Online Application

If you wish to submit this form with secure encryption, please make sure the prefix “https:” appears in the location bar and the small lock icon appears in the lower right corner of your screen, or click this link re-load this page with encryption. You may also print the application as a pdf, and mail your application.

If you have trouble with the online application, contact Dr. Jay Sholes, Director of Executive Programs, at jsholes@pace.edu or (212) 618-6653.

Mr.  Ms.*required field
First Name * Last Name *
M.I. Jr., II, etc. Date of Birth *

If any records will be under another name(s), please indicate
Second Name:

Gender
Male  Female  

Mailing Address *
Apt #
Address2
City *

State *

SELECT A STATE  

Zip Code *

Home Phone *

Business Phone

E-mail Address *

How did you learn about the MFP program? * 
SELECT A SOURCE  

If you selected ‘Other’, please enter more details

Ethnicity (optional)
Are you Hispanic/Latino (including Spain)? Yes  No  

If yes, please describe your background

If you answered No, or if you answered Yes and wish to describe yourself further, please check one or more from the list below.

American Indian or Alaska Native (including all Original Peoples of the Americas)

Are you enrolled in a Tribe? Yes  No
Asian (including Indian subcontinent and Philippines)

Black or African American (including Africa and Caribbean)

Native Hawaiian or Other Pacific Islander (Original Peoples)

White (including Middle Eastern)

Other

Is English your native language?  ☐ Yes  ☐ No

Native language (if other than English)

Are you a spouse of a veteran using their benefits?  ☐ Yes  ☐ No

Are you dependent of a veteran using their benefits?  ☐ Yes  ☐ No

Have you previously applied to or enrolled in any school or program of Pace University?  ☐ Yes  ☐ No

If yes, please explain (include school, program, and entry term date):

Are you or an immediate family member an employee of Pace University?  ☐ Yes  ☐ No

If yes, please explain:

Employment

Total years of employment for all full-time positions:  ☐ 1

Current Employer  

Employment Dates  

City  

State  SELECT A STATE

Country

Past Employer

Employment Dates  

City

State  SELECT A STATE

Country

Past Employer

Employment Dates  

City

State  SELECT A STATE

Country
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<td>Does your employer provide tuition reimbursement?</td>
<td>Yes ☐ No ☐</td>
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Please list in chronological order all colleges or universities attended since your high school graduation. Be sure to include all institutions at which you were, are, or will be enrolled prior to your anticipated Pace University graduate program entry term, not only those institutions from which you received a degree. An official transcript from each institution must be received by the Pace University Office of Graduate Admission to which you are sending this application. All documents not issued in English must be supplemented by professionally certified English translations (please see International Student Information).

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<td>Major</td>
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<td>Degree received:</td>
<td>Associate ☐ Master's ☐ Bachelor's ☐ None</td>
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- [ ] Associate  
- [ ] Master's  
- [ ] Bachelor's  
- [x] None  

Date of degree received:  

Name of Institution:  

Attended From:  

City:  

State:  SELECT A STATE  

Country:  

Major:  

Degree received:  
- [ ] Associate  
- [ ] Master's  
- [ ] Bachelor's  
- [x] None  

Date of degree received:  

Name of Institution:  

Attended From:  

City:  

State:  SELECT A STATE  

Country:  

Major:  

Degree received:  
- [ ] Associate  
- [ ] Master's  
- [ ] Bachelor's  
- [x] None  

Date of degree received:  

Have you ever been placed on academic or disciplinary probation or been dismissed from any institution?  
- [x] Yes  
- [ ] No  

If yes, please describe the circumstances:  

Have you ever been convicted of or plead guilty to a misdemeanor or felony?  
- [x] Yes  
- [ ] No  

If yes, please explain (response required)  

Note: Answering yes to either of the two questions above does not automatically bar you from admission to Pace University
A current resume, official college/university transcripts and two recommendations are required. Additional information regarding your academic performance, as well as professional experience, may be included as a supplement. Please include recognitions of achievements you have received (e.g., licenses, publications, and awards). Two recommendations from individuals who can knowledgeably comment on your ability to successfully complete graduate study are required. These recommendations should be professional references and must be forwarded in envelopes sealed by the recommenders. Recommendation forms can be found in this application packet. Recommenders may write their recommendation on personal stationery or company letterhead.

These should be sent to:

Jay Sholes, PhD, Director of Executive Programs
Lubin School of Business
Pace University
163 William Street, Suite 1601
New York, NY 10038-1598
E-mail: jsholes@pace.edu

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know if the information I have provided or that was provided on my behalf is inaccurate or incomplete. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading or if I fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University. I acknowledge that the application fee I have paid or will pay in the future is not refundable. I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

Please print name * ___________________________ Date * ____________

Non-Discrimination Statement
Pace University prohibits and will not tolerate discrimination or harassment in any of its programs or activities on the basis of sex, race, color, national origin, religion, creed, age, disability, citizenship, marital status, sexual orientation, genetic predisposition or carrier status, veteran status, or any other characteristic protected by law. Pace University's Affirmative Action Officer has been designated to handle inquiries regarding the University's non-discrimination and harassment policy and may be contacted at 156 William Street, New York, New York 10038, (212) 346-1310, or at Marks Hall, Room 20, 861 Bedford Road, Pleasantville, New York 10570 (914) 773-3856.

Reasonable Accommodations
Pace University prohibits discrimination on the basis of disability and is committed to ensuring equal access to the application process for applicants with disabilities. An applicant who may require a reasonable accommodation in order to complete the application process should contact the Director of Disability Services on either the New York City (212) 346-1526 or Pleasantville campus (914) 773-3710.