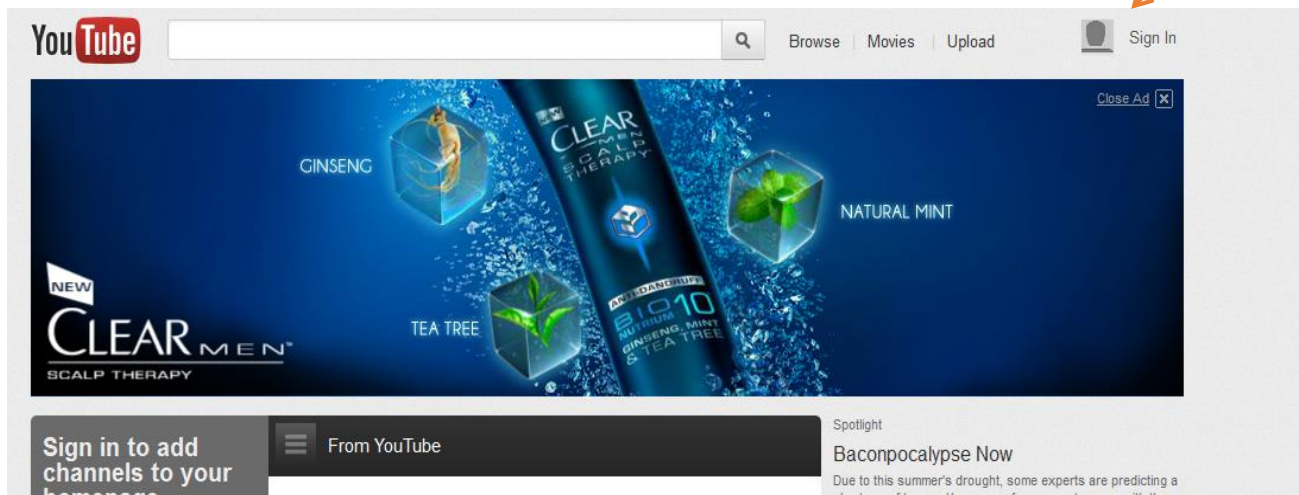




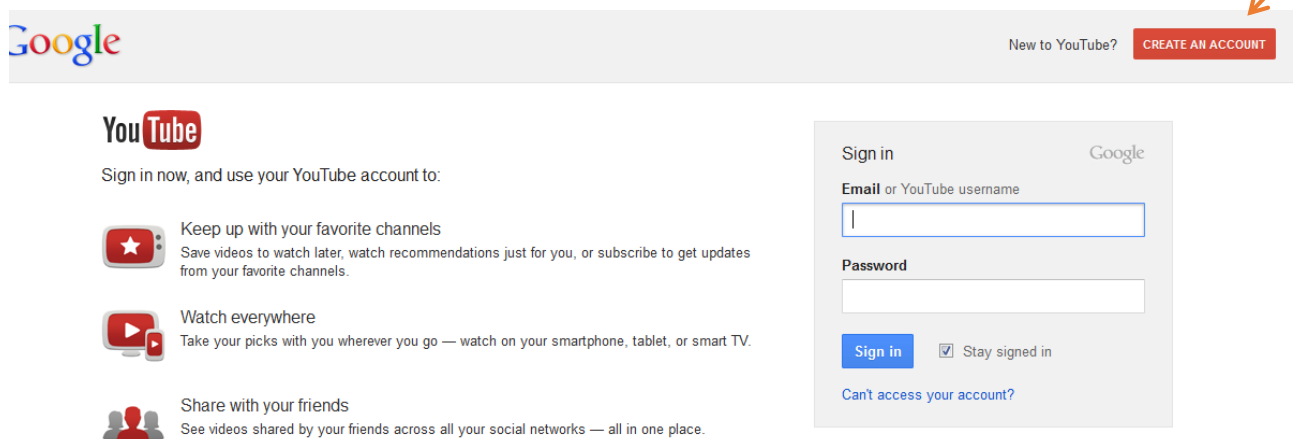
YOUTUBE VIDEO TUTORIAL

This tutorial describes how to upload a video in YouTube and make it private.

1. Create an account on youtube.com by clicking "Sign In"



2. Click "Create An Account."



3. Input information to generate an account.



Name
First Last

Choose a Google username
 @gmail.com

Create a password

Confirm your password

Birthday
Month Day Year

Gender
I am...

Mobile phone

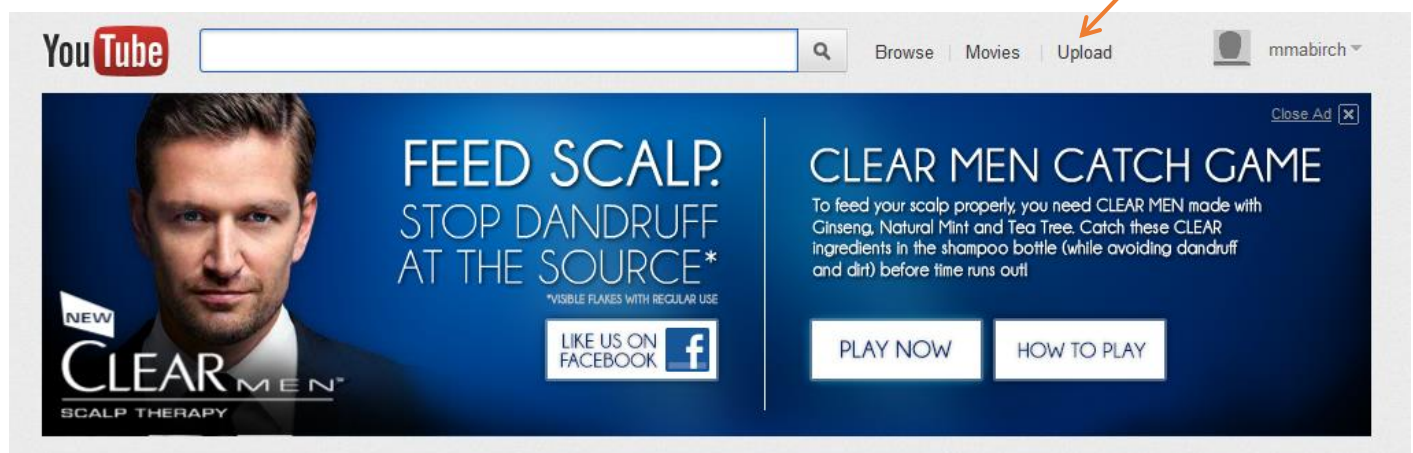
Your current email address

Prove you're not a robot
 Skip this verification (phone verification may be required)

strong *ibcsit*

Turn the two pieces of text

- Once you've signed in/created your account, click "Upload" to upload a video



- Select the video file from your computer to upload



Upload video files



Select files from your computer

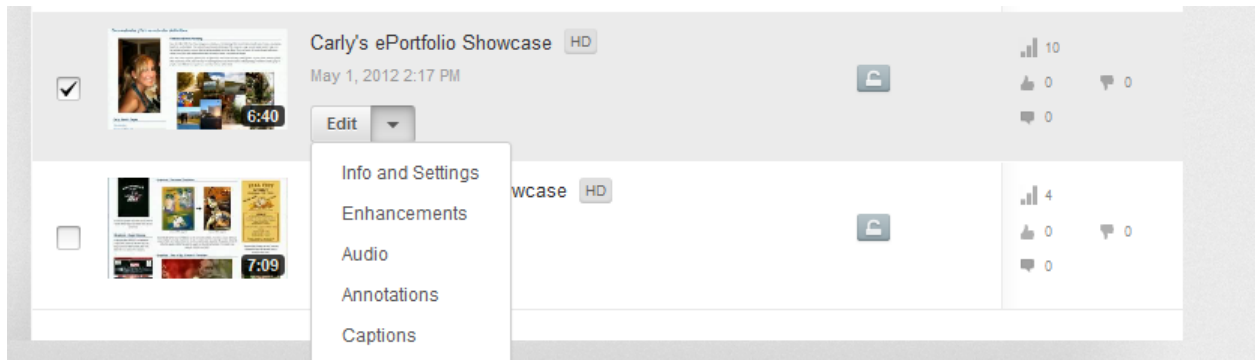
6. Upload the video:
 - a. Input the information
 - b. Adjust the privacy settings
 - c. **SAVE** the changes

The screenshot shows a video upload progress bar at 76%. Below it are two tabs: 'Basic Info' and 'Advanced Settings'. The 'Basic Info' tab is active and contains several fields: 'Title' (Carly's ePortfolio Showcase), 'Description' (This is Carly, a winner of our ePortfolio contest.), 'Tags' (empty), 'Category' (Choose category), 'Privacy Settings' (Private), and 'License and rights ownership' (Standard YouTube License). A red arrow points to the 'Privacy Settings' dropdown menu. At the bottom right, there is a blue 'Save changes' button and a red warning message: 'Some changes are not yet saved.'

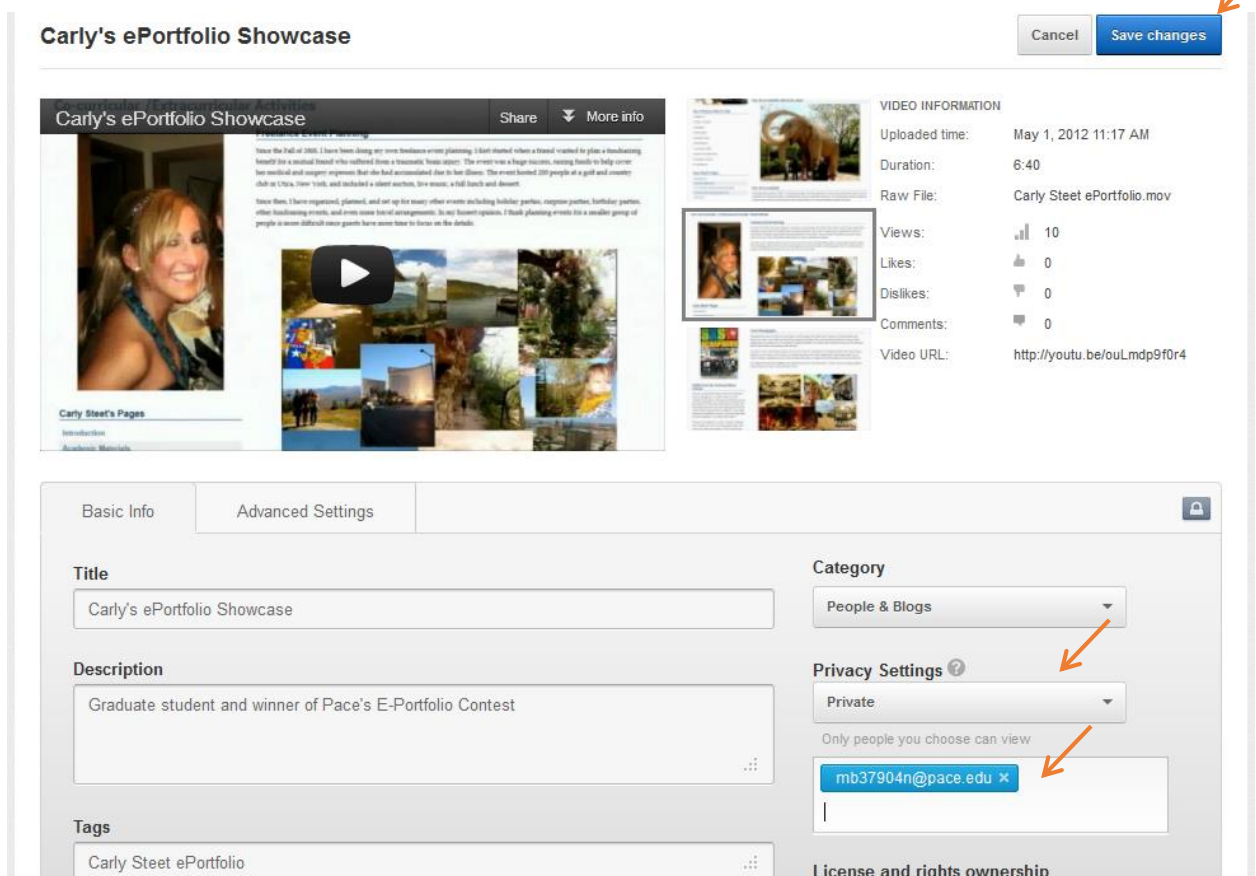
7. Once the video has uploaded to your "Uploads" section:



- a. Select the video
- b. Click "Edit"
- c. Click "Info and Settings"



8. Make sure it's set for "Private" and include an email list of the people you want to have access
 - a. Enter your professor's or peer's emails (**make sure it's the same emails used for their own YouTube account)
 - b. "Save changes" at the top





9. Grab the video URL
 - a. Highlight
 - b. Right-click copy

Carly's ePortfolio Showcase

Cancel

Save changes

Carly's ePortfolio Showcase

Share More info

Resume Event Planning

Since the Fall of 2009, I have been doing my own business event planning. I first started when a friend wanted to plan a fundraising benefit for a mutual friend who suffered from a traumatic brain injury. The event was a huge success, raising funds to help cover her medical and surgery expenses that she had accumulated due to her illness. The event hosted 200 people at a golf and country club in Utah, New York, and included a silent auction, live music, a full lunch and dessert.

Since then, I have organized, planned, and set up for many other events including holiday parties, corporate parties, birthday parties, other fundraising events, and even some travel arrangements. In my honest opinion, I think planning events for a smaller group of people is more difficult since guests have more time to focus on the details.

Carly Steel's Pages

VIDEO INFORMATION

Uploaded time: May 1, 2012 11:17 AM

Duration: 6:40

Raw File: Carly Steet ePortfolio.mov

Views: 10

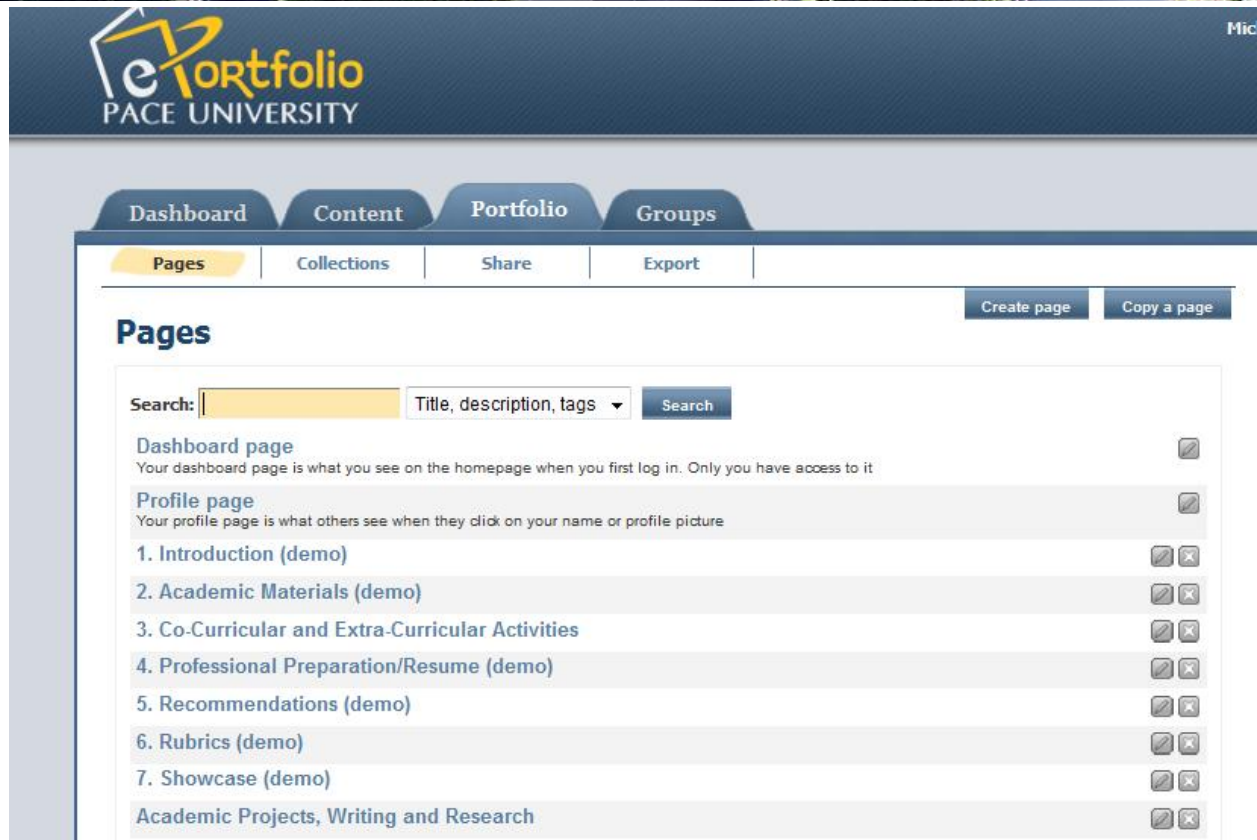
Likes: 0

Dislikes: 0

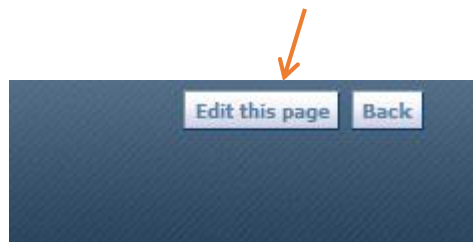
Comments: 0

Video URL: <http://youtu.be/ouLmdp9f0r4>

10. Go to eportfolio.pace.edu



11. Click "Edit this Page" at the top



12. Under the Portfolio tab:

- a. Select the page you wish to place the video on

13. Select the "External content" tab





- a. Drag and drop the "External media" icon below the shaded area




[Edit title and description](#)
[Edit layout](#)
[Edit content](#)
[Display page »](#)
[Share page »](#)

Drag and drop content blocks from the tabs below to create your page.

Files, images and video Journals General Profile Résumé **External content**







This area shows a preview of what your page will look like. Drag blocks below this line to add them to your page layout. You can drag blocks a...

Reflection Papers Drafts 1-3 EDIT 

These are my papers, drafts 1-3

Contents:

Name	Description
 draft 1.docx	This is my personal vision, etc.

14. Plug in the video URL by right-clicking and selecting paste (using the link copied earlier)
 - a. Create a name
 - b. Size the video
 - c. **SAVE** at the bottom



External media: Configure

Block title

Carly's ePortfolio

Content URL

//youtu.be/ouLmdp9f0r4

Paste the embed code or the URL of the page where the content is located. You can embed content from the following sites:



Width

400

Height

400

Save

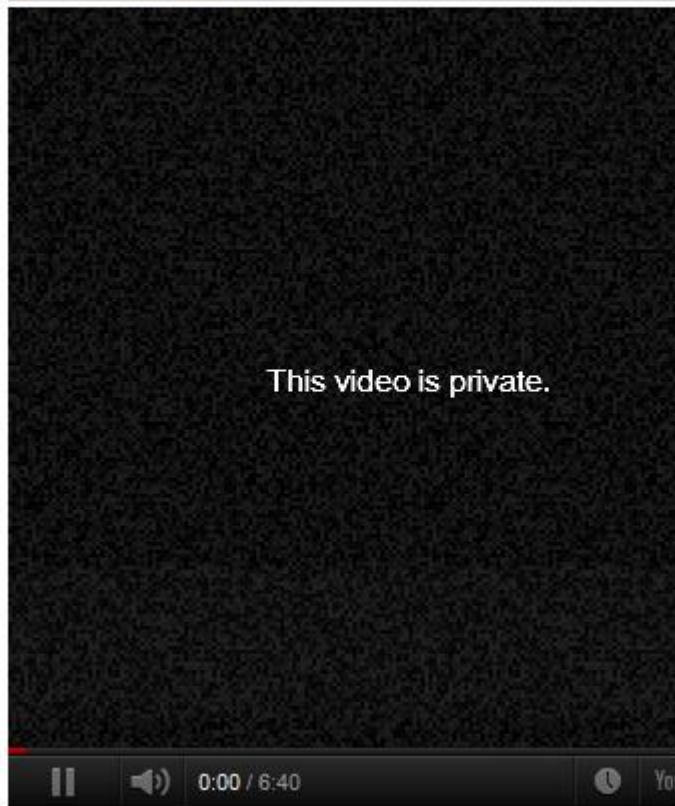
Remove

10. You will be able to view/play your own video, but others without access will not. (This is how it will appear to everyone else)



by Michelle Birch

Carly's ePortfolio



My Notes: