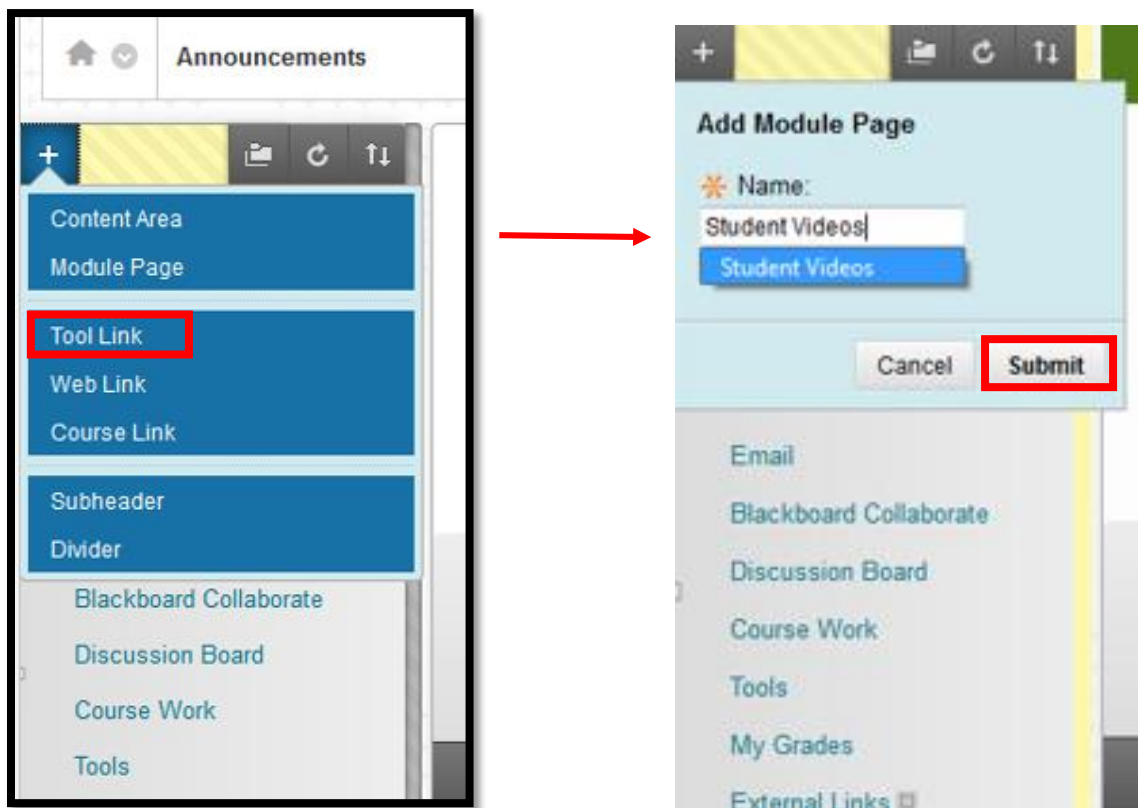




SHARING VIDEO FILES IN KALTURA

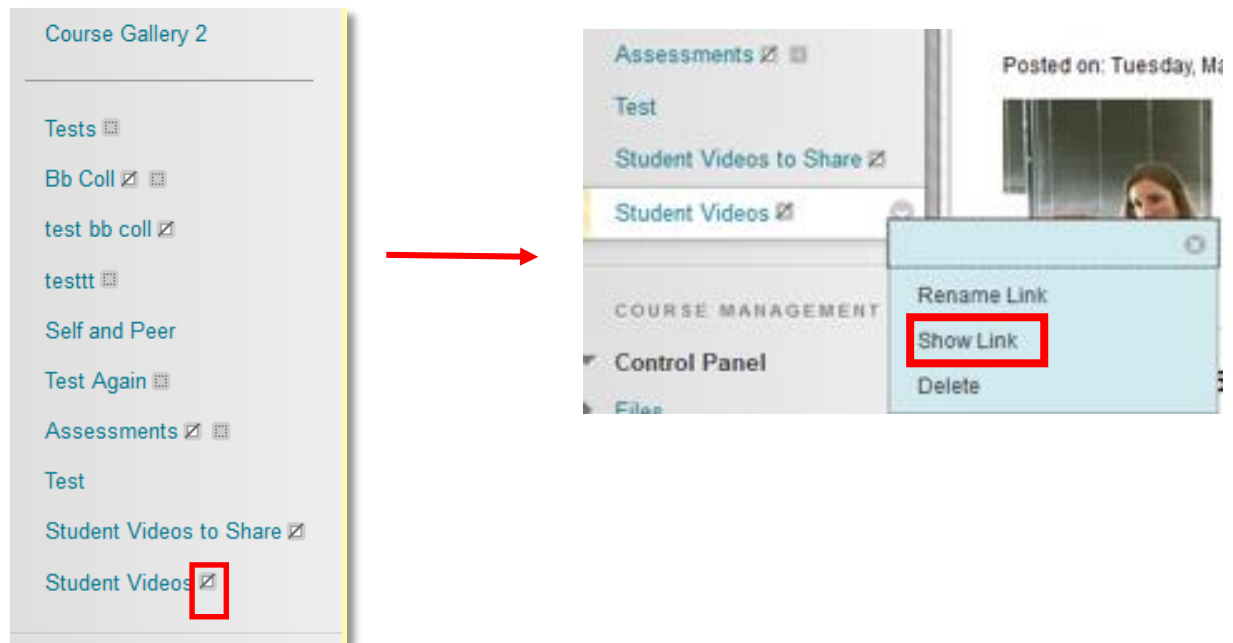
Allow your students to share video files using Kaltura.

1. On the homepage of your Blackboard course create a new Module page, name it, and click **Submit**.

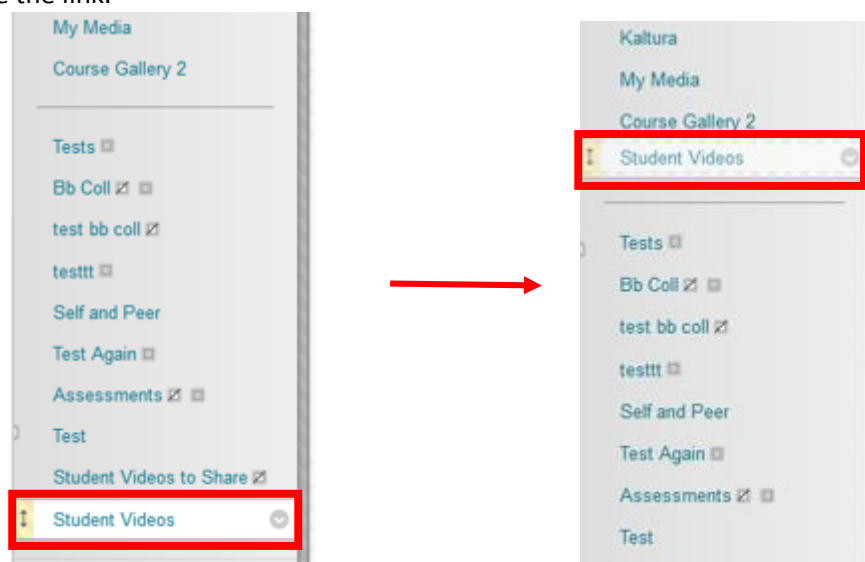




- The new link will be at the bottom of the left-hand column. A white box with a grey line going through it indicates that this module is not visible to students in the course. Scroll over the right of the page link you created until you see the downward-facing arrow and click **Show Link**.

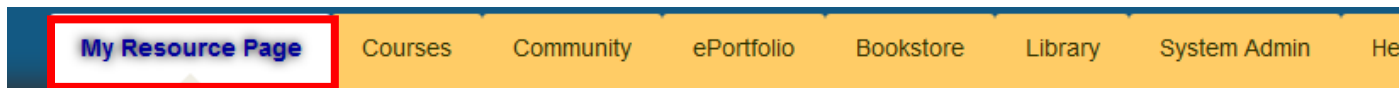


- You can then move this link to where you would like it in your course menu. Hover over it and move your mouse to the left-hand side of the text until you see the cursor change and then move the link.

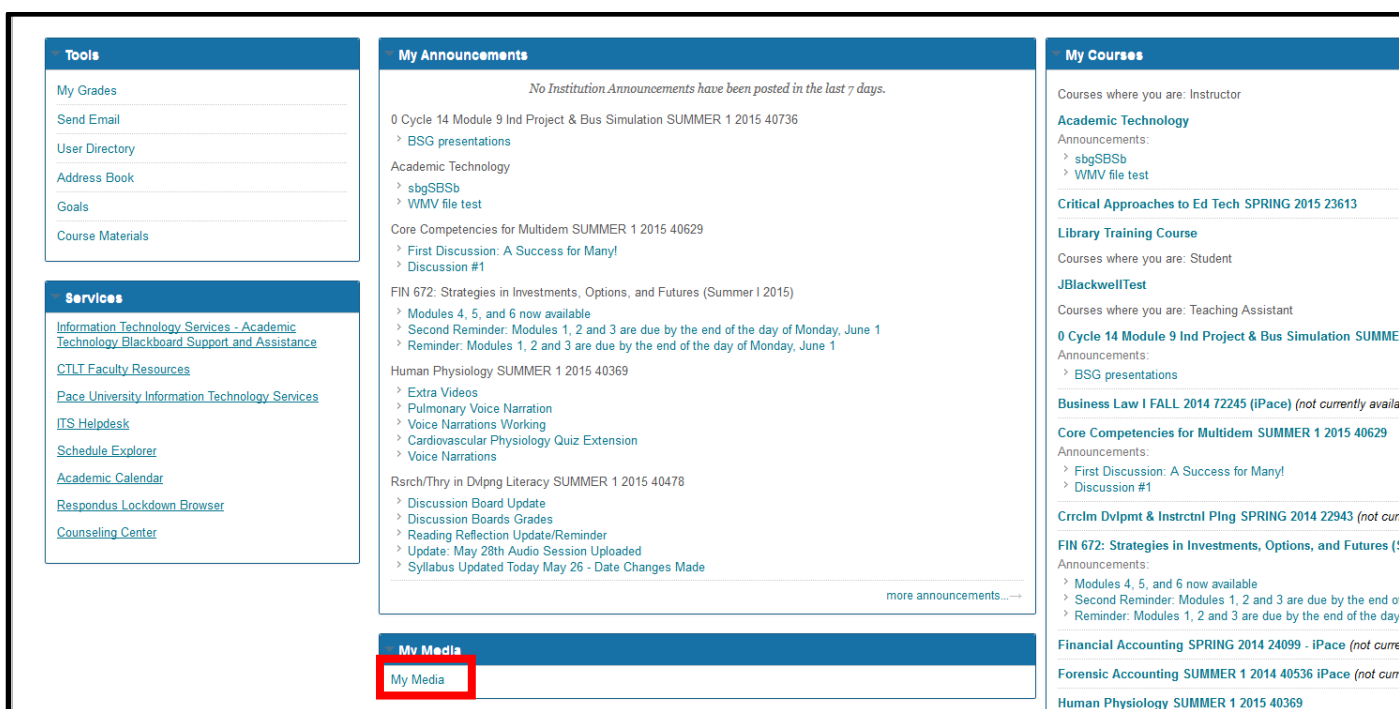




- To upload videos and make them downloadable, go to the **MyMedia** repository, which is the personal video repository in Kaltura. In order to do this, click on the **My Resource Page** link as shown below.

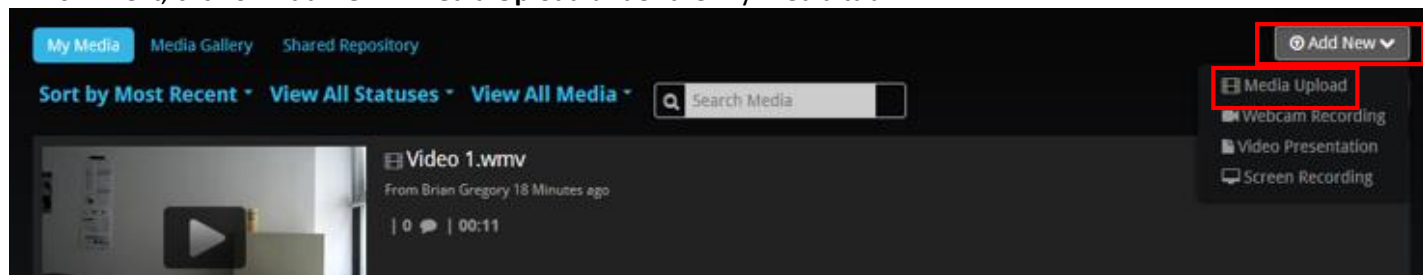


- Then navigate to **MyMedia**.



The screenshot shows the MyMedia repository interface. On the left, there are sections for 'Tools' (My Grades, Send Email, User Directory, Address Book, Goals, Course Materials) and 'Services' (Information Technology Services - Academic Technology Blackboard Support and Assistance, CTLT Faculty Resources, Pace University Information Technology Services, ITS Helpdesk, Schedule Explorer, Academic Calendar, Respondus Lockdown Browser, Counseling Center). The main area is titled 'My Announcements' and lists several announcements, including '0 Cycle 14 Module 9 Ind Project & Bus Simulation SUMMER 1 2015 40736' and 'Academic Technology' announcements. At the bottom, there is a 'My Media' section with a red box highlighting the 'My Media' link.

- Next, click on **Add New > Media Upload** under the My Media tab.





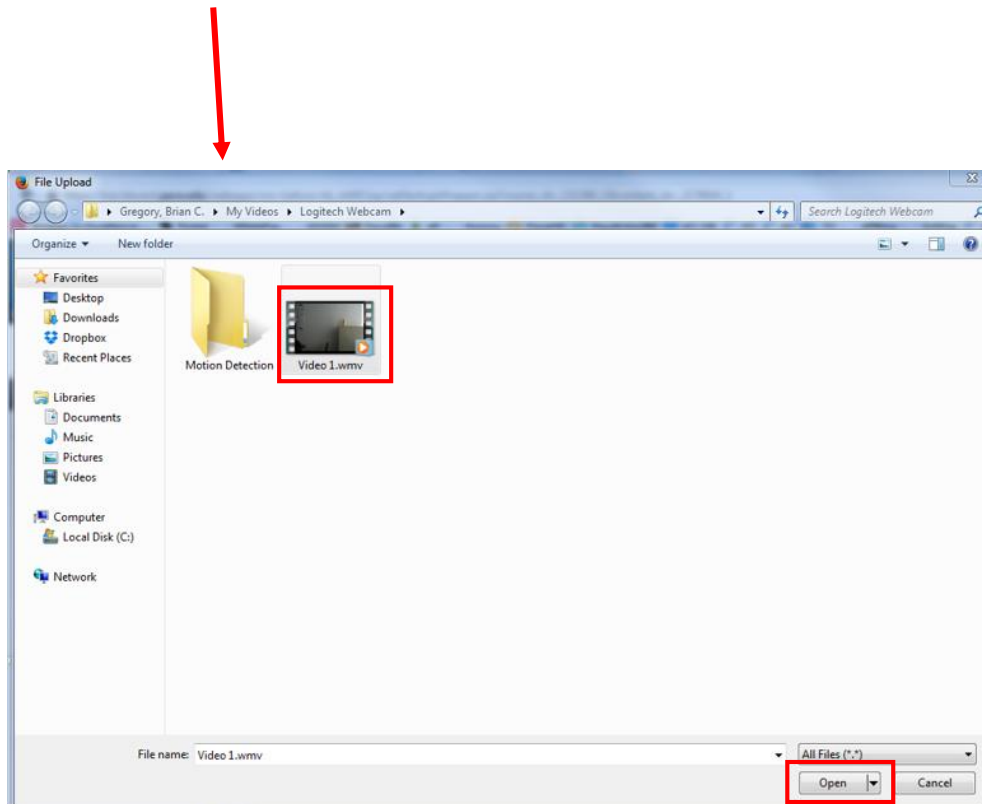
- Click on **+Choose a file to upload**, navigate to the file on your local drive, and click open.

Upload Media

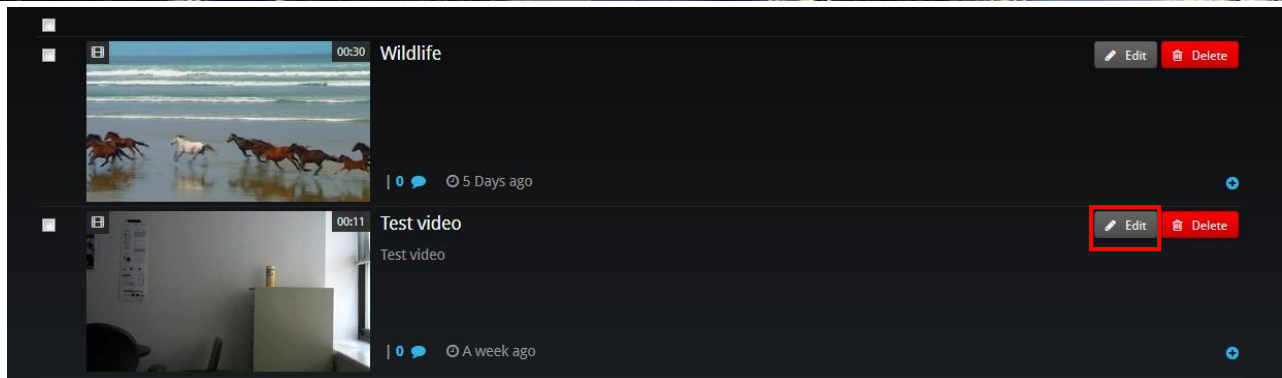
+ Choose a file to upload

All common video, audio and image formats in all resolutions are accepted. For best results with video, we recommend preparing videos in 1280x720 pixels and using the H.264 video codec at about 4000 kb/s.

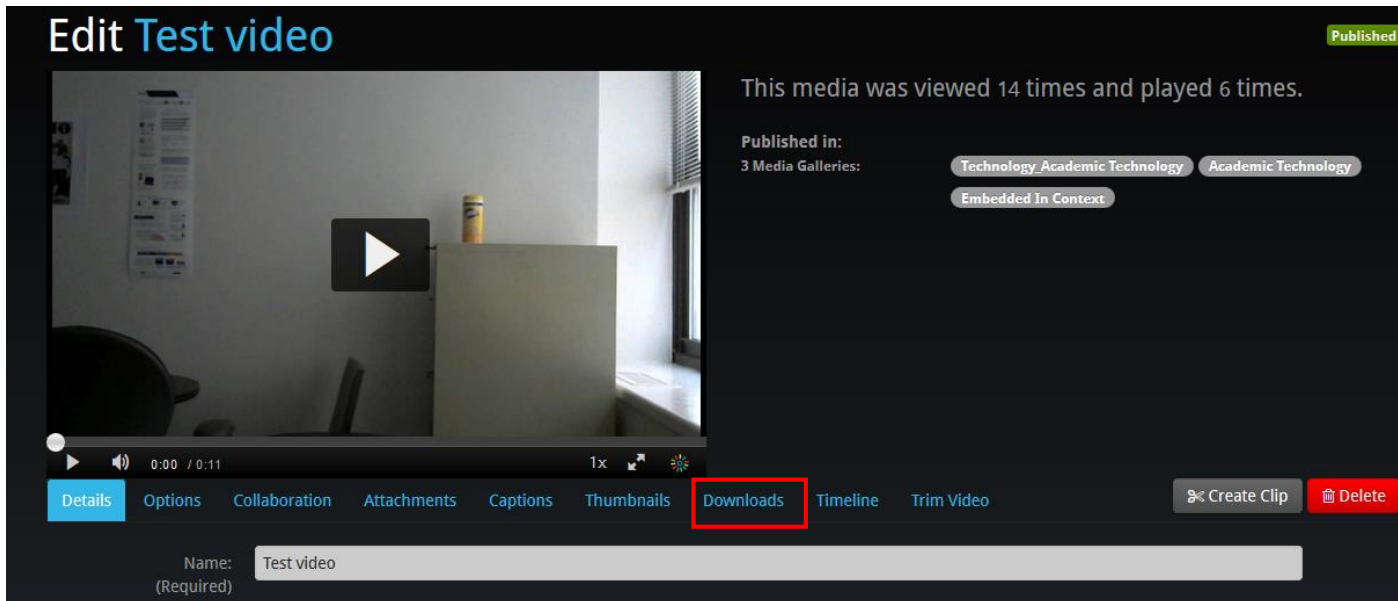
[Back](#)



- You will now see the video in your My Media Gallery, along with any other Media you have uploaded. Press **Edit**.

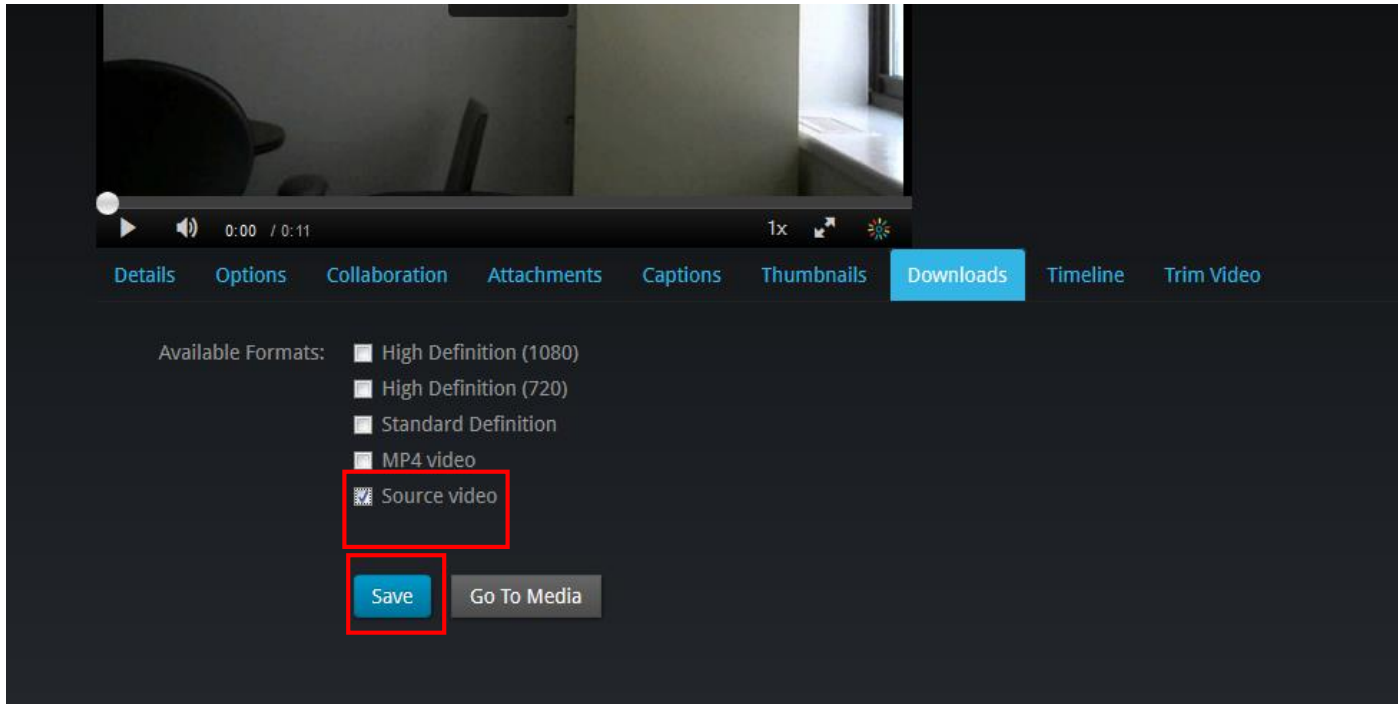


9. Click on the **Downloads** menu button.



VIDEO TOOLS

10. Choose the file type(s) that you would like to make available to others and click **Save**.



11. Navigate back to **MyMedia** through the **My Resource Page**, as detailed in step #4.



- Put a checkmark next to the video that you would like to share, select the **Actions** menu from the top-right of the screen, and choose **+Publish**. Select the course(s) that you would like to publish. **Save**.

My Media

- ☐ **Private** - Media page will be visible to the content owner only.
- ☒ **Published** - Media page will be visible to individuals according to entitlements on published destinations

Publish in Gallery

- | | | | |
|---|--|---|--|
| ☐ Shared Repository | ☐ Learning Commons Planning Committee NYC | ☐ Suggest Program | ☐ Action P |
| ☐ PMDP | ☒ Academic Technology | ☐ Academic Technology | ☐ Writing INTERSE 10031(u |
| ☐ Critical Approaches to Ed Tech SPRING 2015 23613 | ☐ Learning Blackboard | ☐ Experimental Psychology II SPRING 2015 20288 | ☐ Confucius |
| ☐ Money and Banking SPRING 2015 21286 | ☐ Web Dsgn for Non-Profit Org SPRING 2015 20675 | ☐ JBlackwellTest | ☐ Library |
| ☐ Core Competencies for Multidem SUMMER 1 2015 40629 | ☐ Human Physiology SUMMER 1 2015 40369 | ☐ FIN 672: Strategies in Investments, Options, and Futures (Summer I 2015) | ☐ Manage 40605 |
| ☐ 0 Cycle 14 Module 9 Ind Project & Bus Simulation SUMMER 1 2015 40736 | ☐ Rsrch/Thry in Dvlpng Literacy SUMMER 1 2015 40478 | | |

Published in:
3 Media Galleries:

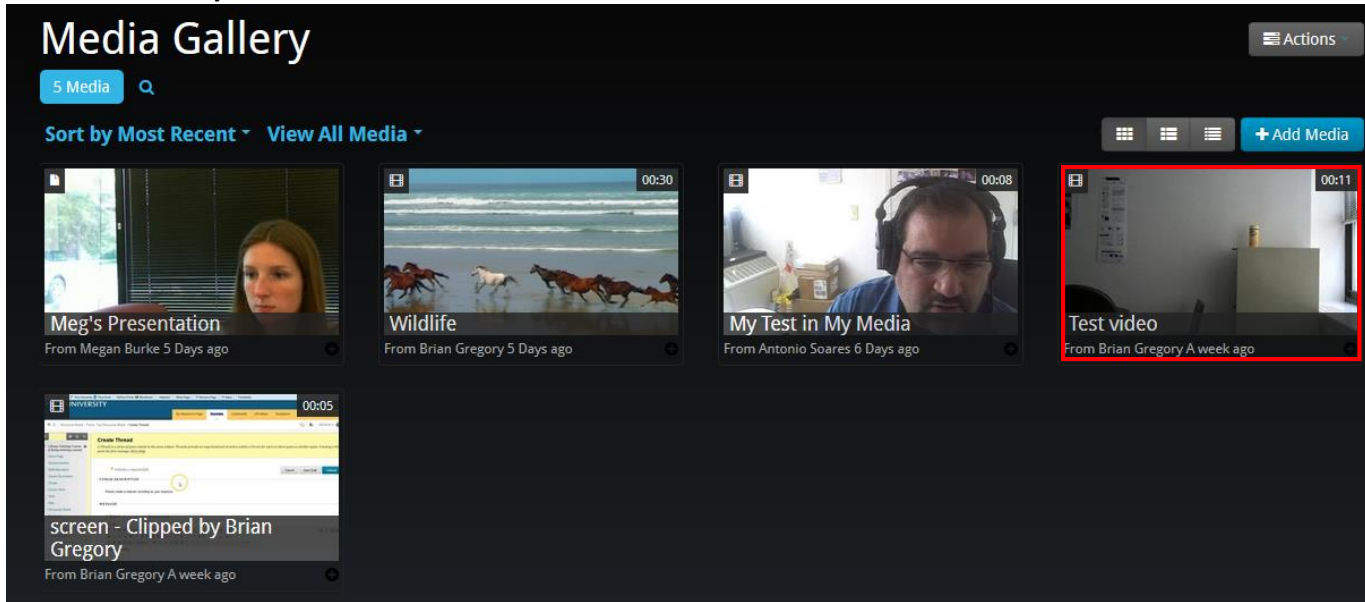
Technology Academic Technology Academic Technology Embedded In Context

Save

Cancel



13. Navigate back to the course and the **Student Videos** section where you will see your video in the **Media Gallery**.



Media Gallery

5 Media

Sort by Most Recent View All Media

Actions

+ Add Media

Meg's Presentation
From Megan Burke 5 Days ago

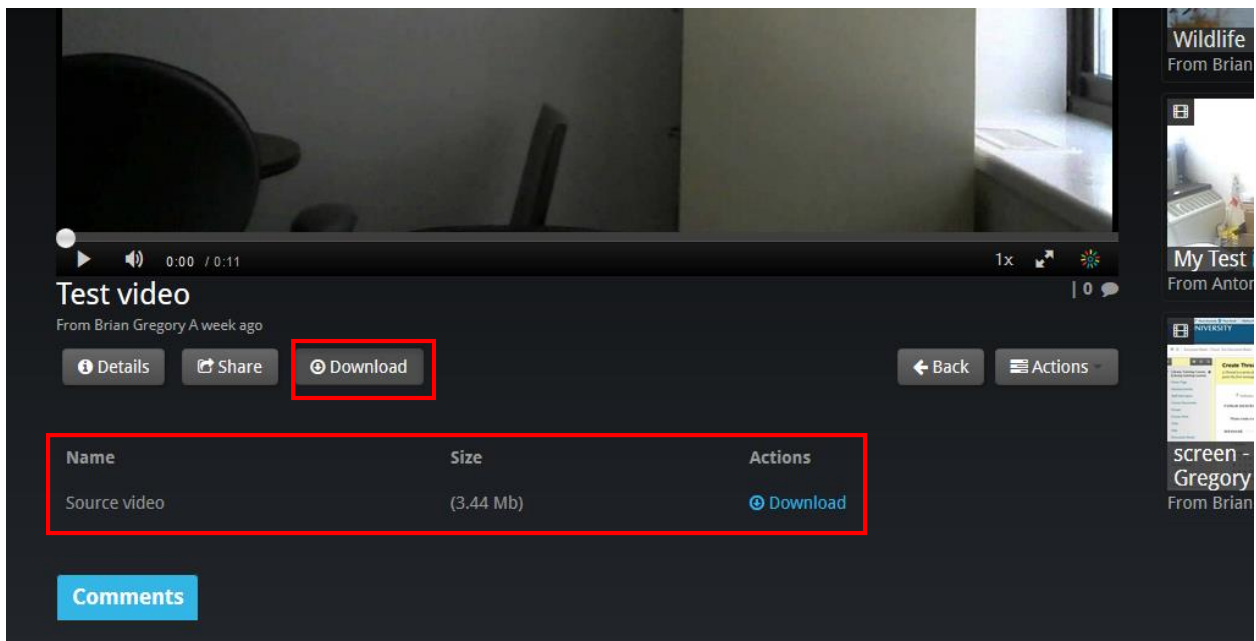
Wildlife
From Brian Gregory 5 Days ago

My Test in My Media
From Antonio Soares 6 Days ago

Test video
From Brian Gregory A week ago

screen - Clipped by Brian Gregory
From Brian Gregory A week ago

14. Click on the video and choose the **download** button, which will allow you (and others) to download your video in the formats you selected in step #10.



Test video
From Brian Gregory A week ago

Details Share **Download** Back Actions

Name	Size	Actions
Source video	(3.44 Mb)	Download

Comments