The Pace Advantage:
Superior professional education combined with two strategic New York locations and robust scholarships and financial aid.

www.pace.edu/apply

Undergraduate Application
SPRING/FALL 2014

www.pace.edu/apply
CAMPUS VISITS AND OPEN HOUSES

The best way to learn more about a college is to experience it first-hand. Find out more at www.pace.edu/explore

Daily Campus Tours
Monday–Friday at 11:00 a.m. and 3:00 p.m., and most Saturdays at 11:00 a.m.

Fall Open Houses
Westchester Campus
Sunday, October 20, at 10:00 a.m.

New York City Campus
Sunday, November 10, at 10:00 a.m.

OFFICE OF UNDERGRADUATE ADMISSION

New York City Campus
One Pace Plaza
New York, NY 10038-1598
Telephone: (212) 346-1323
Fax: (212) 346-1040
E-mail: ugnyc@pace.edu

Westchester Campus (Pleasantville)
861 Bedford Road
Pleasantville, NY 10570-2799
Telephone: (914) 773-3746
Fax: (914) 773-3851
E-mail: ugplv@pace.edu

OFFICE OF STUDENT ASSISTANCE

New York City Campus
One Pace Plaza
New York, NY 10038-1598
Telephone: (877) OSA-1830
FAFSA code: 002791

Westchester Campus (Pleasantville)
861 Bedford Road
Pleasantville, NY 10570-2799
Telephone: (877) OSA-1830
FAFSA code: 002792

@PaceAdmissions
APPLICATION PROCEDURES

Congratulations on your decision to apply to Pace University. Below you will find information regarding our undergraduate admission process. If you have any questions, please feel free to contact an admission counselor at one of the offices listed on the inside front cover of this booklet.

INSTRUCTIONS FOR FIRST-YEAR STUDENTS AND TRANSFER APPLICANTS

Mail all required documents in the enclosed envelope to:

Pace University
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799

REQUIRED DOCUMENTS

All Applicants:

1. The completed application along with a $50 nonrefundable application fee payable to Pace University. Be sure to include your name on the check or money order.

2. Two letters of recommendation from a teacher or counselor who knows you well and can attest to your academic potential and personal characteristics. Please use the forms at the back of this booklet.

3. A written essay/personal statement, approximately 250–650 words in length. You may write on a subject of your choice or on one of the following subjects:
   - A discussion of a personal, local, or national issue
   - An autobiographical account
   - A representative sample of your creative ability

First-year and transfer students with fewer than 32 completed credits must submit the following (in addition to the All Applicants list above):

1. An official high school transcript (with first semester senior grades, if available) or GED diploma and test scores.

2. Official SAT or ACT test scores. Applicants who have been out of school for two or more years are not required to submit test scores.

All transfer students must submit the following (in addition to the All Applicants list above):

1. Official college transcript from all postsecondary schools attended.

International applicants should consult page 3 for requirements.

CODES

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<th>Westchester Code</th>
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</thead>
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</table>

Applicants for the Carl and Lily Pforzheimer Community Service Scholarship must submit the following (in addition to the All Applicants list above):

1. A separate essay or list of activities discussing/listing participation and leadership roles in a community service activity.

IMPORTANT DATES

It is best to apply early so that every consideration may be given to your application. New students may begin their studies in September or January.

Spring 2014 Admission

December 1, 2013
Application deadline.
(Pace uses a rolling admission plan after December 1 based on space availability.)

January 1, 2014
Deadline for tuition and housing deposits from admitted students.

Fall 2014 Admission and Financial Aid

December 1, 2013
Deadline for Early Action applicants.

January 15, 2014
Deadline for all PERFORMING ARTS applicants.

February 15, 2014
Deadline for first-year applicants.
(Pace uses a rolling admission plan after February 15 based on space availability.)
Deadline for first-year and transfer nursing applicants.
Priority filing deadline for FAFSA (Free Application for Federal Student Aid).

May 1, 2014
Deadline for tuition and housing deposits from admitted students.

All documents submitted in support of an application for admission are the property of Pace University and will not be returned.
APPLYING ELECTRONICALLY

Apply online at pace.edu/apply. To complete the online application process, a credit card is required to pay the application fee. We also accept the Common Application available at www.commonapp.org.

THEATER, DANCE, AND THE PERFORMING ARTS (NYC CAMPUS ONLY)

Application deadline is January 15 for first-year and transfer students.

A competitive performing arts program is thriving at the NYC campus, fueled by the BFA in acting, the BFA in commercial dance, the BFA in directing, the BFA in musical theater, and the BA in theater arts, including tracks in commercial dance, acting, directing, and design/technical theater.

To be considered a theater major, first-year and transfer students must:

1. Apply for fall admission by January 15 and if eligible, schedule your audition by February 15. Admission to Pace University is separate from admission as a Performing Arts major.

2. Auditions are required for entrance as a Performing Arts major. Information about auditions will be sent to each applicant upon receipt of application. Students will be notified on or about March 31 regarding audition results. An application for admission must be on file prior to scheduling an audition. Visit the Performing Arts website at www.pace.edu/performingarts for more details.

BS IN NURSING PROGRAM (WESTCHESTER CAMPUS ONLY)

The four-year BS in Nursing Program is offered only on the Westchester Campus. The application deadline for first-year and transfer applicants is February 15. Admission to the nursing program is competitive.

To be considered for the nursing program, transfer students must take the Evolve Reach Admissions Assessment (A²) Exam. Please refer to www.pace.edu/transfer/nursing for testing details.

PFORZHEIMER HONORS COLLEGE (FALL ADMISSION: FIRST-YEAR STUDENTS ONLY)

The Pforzheimer Honors College is a community of high-achieving undergraduate scholars studying under the distinguished faculty of a great university. The Honors College is open to all majors within the University. Entering first-year students who meet eligibility criteria will be invited to join the Honors College upon review of a completed application for admission.

CHALLENGE TO ACHIEVEMENT AT PACE (CAP) (FALL ADMISSION: FIRST-YEAR STUDENTS ONLY)

The CAP program is a one-year program designed to help first-year students meet the academic demands of a college education and is geared toward applicants whose potential is not fully reflected in their academic profile. Entering first-year students must first apply to the University and then be invited to join by the CAP Admission Committee.

COLLEGE COURSEWORK COMPLETED IN HIGH SCHOOL

Applicants who completed AP, IB, or other college-level coursework while attending high school may be eligible for transfer credit. For evaluation of credits, forward official college transcripts and/or test score reports to the Undergraduate Admission Office. In general, an AP score of 4 or better is awarded credit at Pace. The computer science department grants credit for a score of 3 or better. For a full list of Pace’s AP test score requirements, visit www.pace.edu/AP.

DEFERRED ADMISSION

In some cases, an accepted student may defer his or her enrollment for one or two semesters, provided the request is approved by the Director of Admission. (A student who is not granted a deferral or attends another college prior to enrolling at Pace must file a new application for admission.)

Requests for deferred admission should be made in writing to the Office of Undergraduate Admission. A student who is granted approval to defer his or her admission will be reconsidered for academic scholarship, housing, and financial aid prior to enrolling at Pace University.

Students who are approved for a deferral will be notified in writing by the Director of Admission.
INTERNATIONAL STUDENTS

An INTERNATIONAL STUDENT is defined as any student studying at Pace University who is neither a U.S. citizen nor a U.S. permanent resident.

An INTERNATIONAL STUDENT is defined as any student studying at Pace University who is neither a U.S. citizen nor a U.S. permanent resident.

I-20 PROCESS

To receive a Form I-20 from Pace University for obtaining a student (F-1) visa, the applicant must demonstrate that he or she has sufficient funds available to pay for tuition and living expenses for at least one year of study in the United States. For instructions on obtaining a Form I-20 from Pace University, please visit www.pace.edu/i20.

Note: In order to complete the process for the Form I-20, students must submit a permanent home address outside the United States in the “Permanent Address” section of the application.

All requirements are subject to change at any time.
UNDERGRADUATE MAJORS
(four-year degrees)

MAJOR .................................................. CODE  DEGREE  CAMPUS  SCHOOL

Accounting
   General Accounting  GAC  BBA  1  LUB
   Public Accounting (five-year program)  CPA  BBA  1  LUB
Acting*  ATG  BFA  1  DYS
American Studies  AMS  BA  1  DYS
Applied Psychology and Human Relations  PHR  BA  1  DYS
Art  ART  BA  1  DYS
Art  ARTS  BFA  1  DYS
Art History  AH  BA  1  DYS
Arts and Science (Undecided)  ANS  BS/BA  1  DYS
Biochemistry  BCH  BS  1  DYS
Biology  BIO  BS/BA  1  DYS
Biology Pre-professional1
   Occupational Therapy  OT  BS  1  DYS
Optometry  OPT  BS  1  DYS
Podiatry  POD  BS  1  DYS
Biological Psychology  BPY  BA  1  DYS
Business (Undecided)  BUS  BBA  1  DYS
Business Economics  BE  BS  1  DYS
Chemistry  CHE  BS  1  DYS
Chemistry Pre-Professional:
   Chemical Engineering*  CCE  BS  1  DYS
Commercial Dance*  CDN  BFA  1  DYS
Communication Arts and Journalism  CJS  BA  2  DYS
Communication Sciences and Disorders  CSS  BA  1  DYS
Communication Studies  COS  BA  1  DYS
Communications  COM  BA  2  DYS
Computer Science  CS  BS/BA  1  DYS
Computer Science (Undecided)  CSS  BS/BA  1  DYS
Criminal Justice  CJ  BS  1  DYS
Directing*  DIR  BA  1  DYS
Economics  ECO  BS  1  DYS
Education, Adolescent6
   Biology  TAB  BA  2  SOE
Chemistry  TAC  BA  2  SOE
Earth Science  TES  BA  2  SOE
English  TAE  BA  2  SOE
History/Social Studies  TSH  BA  2  SOE
Mathematics  TAM  BA  2  SOE
Education, Childhood  CED  BA  2  SOE
Education (Undecided)  EDU  BA  2  SOE
English  ENG  BA  2  DYS
English and Communications  ECM  BA  2  DYS
English Language and Literature  ELT  BA  1  DYS
Environmental Science  ENV  BS  1  DYS
Environmental Studies  EYS  BA  1  DYS
Film and Screen Studies  FSS  BA  1  DYS
Finance  FIN  BBA  1  LUB
Forensic Science  FS  BS  1  DYS
General Business5  GB  BBA  1  LUB
Global Asia Studies  GLB  BA  1  DYS
History  HIS  BA  1  DYS
Information Systems  ISA  BS/BA  1  DYS
   Information Systems—Business  AIS  BS/BA  1  DYS
   Information Systems—Computer Science  AIS  BS/BA  1  DYS
   International Management  IMB  BA  1  DYS
   Language, Culture, and World Trade  LWT  BA  1  DYS
   Latin American Studies  LA  BA  1  DYS
   Liberal Studies6
   Management (Undecided)  MGT  BBA  1  LUB
   Marketing (Undecided)  MGT  BBA  1  LUB
   Advertising and Integrated Marketing Communications  AMC  BBA  1  LUB
   Global Marketing Management  GMM  BBA  1  LUB
   Mathematics  MAT  BA  1  DYS
   Modern Languages and Cultures  MLC  BA  1  DYS
   Musical Theater*  MTR  BFA  1  DYS
   Nursing (four-year program)  RN  BS  1  DYS
   Personality and Social Psychology  PSS  BA  1  DYS
   Philosophy and Religious Studies  PRS  BA  1  DYS
   Physics  PHY  BS  1  DYS
   Political Science  POL  BA  1  DYS
   Production and Design for Stage and Screen  PDS  BFA  1  DYS
   Professional Computer Studies66
   Professional Studies66
   Psychology  PSY  BA  1  DYS
   Quantitative Business Analysis  QBA  BBA  1  DYS
   Sociology-Anthropology  SAN  BA  1  DYS
   Spanish  SPA  BA  1  DYS
   Teaching Students with Speech and Language Disabilities  TLD  BA  1  DYS
   Theater Arts*  THC  BA  1  DYS
   Acting  CATG  BA  1  DYS
   Design/Technical  CDTT  BA  1  DYS
   Women's and Gender Studies  WGS  BA  1  DYS

* Auditions required.
† Allied health programs are offered in conjunction with: Columbia University, New York State College of Optometry, and New York College of Podiatric Medicine.
§ A 3/2 program in conjunction with Manhattan College and Rensselaer Polytechnic Institute.
$ Program requires students to choose a second major based on the subject they choose to teach.
Transfer and adult student only.
# Offered online.

1= New York City Campus
2= Westchester Campus
3= White Plains Campus
4= Offered Online
5= Dyson College of Arts and Sciences
6= Seidenberg School of Computer Science and Information Systems
7= Allied Health
8= Lubin School of Business
9= School of Education

Majors effective August 2013

2014
ASSOCIATE PROGRAM (two-year degree)
UNDERGRADUATE MAJORS

<table>
<thead>
<tr>
<th>MAJOR</th>
<th>CODE</th>
<th>DEGREE</th>
<th>CAMPUS</th>
<th>SCHOOL</th>
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<td>SCS</td>
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<tr>
<td>General Arts and Sciences</td>
<td>GAS</td>
<td>AA</td>
<td>1 2</td>
<td>DYS</td>
</tr>
</tbody>
</table>

ACCELERATED COMBINED and DUAL DEGREES†† (four-, five-, and six-year programs)

- BA in Adolescent Education and MSEd in Adolescent Education
- BA in Applied Psychology and Human Relations and MS in Counseling
- BA in Applied Psychology and Human Relations and MS in Mental Health Counseling
- BA in Biology and MST in Adolescent Education
- BA in Biology and JD in Law
- BA in Childhood Education and MSEd in Adolescent Education††
- BA in Communications and JD in Law
- BA in Computer Science and MS in Computer Science
- BA in Computer Science and MS in Information Systems
- BA in Computer Science and MS in Telecommunications
- BA in Economics and MPA in Public Administration
- BA in English and MST in Adolescent Education
- BA in English and JD in Law
- BA in English and MS in Publishing
- BA in Environmental Studies and JD in Law
- BA in Environmental Studies and MPA in Public Administration
- BA in History and JD in Law
- BA in History and MPA in Public Administration
- BA in History (Social Studies) and MST in Adolescent Education
- BA in History, Social Studies, and MST in Adolescent Education
- BA in Mathematics and MST in Adolescent Education
- BA in Modern Languages and Cultures (Spanish) and MS in Publishing
- BA in Philosophy and Religious Studies and JD in Law
- BA in Political Science and JD in Law
- BA in Political Science and Master of Public Administration
- BA in Psychology and MA in Psychology
- BA in Psychology and MS in Counseling
- BA in Psychology and MS in Mental Health Counseling
- BA in Spanish and MST in Adolescent Education
- BBA in Public Accounting and MBA in Public Accounting
- BBA in Public Accounting and MS in Financial Management
- BBA in Public Accounting and MS in Taxation
- BS in Biology and MS in Environmental Science
- BS in Computer Science and MS in Software Development and Engineering
- BS in Criminal Justice and JD in Law

†† Accelerated combined and dual degree programs have separate admission and enrollment requirements. Students who wish to enroll in the accelerated combined and dual degree program usually do so in their junior or senior year at Pace and are required to meet a minimum GPA.

††† Students can choose to major in Literacy, Special Education, or Educational Technology at the MSEd level.

1= New York City Campus
2= Westchester Campus
3= White Plains Campus
4= Offered Online
DYS= Dyson College of Arts and Sciences
SCS= Seidenberg School of Computer Science and Information Systems

Majors effective August 2013
We are excited that you are taking the next step in applying to Pace!

Pace University believes the college experience should be about more than what you learn in the classroom—it’s also about campus activities, internship programs, and the opportunity to grow as an individual. With two strategic campus locations, exceptional academics, and robust scholarships and financial aid, a Pace professional education prepares you for the real world. The opportunities and experience students get during their time at Pace gives them a unique chance to define what greatness means to them and the education to achieve it.

If you would like to apply online please visit www.pace.edu/apply.

We encourage you to visit one or both of our campuses. To schedule a visit, go to www.pace.edu/tours.

If you have any questions, please contact our Office of Undergraduate Admission at our New York City Campus at (212) 346-1323 or our Westchester Campus at (914) 773-3746.
# Undergraduate Application for Admission

Complete and return the application along with the $50 nonrefundable application fee. Please print neatly using blue or black ink.

## Personal Information

<table>
<thead>
<tr>
<th>Mr.</th>
<th>Ms.</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ]</td>
<td>[ ]</td>
</tr>
</tbody>
</table>

**Last Name** | [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
**Middle Name** | [ ] [ ] [ ]
**Jr., III, etc.** | [ ] [ ] [ ]
**First Name** | [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
**Social Security Number** | [ ] [ ] [ ]
**Date of Birth (MM/DD/YYYY)** | [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

**Mailing Address**

**Apt. #** | [ ] [ ] [ ] [ ] [ ] [ ] [ ]

**Address 2** | [ ] [ ] [ ] [ ] [ ] [ ] [ ]
**City** | [ ] [ ] [ ]
**State** | [ ] [ ] [ ] [ ]
**Zip/Postal Code** | [ ] [ ] [ ] [ ] [ ] [ ] [ ]

**Permanent Address**

**Apt. #** | [ ] [ ] [ ] [ ] [ ] [ ] [ ]

**Address 2** | [ ] [ ] [ ] [ ] [ ] [ ] [ ]
**City** | [ ] [ ] [ ]
**State** | [ ] [ ] [ ] [ ] [ ]
**Zip/Postal Code** | [ ] [ ] [ ] [ ] [ ] [ ] [ ]

**Country** | [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

**E-mail Address**

**Home Phone Number** | [ ] [ ] [ ] [ ]
**Gender** | [ ] Male [ ] Female

If any records will be under another name(s), please indicate additional information.

*You MUST provide your Social Security Number (SSN) if you intend to apply for Financial Aid. Your SSN will not be used for any other purpose.*

## Academic Information

**Degree:**

- [ ] 2-year
- [ ] 4-year

**Campus:**

- [ ] New York City
- [ ] Westchester

**Pace Major Code:** Please refer to the list of Undergraduate Majors on pages 4-5

**Year:** 20

Are you a veteran? [ ] Yes [ ] No
If so, did you serve in Afghanistan and/or Iraq? [ ] Yes [ ] No
If yes, please send a copy of your DD-214 for scholarship consideration.

Are you a spouse of a veteran? [ ] Yes [ ] No
Are you a dependent of a veteran? [ ] Yes [ ] No

Have you previously applied to Pace University? [ ] Yes [ ] No

If yes, where should we mail your I-20? [ ] Mailing Address [ ] Permanent Address

If no, please indicate what visa you currently hold:

- [ ] Visa type
- [ ] Expiration Date

A. Are you currently on a student (F-1) visa at another school? [ ] Yes [ ] No

B. If yes, name the school listed on your visa:

- [ ] If yes, when? (MM/YY)
- [ ] If yes, when? (MM/YY)

**2014 7**
ALL APPLICANTS PLEASE ANSWER:

List the high school you are currently attending or attended.

<table>
<thead>
<tr>
<th>Name of high school</th>
<th>CEEB code*</th>
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<th>End Date (MM/YY)</th>
<th>City</th>
<th>State</th>
<th>Country</th>
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</thead>
</table>

Expected date of graduation / date graduated

*Every high school and college is assigned a CEEB Code. It can be found on your SAT score reports and through your guidance office.

Students currently attending high school need to provide the following information:

<table>
<thead>
<tr>
<th>Guidance Counselor's Name</th>
<th>Guidance Counselor's Phone Number</th>
<th>Guidance Counselor's E-mail Address</th>
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</thead>
</table>

Do you have a High School Equivalency Diploma (GED)?

Yes ☐  No ☐ Date Issued (MM/YY)

Have you attended any other high schools?

Yes ☐  No ☐

Name of high school | CEEB code* | Start Date (MM/YY) | End Date (MM/YY) | City | State | Country |
|---------------------|------------|--------------------|------------------|------|-------|---------|

How many colleges have you attended since graduating high school? ☐

(If necessary, please continue on separate sheet of paper)

List the colleges you have attended or are currently attending: (Please list by date attended beginning with the most recent date.)

<table>
<thead>
<tr>
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<th>End Date (MM/YY)</th>
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<td></td>
<td></td>
<td>☐ Associate ☐ Bachelor's ☐ Master's ☐ None</td>
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Have you taken or do you plan to take any of the following?

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PERSONAL INTERESTS AND EXTRACURRICULAR ACTIVITIES

You may submit an Activity Résumé on a separate piece of paper.

<table>
<thead>
<tr>
<th>Name of Activity</th>
<th>High School, College, or Community Activity</th>
<th>Years of Participation 9 10 11 12 College</th>
<th>Position Held and/or Honors Earned</th>
<th>Do you plan to continue at Pace?</th>
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<tbody>
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</tr>
</tbody>
</table>
ESSAY/PERSONAL STATEMENT

We require that you write an essay/personal statement of approximately 250–650 words, which will assist the admission committee in reviewing your application. The personal statement you submit must consist solely of your own original work. You may write on a subject of your choice or one of the following topics:

a. A discussion of a personal, local, or national issue
b. An autobiographical account
c. A representative sample of your creative ability

MANDATORY QUESTIONS:

Were you ever the subject of disciplinary action in secondary school or college?  ○ Yes  ○ No  
Have you ever been convicted of or plead guilty to a misdemeanor or felony?  ○ Yes  ○ No  

If yes, please explain on a separate piece of paper (response required).

NOTE: Answering yes to either of the two questions above does not automatically bar you from admission to Pace University. Pace reserves the right to request additional information.

PARENT/GUARDIAN INFORMATION

Mother/Guardian Name

Mailing Address

E-mail Address

Father/Guardian Name

Mailing Address

E-mail Address

Did your parents graduate from Pace University?  ○ Yes  ○ No  

If yes, please provide the following information:

Name  Relationship

Do any of your relatives currently attend Pace University?  ○ Yes  ○ No  

If yes, please provide the following information:

Name  Relationship

Is one or both parents, spouse, or significant other a faculty or staff member at Pace?  ○ Yes  ○ No  

If yes, please provide the following information:

Name  Department  Relationship

Mother’s/Guardian’s Education (check highest level):

○ No High School Diploma  ○ High School  ○ Some College  ○ Some College  ○ College Degree  ○ Graduate/Professional Degree

Father’s/Guardian’s Education (check highest level):

○ No High School Diploma  ○ High School  ○ Some College  ○ Some College  ○ College Degree  ○ Graduate/Professional Degree

How did you first learn about Pace University? (Please check one)

○ Met a Pace admission representative at my school.
○ Received information from my guidance counselor.
○ Referred by: (You may check more than one if appropriate)
  ○ Friend or relative
  ○ A Pace alumna(us)
  ○ A Pace faculty or staff member
  ○ A Pace Student
  ○ Received information in the mail.
  ○ Received a telephone call from a Pace University representative.
○ Attended a college night or hotel program.
○ Saw a listing in a college selection publication.
○ Attended an Open House.
○ Visited a Pace campus and met with an admission counselor.
○ Visited the Pace University website.
○ Other ________________________________
I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know that the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or if I fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

Applicant's Signature ___________________________ Date ____________

Parent's or Guardian's Signature ___________________________ Date ____________

If the applicant is under 18 years of age, the application must be signed by the applicant's parent or guardian.

Please mail your completed application in the enclosed postage paid envelope to:  

Pace University  
Application Processing Center  
861 Bedford Road  
Pleasantville, NY 10570-2799

Pace University is committed to achieving full equal opportunity in all aspects of university life. Pursuant to this commitment, Pace University does not discriminate on the basis of gender, race, age, ethnicity, marital or domestic partnership status, national origin, sexual orientation, religion, disability, or veteran status.
This Financial Affidavit for International Students is for use by Pace University international students who require a Certificate of Eligibility for a student visa. The completed affidavit must be submitted with a letter from a bank indicating the availability of sufficient funds in U.S. dollars for one year of study.

Applicants are advised to obtain a second set of bank documents for use by the embassy issuing your student visa.

If financial support will be provided by one or more sponsors, please note that each sponsor must submit a separate Sponsor Affidavit of Support and bank documentation. The Sponsor Affidavit of Support is on the reverse side of this page and may be reproduced.

I certify that I have _____________________ U.S. dollars available to me for the following expenses of my undergraduate education at Pace University.

I have indicated the source of my financial support below and have attached original bank documentation in U.S. dollars. The information I have provided on this affidavit is correct and complete. I know that giving false information on this affidavit or in support documentation may result in the cancellation of my admission to Pace University. I also understand that if I am required to enroll for English Language coursework, additional cost will ensue.

---

**PACE UNIVERSITY UNDERGRADUATE STUDY**

**Estimated Expenses for the 2014–2015 Academic Year**

<table>
<thead>
<tr>
<th>Source of Support (self or sponsor*)</th>
<th>U.S. Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Tuition (24–36 credits)</td>
<td>$38,201</td>
</tr>
<tr>
<td>Standard Fees †</td>
<td>1,400</td>
</tr>
<tr>
<td>Health and Accident Insurance (12 months)</td>
<td>930</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>800</td>
</tr>
<tr>
<td>Personal Expenses</td>
<td>2,000</td>
</tr>
<tr>
<td>Room and Board</td>
<td>16,500</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$59,831</strong></td>
</tr>
</tbody>
</table>

---

Student Signature  Month/Day/Year  Print Name

Print Current Address

Print Permanent Foreign Address

Telephone Number  Fax Number  E-mail Address

* Each sponsor must complete an affidavit of support (see reverse side) and submit official bank documentation verifying the availability of funds.
† Standard fees include the General Institution fee, Student Activities fee, Technology fee, and Healthcare Service fee.
Sponsor Affidavit of Support to be Completed by Sponsor 1

I certify that I am willing and able to sponsor: __________________________________ with a minimum amount of ____________________________ in U.S. dollars dated and signed by a bank official no more than six months before the applicant’s expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

________________________________________  ________________________
Signature  Month/Day/Year  Relationship to Applicant

________________________________________
Print Name  Sponsor Citizenship

________________________________________  ________________________
Print Address  Telephone Number  Fax Number

Sponsor Affidavit of Support to be Completed by Sponsor 2

I certify that I am willing and able to sponsor: __________________________________ with a minimum amount of ____________________________ in U.S. dollars dated and signed by a bank official no more than six months before the applicant’s expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

________________________________________  ________________________
Signature  Month/Day/Year  Relationship to Applicant

________________________________________
Print Name  Sponsor Citizenship

________________________________________  ________________________
Print Address  Telephone Number  Fax Number

Sponsor Affidavit of Support to be Completed by Sponsor 3

I certify that I am willing and able to sponsor: __________________________________ with a minimum amount of ____________________________ in U.S. dollars dated and signed by a bank official no more than six months before the applicant’s expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

________________________________________  ________________________
Signature  Month/Day/Year  Relationship to Applicant

________________________________________
Print Name  Sponsor Citizenship

________________________________________  ________________________
Print Address  Telephone Number  Fax Number
Recommendation Form

TO THE APPLICANT:
Please complete the top section of the Pace University Recommendation Form. High school students: Give this form to a teacher, guidance counselor, or college adviser. Transfer students: Give this form to your transfer counselor or to a faculty member who is in a position to evaluate your academic performance and capabilities. Returning adult students: Give this form to your employer, supervisor, community leader, or colleague.

TO THE TEACHER, COUNSELOR, OR EMPLOYER:
This applicant has applied for admission to Pace University. The Admissions Committee finds candid evaluations helpful in choosing among highly qualified candidates and therefore asks your help in appraising the applicant. Thank you for your time and professional judgment.

TO BE COMPLETED BY APPLICANT (Please print)

Name of Applicant _____________________________________________________________
Birth Date ____________________________
Last First Middle
School Now Attending __________________________________________________________________________________________________________________________________________
or
Current Employer ________________________________________________________________________________________________________________________________________________

CONFIDENTIALITY STATEMENT
Under the provisions of the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment), you have the right to review your educational records if you attend Pace University. You may waive your right of access to this specific recommendation if you choose. Your decision to waive or not to waive your right of access will have no effect on your application for admission. Please check the appropriate box and sign your name below:

☐ I hereby waive my right of access to this recommendation.  ☐ I do not waive my right of access to this recommendation.

Applicant’s Signature __________________________________________________________ Date ____________________________

TO BE COMPLETED BY TEACHER, COUNSELOR, OR EMPLOYER

How familiar are you with Pace University? ☐ Very ☐ Somewhat ☐ Not at all   How long have you known the applicant? ____________________________

Note any capacity in which you have known the applicant outside the classroom or workplace. (For example, family friend, etc.)
______________________________________________________________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________________________________________________________
______________________________________________________________________________________________________________________________________________________________________

List the courses in which you have taught the applicant, noting for each course the applicant’s year in school (for example, 11, 12), the level of the course difficulty (AP, elective), and the applicant’s grade, or describe the nature of your relationship to the applicant.
______________________________________________________________________________________________________________________________________________________________________

From your experience, how would you rate this applicant in terms of the following qualities as compared to other students applying to selective colleges:

<table>
<thead>
<tr>
<th>No Basis</th>
<th>Below Average</th>
<th>Average</th>
<th>Good (above average)</th>
<th>Very Good (well above average)</th>
<th>Excellent (top 10 percent)</th>
<th>One of the Top 2 Percent Encountered This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Creative, original thought</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Motivation</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Independence, initiative</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Intellectual ability</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Academic achievement</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Written expression of ideas</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Effective class/group discussion</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Disciplined work habits</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>☐ Potential for growth</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
Appraisal of intellectual capabilities:


Appraisal of personal capabilities:


Signature _______________________________________________________________ Date ________________________________________________

Name (print) ___________________________________________________________________________________________________________________

Teaching Department _________________________________________________________________________________________________________

School _____________________________________________________________________________________________________________________

School Address ______________________________________________________________________________________________________________

Telephone Number _____________________________________________________ E-mail Address ________________________________________

OR

Title _______________________________________________________________________________________________________________________

Company or Business ________________________________________________________________________________________________________

Business Address ____________________________________________________________________________________________________________

Telephone Number _____________________________________________________ E-mail Address ________________________________________

Please mail your completed application in the enclosed postage paid envelope to: Pace University Application Processing Center 861 Bedford Road Pleasantville, NY 10570-2799
## Recommendation Form

### TO THE APPLICANT:
Please complete the top section of the Pace University Recommendation Form. **High school students:** Give this form to a teacher, guidance counselor, or college adviser. **Transfer students:** Give this form to your transfer counselor or to a faculty member who is in a position to evaluate your academic performance and capabilities. **Returning adult students:** Give this form to your employer, supervisor, community leader, or colleague.

### TO THE TEACHER, COUNSELOR, OR EMPLOYER:
This applicant has applied for admission to Pace University. The Admissions Committee finds candid evaluations helpful in choosing among highly qualified candidates and therefore asks your help in appraising the applicant. Thank you for your time and professional judgment.

### TO BE COMPLETED BY APPLICANT (Please print)

<table>
<thead>
<tr>
<th>Name of Applicant</th>
<th>Birth Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last</td>
<td>First</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
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<th>or</th>
<th>Current Employer</th>
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### CONFIDENTIALITY STATEMENT
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- [ ] I hereby waive my right of access to this recommendation.
- [ ] I do not waive my right of access to this recommendation.

<table>
<thead>
<tr>
<th>Applicant’s Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

### TO BE COMPLETED BY TEACHER, COUNSELOR, OR EMPLOYER

**How familiar are you with Pace University?**

- [ ] Very
- [ ] Somewhat
- [ ] Not at all

**How long have you known the applicant?**

<table>
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<tbody>
<tr>
<td>No Basis</td>
</tr>
<tr>
<td>---------------------------------</td>
</tr>
<tr>
<td>Creative, original thought</td>
</tr>
<tr>
<td>Motivation</td>
</tr>
<tr>
<td>Independence, initiative</td>
</tr>
<tr>
<td>Intellectual ability</td>
</tr>
<tr>
<td>Academic achievement</td>
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<td>Effective class/group discussion</td>
</tr>
<tr>
<td>Disciplined work habits</td>
</tr>
<tr>
<td>Potential for growth</td>
</tr>
</tbody>
</table>
Appraisal of intellectual capabilities:


Appraisal of personal capabilities:


Signature _______________________________________________________________  Date ________________________________________________
Name (print) ___________________________________________________________________________________________________________________
Teaching Department _________________________________________________________________________________________________________
School _____________________________________________________________________________________________________________________
School Address ______________________________________________________________________________________________________________
Telephone Number _____________________________________________________  E-mail Address ________________________________________
OR
Title _______________________________________________________________________________________________________________________
Company or Business ________________________________________________________________________________________________________
Business Address ____________________________________________________________________________________________________________
Telephone Number _____________________________________________________  E-mail Address ________________________________________

Please mail your completed application in the enclosed postage paid envelope to:

Pace University
Application Processing Center
861 Bedford Road
Pleasantville, NY 10570-2799
WEBSITES

Application Information ......................... www.pace.edu/apply
Application Status ................................. applicantportal.pace.edu
Academic Programs ................................. www.pace.edu/academics
Visit Pace University .............................. www.pace.edu/tours
Athletics .................................................. www.pace.edu/athletics
Financial Aid Information ....................... www.pace.edu/financialaid
Open House Events ............................... www.pace.edu/openhouse
Tuition Information ................................. www.pace.edu/tuition
Honors Program .................................... www.pace.edu/honors
Viewbook ............................................. www.pace.edu/viewbook
Career Services .................................... www.pace.edu/careers
Housing and Residential Life ................... www.pace.edu/housing

Thank you for your interest in Pace University! We look forward to working with you.