Science and Information Systems

SOE= School of Education

3= White Plains Campus

4= Offered Online

LAW= Law School

LUB= Lubin School of Business

Majors effective July 2008

Pre-med and pre-law tracks are preparatory for medical school or law school, respectively.

ADDITIONAL PROGRAMS

Associate and Combined Degree programs have separate admission and enrollment requirements. Please contact the admission office for more details. Students who wish to enroll in the combined degree program usually do so in their junior and/or senior years and are required to meet a minimum GPA.

ASSOCIATE DEGREES (two-year degrees)

MAJOR	CODE	DEGREE	CAMPUS	SCHOOL
Applied Information Technology	TLC	AS	2	SCS
Networking Technologies (NACTEL)	NWT	AS	1 2 4	SCS
Personal Computer Applications (CLOUT)	PCA	AS	1 3	SCS
Telecommunications (NACTEL)	TLC	AS	1 2 3 4	SCS
Wireless Networking	WNE	AS	1 2	SCS
General Arts and Sciences	GAS	AA	1 2	DYS

COMBINED DEGREES (four- and five-year programs)

BA in Applied Psychology and Human Relations and MS in Counseling	BA in History and JD in Law
BA in Applied Psychology and Human Relations and MS in Mental Health Counseling	BA in History Social Studies and Adolescent Education and MSE in Adolescent Education⁺⁺⁺
BA in Biology and Adolescent Education and MSE in Adolescent Education⁺⁺⁺	BA in Italian and Adolescent Education and MSE in Adolescent Education⁺⁺⁺
BA in Biology and JD in Law	BA in Mathematics and Adolescent Education and MSE in Adolescent Education⁺⁺⁺
BA in Chemistry and Adolescent Education and MSE in Adolescent Education⁺⁺⁺	BA in Philosophy and Religious Studies and JD in Law
BA in Childhood Education and Special Needs MSE in Adolescent Education⁺⁺⁺	BA in Political Science and JD in Law
BA in Communications and JD in Law	BA in Political Science and Master in Public Administration
BA in Computer Science and MS in Computer Science	BA in Psychology and MA in Psychology
BA in Computer Science and MS in Information Systems	BA in Psychology and MS in Counseling
BA in Computer Science and MS in Telecommunications	BA in Spanish and Adolescent Education and MSE in Adolescent Education⁺⁺⁺
BA in Earth Science and Adolescent Education and MSE in Adolescent Education⁺⁺⁺	BBA in Public Accounting and MBA in Public Accounting
BA in English and Adolescent Education and MSE in Adolescent Education⁺⁺⁺	BS in Biology and MS in Environmental Science
BA in English and JD in Law	BS in Computer Science and MS in Software Development and Engineering
BA in English Language and Literature and MS in Publishing	BS in Criminal Justice and JD in Law
BA in Environmental Studies and JD in Law	BSN in Nursing and MS in Family Nurse Practitioner
BA in Environmental Studies and MS in Environmental Science	BS in Technology Systems and MS in Information Systems

* Transfer and adult students only

+++ Students can choose to major in Literacy, Special Education, or Educational Technology at the MSE level.

1= New York City Campus

2= Westchester Campus, Pleasantville

3= White Plains Campus

4= Offered Online

DYS= Dyson College of Arts and Sciences

SCS= Seidenberg School of Computer Science and Information Systems

Are you employed? Yes No

If yes:

Name of Employer

Start Date (MM/YY)

Hours per week

Were you ever the subject of disciplinary action in secondary school or college? Yes No

If yes, please explain on a separate piece of paper (response required).

Have you ever been convicted of or pleaded guilty to a misdemeanor or felony? Yes No

If yes, please explain on a separate piece of paper (response required).

NOTE: Answering yes to either of the two questions above does not automatically bar you from admission to Pace University.

PERSONAL STATEMENT

We require that you write a personal statement of approximately 500-700 words, which will assist the admission committee in reviewing your application. The personal statement you submit must consist solely of your own original work. You may submit an essay on a subject of your choice, or one of the following topics:

- a. A discussion of a personal, local, or national issue;
b. An autobiographical account;
c. A representative sample of creative ability.

PARENT/GUARDIAN INFORMATION

Mother's/Guardian's Name

Mother's/Guardian's Education (check highest level)

- No High School Diploma High School Some College
College Degree Graduate/Professional Degree

Mother's/Guardian's Name

Mailing Address Apt. # City State Zip Code

Mailing Address

Apt. #

City

State

Zip Code

E-mail Address

Father's/Guardian's Name

Father's/Guardian's Education (check highest level)

- No High School Diploma High School Some College
College Degree Graduate/Professional Degree

Father's/Guardian's Name

Mailing Address Apt. # City State Zip Code

Mailing Address

Apt. #

City

State

Zip Code

E-mail Address

Have any of your friends or relatives graduated from Pace University? Yes No

If yes, please provide the following information:

Name Relationship

Name

Relationship

Do any of your relatives currently attend Pace University? Yes No

If yes, please provide the following information:

Name Relationship

Name

Relationship

Is one or both parents, spouse, or significant other a faculty or staff member at Pace? Yes No

If yes, please provide the following information:

Name Relationship New York City Campus Westchester Campus

Name

Relationship

- New York City Campus
Westchester Campus

Department

Position

How did you first learn about Pace University? (Please check one)

- Met a Pace admission representative at my school.
Received information from my guidance counselor.
Referred by: (You may check more than one if appropriate)
Friend or Relative
A Pace alumna(us)
A Pace faculty or staff member
A Pace student
Attended a college night or hotel program.
Saw a listing in a college selection publication.
Saw an advertisement.
Attended an Open House.
Visited the campus and met with an admission counselor.
Visited the Pace University Web site.
Received a pamphlet in the mail.
Received a telephone call from a Pace University representative.

SIGNATURES

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know that the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or if I fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

Applicant's Signature

Date

Parent's or Guardian's Signature

Date

If the applicant is under 18 years of age, the application must be signed by the applicant's parent or guardian.

Please mail your completed application in the enclosed postage paid envelope to:

**Pace University
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799**

Pace University is committed to achieving full equal opportunity in all aspects of university life. Pursuant to this commitment, Pace University does not discriminate on the basis of gender, race, age, ethnicity, marital or domestic partnership status, national origin, sexual orientation, religion, disability, or veteran status.



FINANCIAL AFFIDAVIT FOR UNDERGRADUATE INTERNATIONAL STUDENTS

2009–2010

Office of Undergraduate Admission

One Pace Plaza
New York, NY 10038 U.S.A.
Phone: 1 (212) 346-1323
Fax: 1 (212) 346-1040
E-mail: ugnyc@pace.edu

861 Bedford Road
Pleasantville, NY 10570 U.S.A.
Phone: 1 (914) 773-3746
Fax: 1 (914) 773-3851
E-mail: ugplv@pace.edu

This Financial Affidavit for International Students is for use by Pace University international students who require a Certificate of Eligibility for a student visa. The completed affidavit **must** be submitted with a letter from a bank indicating the availability of sufficient funds in U.S. dollars available for one year of study.

Applicants are advised to obtain a second set of bank documents for use by the embassy issuing your student visa.

If financial support will be provided by one or more sponsors, please note that each sponsor must submit a separate Sponsor Affidavit of Support and bank documentation. The Sponsor Affidavit of Support is on the reverse side of this page and may be reproduced.

I certify that I have _____ U.S. dollars available to me for the following expenses of my undergraduate education at Pace University.

I have indicated the source of my financial support below and have attached original bank documentation in U.S. dollars. The information I have provided on this affidavit is correct and complete. I know that giving false information on this affidavit or in support documentation may result in the cancellation of my admission to Pace University. I also understand that the entire tuition and general institution fee is due at the time of registration for each term, that the insurance cost is an annual fee, and that costs may rise in succeeding terms. I also understand that if I am required to enroll for English Language course-work, additional cost will ensue.

PACE UNIVERSITY UNDERGRADUATE STUDY Estimated Expenses for the 2009–2010 Academic Year

	U.S. Dollars	Source of Support (self or sponsor*)
Estimated Tuition (24–36 credits)	\$31,705	_____
General Institution Fees	750	_____
Health and Accident Insurance (12 months)	900	_____
Books and Supplies	900	_____
Personal Expenses	3,000	_____
Housing and Food	12,840	_____
Total:	\$50,095	

Signature _____ Month/Day/Year _____ Print Name _____

Print Address _____

Print Permanent Foreign Address _____

Print Telephone _____ Fax Number _____ E-mail _____

* Each sponsor must complete an affidavit of support (see reverse side) and submit official bank documentation verifying the availability of funds.

This form may be reproduced.

Sponsor Affidavit of Support to be completed by sponsor 1

I certify that I am willing and able to sponsor: _____ with a minimum amount of _____
(insert applicant's name) month/day/year (insert amount)

in U.S. dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

signature month/day/year relationship to applicant

print name sponsor citizenship

print address telephone number / fax number

Sponsor Affidavit of Support to be completed by sponsor 2

I certify that I am willing and able to sponsor: _____ with a minimum amount of _____
(insert applicant's name) month/day/year (insert amount)

in U.S. dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

signature month/day/year relationship to applicant

print name sponsor citizenship

print address telephone number / fax number

Sponsor Affidavit of Support to be completed by sponsor 3

I certify that I am willing and able to sponsor: _____ with a minimum amount of _____
(insert applicant's name) month/day/year (insert amount)

in U.S. dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

signature month/day/year relationship to applicant

print name sponsor citizenship

print address telephone number / fax number

