Ready Reference 110309

Remote Desktop Connection on a Mac

Introduction

To connect to your machine in the office you must first set up your computer at your office to be able to connect remotely and also make sure that your computer remains on. In addition, you must also be connected to Pace's network using VPN (Virtual Private Network).

To install Remote Desktop Connection:

- click on the following link and save the file on your desktop: http://download.microsoft.com/download/C/B/9/CB943CBF-DDA8-4580-A711-88AC23763F0E/RDC201_ALL.dmg
- click on the file name *RDC201_ALL.dmg* and follow the instructions to install software

Once completed, the **Remote Desktop Connection** icon displays on your desktop.



Default.rdp

To run Remote Desktop Connection:

• double-click

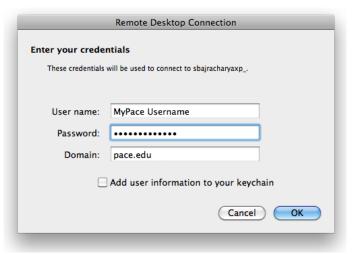
The Remote Desktop Connection for Mac window appears.



- type your office PC's computer name in the Computer field
- click Connect



The Remote Desktop Connection window displays.



- type your MyPace Portal Username and Password
- type *pace.edu* in the **Domain** field
- click OK

The following message appears.



• click Connect

You will now be connected to your office PC machine.

To Disconnect Remote Desktop Connection:

• click **Start** and select **Disconnect**

