

Online Application

If you wish to submit this form with secure encryption, please make sure the prefix "https:" appears in the location bar and the small lock icon appears in the lower right corner of your screen, or [click this link re-load this page with encryption](#). You may also [print the application as a pdf](#), and [mail your application](#).

If you have trouble with the online application, contact Dr. Jay Sholes, Director of Executive Programs, at jsholes@pace.edu or (212)618-6653.

Mr. Ms.*

First Name * Last Name *

M.I. Jr., III, etc. Date of Birth *

If any records will be under another name(s), please indicate

Second Name:

Gender Male Female

Mailing Address *

Apt #

Address2

City *

State *

Zip Code *

Home Phone *

Business Phone

E-mail Address *

How did you learn about the MFP program?*

If you selected 'Other', please enter more details

Ethnicity (optional)

Are you Hispanic/Latino (including Spain)? Yes No

If yes, please describe your background

If you answered No, or if you answered Yes and wish to describe yourself further, please check one or more from the list below.

American Indian or Alaska Native (including all Original Peoples of the Americas)

Are you enrolled in a Tribe? Yes No

- Asian (including Indian subcontinent and Philippines)
- Black or African American (including Africa and Caribbean)
- Native Hawaiian or Other Pacific Islander (Original Peoples)
- White (including Middle Eastern)
- Other

Is English your native language? Yes No

Native language (if other than English)

Are you a spouse of a veteran using their benefits? * Yes No

Are you dependent of a veteran using their benefits? Yes No

Have you previously applied to or enrolled in any school or program of Pace University? * Yes No

If yes, please explain (include school, program, and entry term date):

Are you or an immediate family member an employee of Pace University? * Yes No

If yes, please explain:

Employment

Total years of employment: *

Current Employer *

Employment Dates * to

City *

State *

Country *

Past Employer

Employment Dates to

City

State

Country

Past Employer

Employment Dates to

City

State

Country

Past Employer

Employment Dates to

City

State

Country

Does your employer provide tuition reimbursement? Yes No

*

Please list in chronological order all colleges or universities attended since your high school graduation. Be sure to include all institutions at which you were, are, or will be enrolled prior to your anticipated Pace University graduate program entry term, not only those institutions from which you received a degree. An official transcript from each institution must be received by the Pace University Office of Graduate Admission to which you are sending this application. All documents not issued in English must be supplemented by professionally certified English translations (please see International Student Information).

Name of Institution *

Attendance dates * to

City *

State *

Country *

Major *

Degree received: * Associate
 Master's
 Bachelor's
 None

Date of degree received *

Name of Institution

Attended From to

City

State

Country

Major

Degree received: Associate
 Master's
 Bachelor's
 None

Date of degree received

Name of Institution

Attended From to

City

State

Country

Major

Degree received: Associate
 Master's
 Bachelor's
 None

Date of degree received

Name of Institution

Attended From to

City

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Major

Degree received: Associate
 Master's
 Bachelor's
 None

Date of degree received

Name of Institution

Attended From to

City

State

Country

Major

Degree received: Associate
 Master's
 Bachelor's
 None

Date of degree received

Have you ever been placed on academic or disciplinary probation or been dismissed from any institution? *

Yes No

If yes, please describe the circumstances:

Have you ever been convicted of or plead guilty to a misdemeanor or felony? *

Yes No

If yes, please explain (response required)

Note: Answering yes to either of the two questions above does not automatically bar you from admission to Pace University

A personal statement, resume, and recommendation are required. Send a typewritten essay explaining to the members of the Graduate Admission Committee why you would like to pursue the program of graduate study you have chosen. Additional information regarding your academic performance, as well as professional experience, may be included as a supplement. A resume or typewritten outline, describing at least the past five years of your employment history and significant community, professional, or college extracurricular activities should be sent. Please include recognitions of achievements you have received (e.g., licenses, publications, and awards). Two recommendations from individuals who can knowledgeably comment on your ability to successfully complete graduate study are required. These references may be either academic or professional and must be forwarded in envelopes sealed by the recommenders. Recommendation forms can be found in this application packet. Recommenders may write their recommendation on personal stationery or company letterhead.

These should be sent to:

Jay Sholes, PhD, Director of Executive Programs
Lubin School of Business
Pace University
163 William Street, Suite 1601
New York, NY 10038-1598
E-mail: jsholes@pace.edu

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know if the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or if I fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University. I acknowledge that the application fee I have paid or will pay in the future is not refundable. I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

Please print name * Date *

Non-Discrimination Statement

Pace University prohibits and will not tolerate discrimination or harassment in any of its programs or activities on the basis of sex, race, color, national origin, religion, creed, age, disability, citizenship, marital status, sexual orientation, genetic predisposition or carrier status, veteran status, or any other characteristic protected by law. Pace University's Affirmative Action Officer has been designated to handle inquiries regarding the University's non-discrimination and harassment policy and may be contacted at 156 William Street, New York, New York 10038, (212) 346-1310, or at Marks Hall, Room 20, 861 Bedford Road, Pleasantville, New York 10570 (914) 773-3856.

Reasonable Accommodations

Pace University prohibits discrimination on the basis of disability and is committed to ensuring equal access to the application process for applicants with disabilities. An applicant who may require a reasonable accommodation in order to complete the application process should contact the Director of Disability Services on either the New York City (212) 346-1526 or Pleasantville campus (914) 773-3710.

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