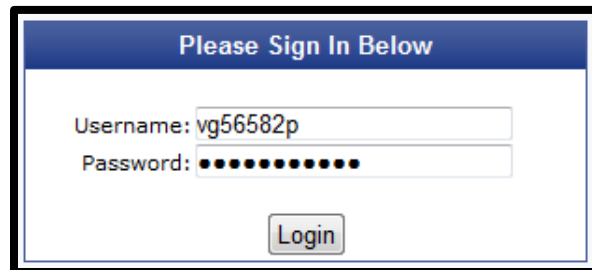


TUTORIAL

DIGITAL MEASURES: DELETING AN ITEM

This tutorial will show you how to delete an item in Digital Measures

1. Open a browser (e.g., Firefox, Internet Explorer) to <https://appsrv.pace.edu/DigitalMeasures/>
2. Enter your Pace credentials and click **Login**.



3. Click the, **Manage your Activities** tab on the sidebar and click on the section you want to delete data from. For example, **Awards and Honors**.



TUTORIAL

4. Click on **the checkbox** to the left of the item you want to delete.



5. Click the **Delete** button and then click **Ok**.

