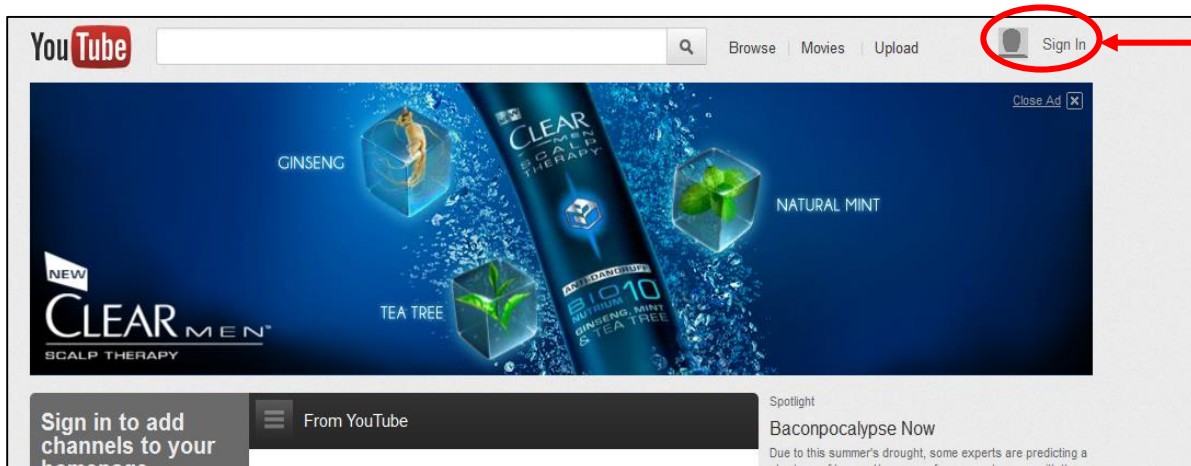


TUTORIAL

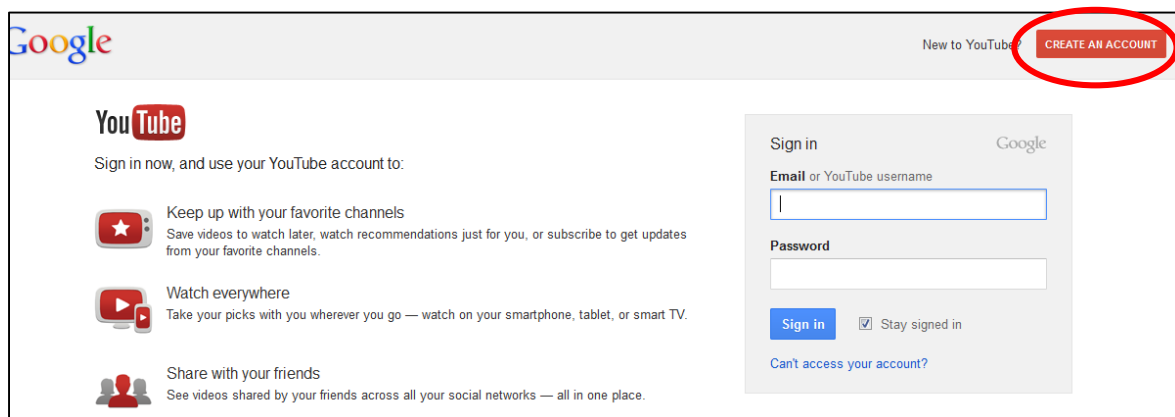
YOUTUBE VIDEO TUTORIAL

This tutorial describes how to upload a video on YouTube and make it private.

1. Create an account on youtube.com by clicking "Sign in"

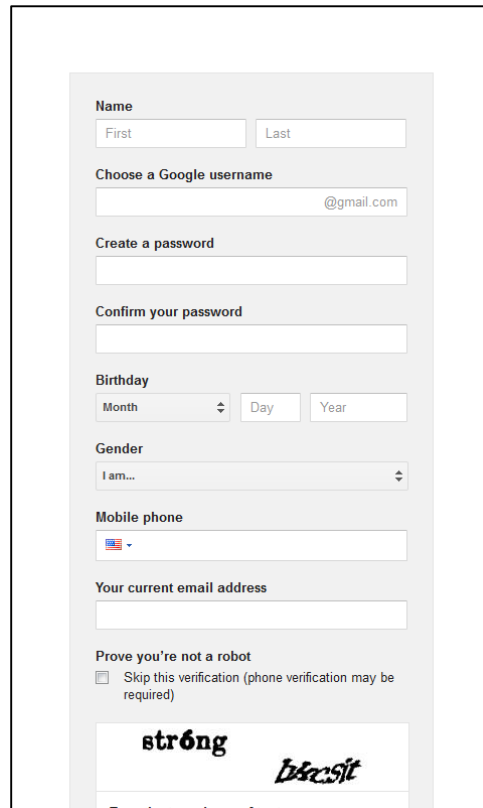


2. Click "Create an Account".



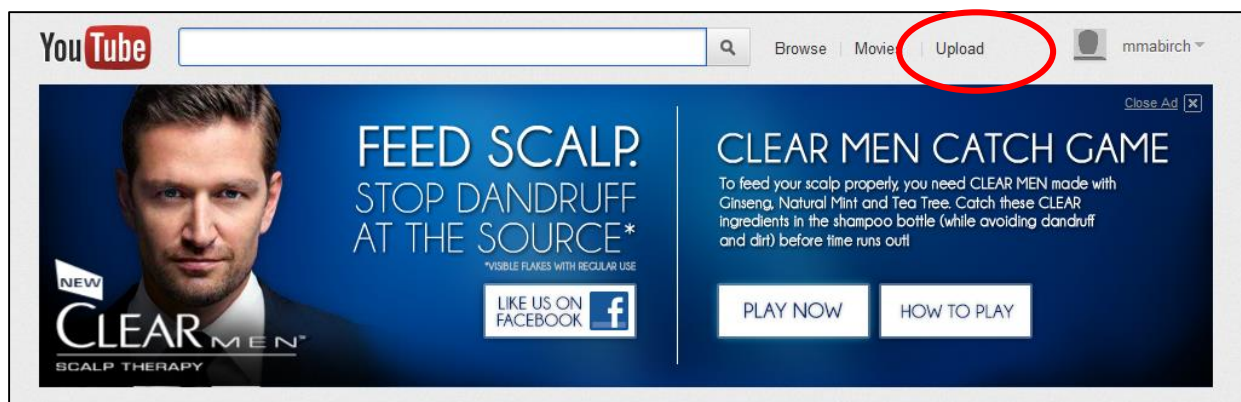
TUTORIAL

3. Input information to generate an account.



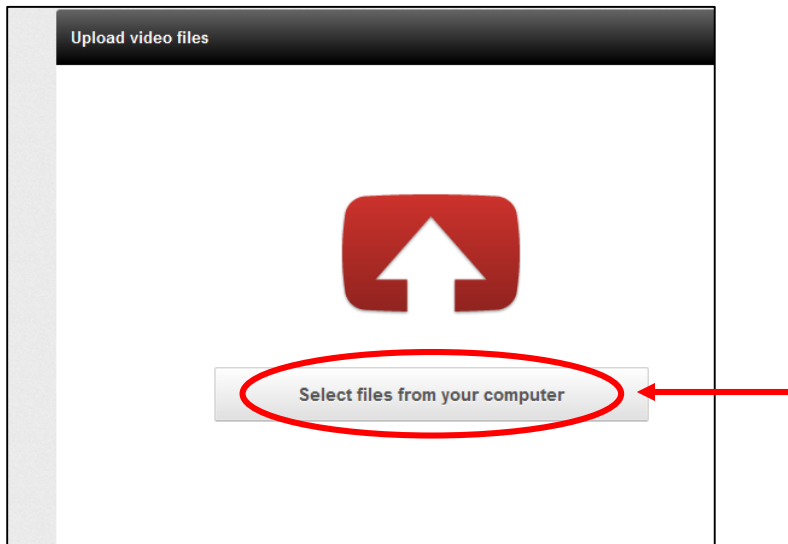
A screenshot of the Google account creation form. The form is titled "Name" and has two input fields for "First" and "Last". Below this is a section titled "Choose a Google username" with an input field and a dropdown menu showing "@gmail.com". The next section is "Create a password" with an input field, followed by "Confirm your password" with another input field. The "Birthday" section has three input fields for "Month", "Day", and "Year". The "Gender" section has a dropdown menu labeled "I am...". The "Mobile phone" section has a dropdown menu for the country code and an input field for the phone number. The "Your current email address" section has an input field. The "Prove you're not a robot" section has a checkbox labeled "Skip this verification (phone verification may be required)". At the bottom, there is a CAPTCHA image showing the word "strong" and a logo for "Bacit".

4. Once you've signed in/created your account, click "Upload" to upload a video



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5. Select the video file from your computer to upload



6. Upload the video:
- Input the information
 - Adjust the privacy settings
 - SAVE** the changes

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The screenshot shows the YouTube upload page for a video titled "Carly's ePortfolio Showcase". The video is 76% uploaded. The "Basic Info" tab is active, showing fields for Title, Description, Category, Privacy Settings, License, and Tags. The "Privacy Settings" dropdown menu is open, showing "Private" as the selected option. The "Save changes" button is highlighted with a red circle. A red message at the bottom states "Some changes are not yet saved."

Carly's ePortfolio Showcase
Uploading your video. 1 minute remaining. Your video will be live at: <http://youtu.be/BiScxXH-8Ww>

76%

Basic Info | Advanced Settings

Title
Carly's ePortfolio Showcase

Description
This is Carly, a winner of our ePortfolio contest.

Category
Choose category

Privacy Settings
Private

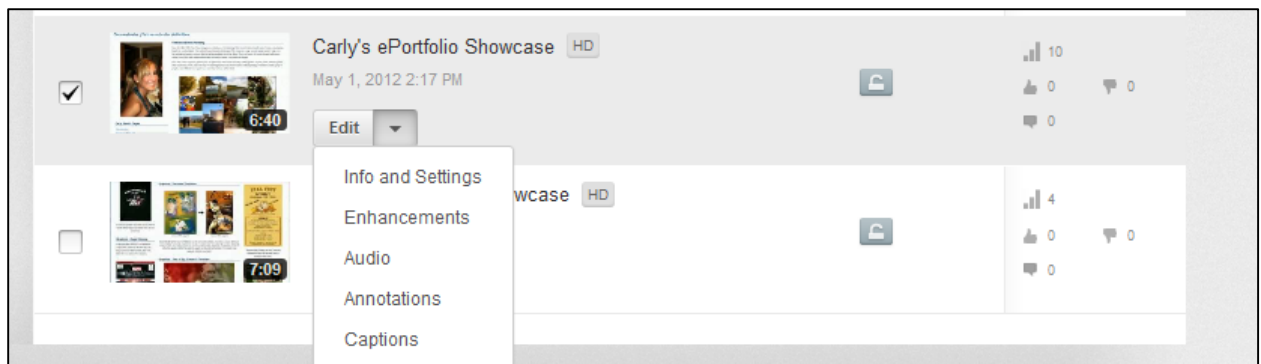
License and rights ownership
Standard YouTube License

Tags

Video thumbnails
Thumbnail selections will appear when the video has finished processing.

Some changes are not yet saved. **Save changes**

7. Once the video has uploaded to your "Uploads" section:
 - a. Select the video
 - b. Click "Edit"
 - c. Click "Info and Settings"



TUTORIAL

8. Make sure it's set for "Private" and include an email list of the people you want to have access
 - a. Enter your professor's or peer's emails (**make sure it's the same emails used for their own YouTube account)
 - b. "Save changes" at the top

Carly's ePortfolio Showcase

Cancel **Save changes**

Carly's ePortfolio Showcase Share More info

VIDEO INFORMATION

Uploaded time: May 1, 2012 11:17 AM
Duration: 6:40
Raw File: Carly Steet ePortfolio.mov
Views: 10
Likes: 0
Dislikes: 0
Comments: 0
Video URL: http://youtu.be/ouLmdp9f0r4

Basic Info Advanced Settings

Title
Carly's ePortfolio Showcase

Category
People & Blogs

Description
Graduate student and winner of Pace's E-Portfolio Contest

Privacy Settings
Private
Only people you choose can view
mb37904n@pace.edu

Tags
Carly Steet ePortfolio

License and rights ownership