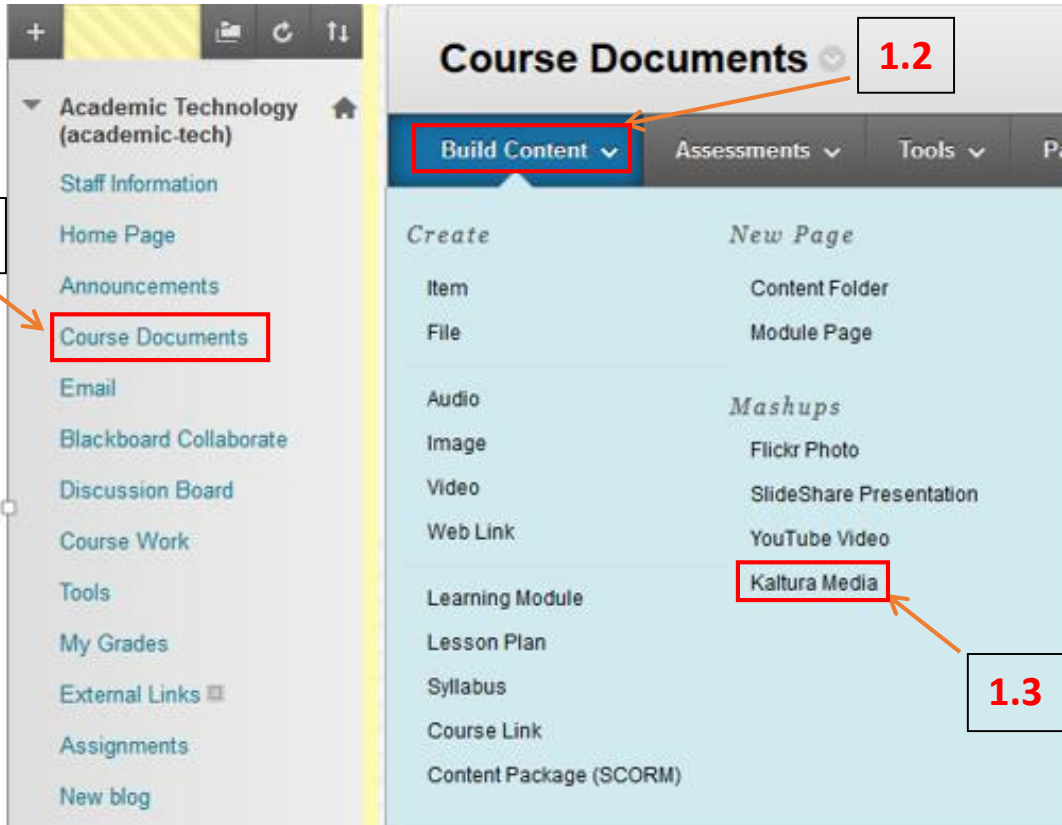


# VIDEO TOOLS

## Uploading Videos in Course Documents in Blackboard

In Blackboard, you can upload videos into Course Documents by following the steps below.

1. Go into your course and click on Course Documents (1.1) > Build Content (1.2) > Kaltura Media (1.3).



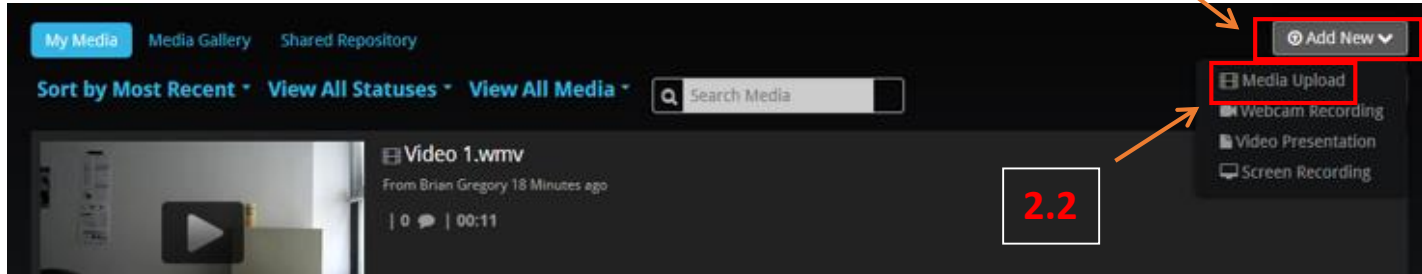
The screenshot shows the Blackboard interface for a course. On the left is a navigation menu with 'Course Documents' highlighted by a red box and labeled '1.1'. The main content area is titled 'Course Documents' and has a 'Build Content' dropdown menu highlighted by a red box and labeled '1.2'. Within the 'Build Content' menu, 'Kaltura Media' is highlighted by a red box and labeled '1.3'.

Course Documents	
Build Content	Assessments
Tools	Pa
<i>Create</i>	
Item	New Page
File	Content Folder
	Module Page
<i>Audio</i>	
Image	<i>Mashups</i>
Video	Flickr Photo
Web Link	SlideShare Presentation
	YouTube Video
	Kaltura Media
Learning Module	
Lesson Plan	
Syllabus	
Course Link	
Content Package (SCORM)	



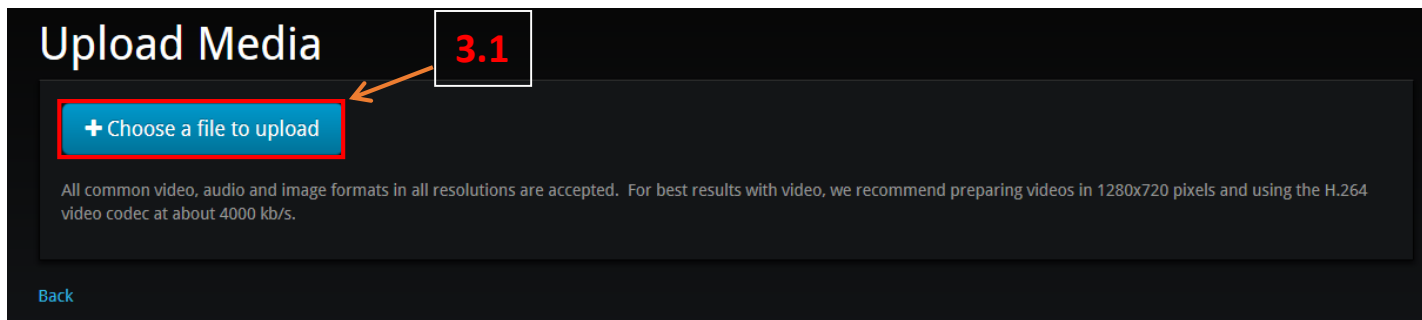
2. Next, click on “Add New” (2.1) > “Media Upload” (2.1) under the My Media tab.

2.1

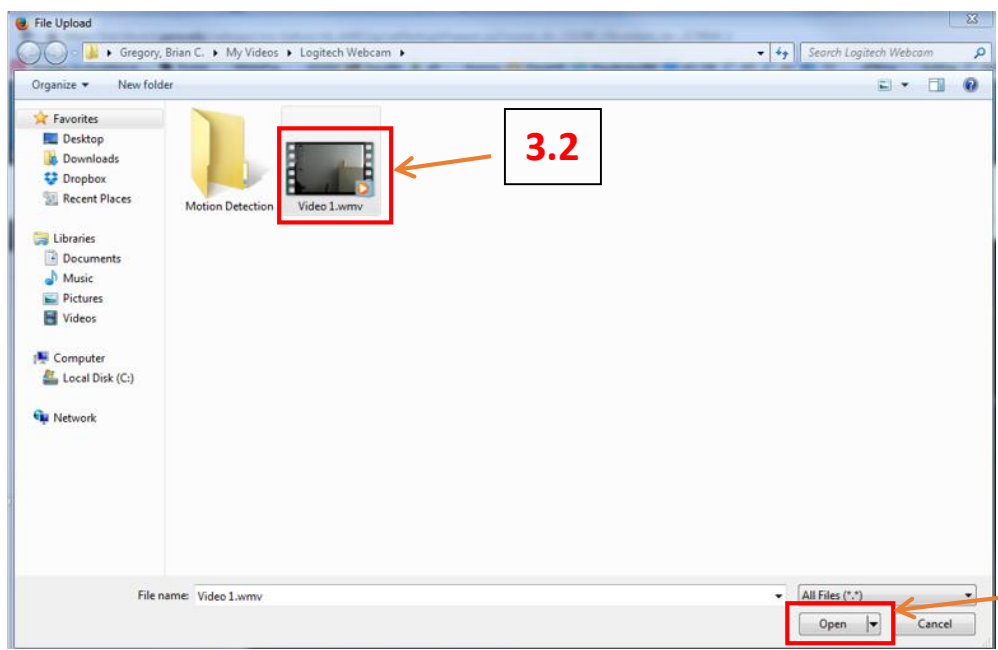


2.2

3. Click on “+Choose a file to upload” (3.1), navigate to the file on your local drive (3.2), and click open (3.3).



3.1

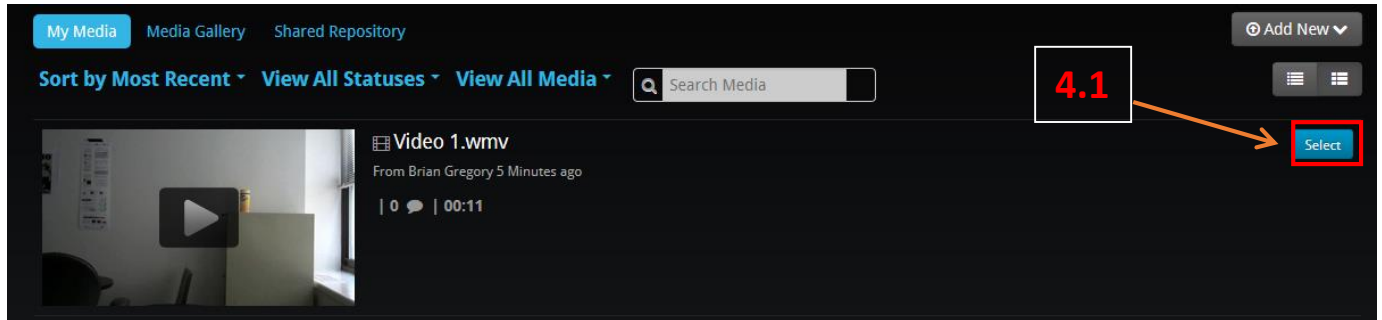


3.2

3.3



4. You will now see the video in your My Media Gallery, along with any other Media you have uploaded. Press Select (4.1) to choose the video.



5. You can now preview (5.1) the video and choose one of the “player skins” (5.2). Then click “embed” (5.3).





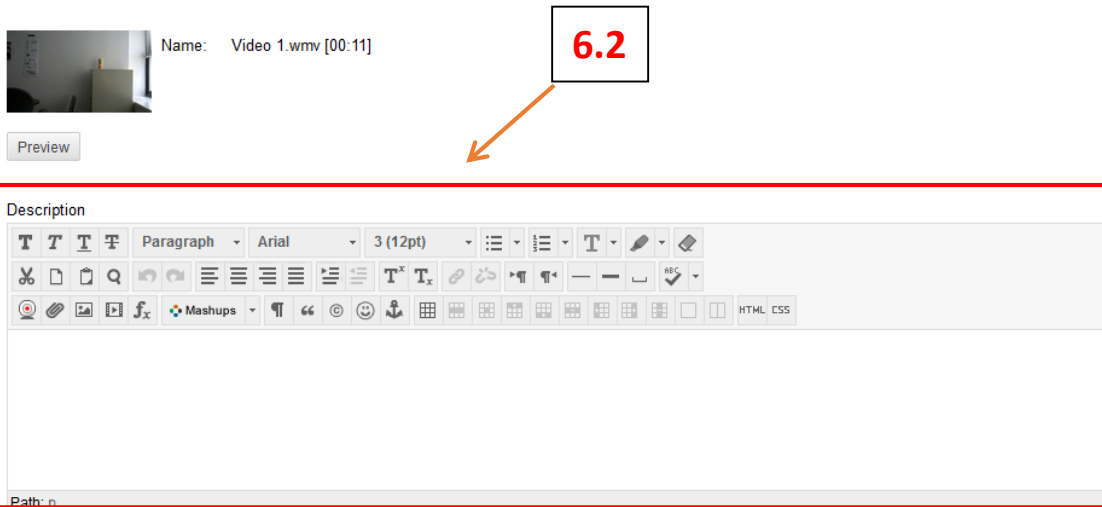
- You will then be back at the “Create Mashup Item” where you can enter in a title (6.1) and description (6.2) for the video. You can also attach any files that you want (6.3). Be sure to click “yes” (6.4) next to “Permit Users to View the Content Item” so that students in the class can view it. Then click “Submit”.



✖ Title

Color of Name  Black

#### ADD KALTURA MEDIA CONTENT TO COURSE



Name: Video 1.wmv [00:11]

Preview

Description

Rich text editor toolbar: Paragraph, Arial, 3 (12pt), Bold, Italic, Underline, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Link, Unlink, Undo, Redo, Source, HTML, CSS.

Path: p

In order to view the video, click on the video thumbnail. This will open a new screen and the video will begin playing.



### ATTACH OR LINK CONTENT

Files can be attached here. Click **Browse** to select the file to attach and specify a name for the link to this file.

Attach local file

**6.3**

Attached files

File Name

Link Title

Educause - 2014 - Study of Students and IT.pdf

Educause - 2014 - Stu

### OPTIONS

Permit Users to View the Content Item

Yes  No

**6.4**

Track Number of Views

Yes  No

Select Date and Time Restrictions

Display After

*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*

Display Before

*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*

**My Notes:**