Westchester Administrative Staff Council Meeting

March 4, 2016

The meeting was called to order at 9:01 A.M.

**Guest Speaker:** Aisha Moyla – Director General Services and Communications, Office of Administration

The Pleasantville Project started in 2013, upon Board approval. The overarching goal of the project is to increase enrollment and retention in Pleasantville. All Schools have worked hard towards this initiative.

**A Vision for Pleasantville**

**Four Themes**

1. **Strong Academic Programs**
   - Emphasize our unique strengths in professional education

2. **Vastly Improved Campus**
   - Eliminates split campus and improves the quality of housing

   **These two themes are entwined**

   Strong academic programs alone will be insufficient to grow enrollment without a substantial improvement in the campus environment

3. **Continue Positive Enrollment Impact of Capital Investments**
   - Dyson Science Labs
   - 140 William Street

4. **Gains in Efficiency**
   - Broader effort to make Westchester more efficient by decreasing excess real estate

**Added significantly attractive programs across schools**

**SPRING 2014:** Sports Marketing, BBA (Lubin), Inclusive Adolescent Education, MST (Education), Teaching English to Speakers of Other Languages [TESOL], MST (Education)

**FALL 2014:** Digital Journalism, BS (Dyson), Professional Nursing Leadership, MS (CHP)
Advanced Certificate Program in Professional Nursing Leadership (CHP)

**SPRING 2015:** Healthcare Management, BBA (Lubin), Digital Cinema and Filmmaking, BS (Dyson)

**FALL 2015:** Advanced Certificate Programs in STEM Education (Education) Environmental Policy, MA (Dyson), Health Sciences, BS (CHP)
PROGRAMS UNDER DEVELOPMENT - FALL 2016 – FALL 2018

- Public Relation, BS (Dyson)
- Physician Assistant (CHP)
- Occupational Therapy (CHP)
- Nutrition (CHP)
- Computer Engineering (Seidenberg)
- Enterprise Analytics (Seidenberg)

VISION > STUDENT LIFE > 2014 – 2015 STUDENT AFFAIRS ANNUAL REPORT

Student traffic has visibly increased in the newly renovated and expanded Kessel Student Center.

89% of the first year residential students felt the FIG helped them to feel more connected to their residential community and 84% felt that the FIG helped them to connect to the University as a whole.

In the Fall semester, 70% of our full time students on the Pleasantville campus participated in at least one or more activity offered by Student Affairs.

88% of first year residential students participated in at least one activity during the first 6 weeks at Pace (not including orientation)

40% of campus programs are now held on the weekends

Students who participate in at least one student organization including a fraternity or sorority academically perform better than the average Pleasantville student.

98% of first year students who join Greek Life in the spring semester persist from first year student to second year.

Students who participate in one of our Setters Leadership programs report significant gains in understanding oneself.

Faculty, staff, students adopted nationally recognized Step Up! Bystander training to ensure a caring environment. (250 trained as of October 1)

ALUMNI HALL

Alumni Hall was opened for the Fall 2015 semester, it has 7 FIG lounges, 7 Study lounges, Additional Dining Option, 2 Flexible Classrooms, Faculty in Residence, Writing Center, and Work Sessions- Sunday
STRATEGIC PLAN FOR ATHLETICS

- Developed Strategic Plan for Athletics in FY15
- New Programs launched 2015
  - Spring - women’s lacrosse
  - Fall - women’s field hockey
- Student athletes achieved a 3.21 GPA for the fall semester.
- New Athletics Complex is open
  - Ianniello FH - Opened January 2016, and being used
  - Finnerty Field - complete
  - Pace Stadium - complete
  - Softball Field - mostly complete

EXCITING NEWS FOR PLEASANTVILLE

- The PLV first-year, full-time retention rate for the 2014 cohort is 79.6%. The university-wide retention rate for this cohort was 76.9%. This is significant as it marks not only an increase in the retention rate, but it is the first time since the 2001-2003 cohorts that we have seen three consecutive years of 76% or better.
- 50th Anniversary of the Lienhard School of Nursing
- 50th Anniversary of the School of Education
- 50th Anniversary of Greek Life in Pleasantville

UNIVERSITY RELATIONS

- A marketing sub-committee was formed as a subset to the larger PLV Project Committee to develop a communication strategy that raises the visibility and reputation of Pace.
- Engaged Thompson and Bender
- 50th Anniversary Campaigns

OVERALL REPUTATION OF PACE

In Westchester County, Pace’s reputational equity has improve 10 percentage points since 2011.
CONSTRUCTION UPDATE

- Elm Hall construction to be completed in June 2016.
- David J. Pecker Lecture Hall and Multipurpose room is ready, Pecker Hall, (formerly Wilcox Gym) seating for up to 120 and can add 20 – 25 seats in the front.
- VC Classroom - M16, in Miller Hall has been remodeled. The Trustees felt it was similar to a law classroom.

AY 17 PROJECTS

- Paton House Construction
- An additional active learning classroom
- Choate House exterior renovations and carpeting
- Summer Site Work
- North Hall improvements

Q: What is happening with Briarcliff?
A: Execution for sale, entering in due diligence for 60 days, looking at May 30 as potential closing period.
Q: Where will the Staff, in Briarcliff, be housed?
A: A committee, including department heads have been looking at outside locations.

Q: What is the status of the Martine Avenue Property?
A: We are entering into contract negotiations.

Q: Any new building scheduled?
A: No

Q: Will Alumni Hall house Freshman only?
A: Yes and Elm will house upperclassmen

**Guest Speaker:** Tyler Kalahar - Program Coordinator – Center for Community Action and Research

**STAFF:**
Dr. Mary Ann Murphy – Director
Heather Novak – Director

**COMMUNITY SERVICE AND PACE**

- Nationally Recognized
- President’s Honor Roll Higher Education Community Service
- Carnegie Classification for Community Engagement
- Civic Engagement and Public Value Course Requirement

Founding Member of NY Campus Compact, consortium of colleges and universities committed to service
Founding Member of Project Pericles, consortium of colleges and universities committed to civic engagement
Founding Recipient of the Carnegie Classification for Community Engagement 1 of only 60 given that year, recertified in 2015
The President’s Higher Education Community Service Honor Roll Since 2006
Thousands of Pace Students give as part of Civic Engagement core requirement
STAFF AND SERVICE:

• Pace Cares
• Komen Race for the Cure
• Staff service days

Getting Out and Giving Back
NY Common Food Pantry hosts UR for Volunteer Day

As part of National Volunteer Week, University Relations spent April 10 at the NY Common Pantry, taking advantage of the University's paid volunteer benefit to give back to the community. Our team took orders and packed and distributed groceries at the food pantry, which we learned serves up to 600 low-income families each day.

While there was a lot of need to feed, UR staffers agree that the day was an overwhelmingly positive experience. "Pace students are known for their commitment to community service and that was part of the inspiration behind our day at NYCP. It was great to step away from the computer and office for a day to make a difference. And given the enthusiasm from the group, I think this is just the beginning," said Associate Director of Digital Content Tiffany Lopes.

A special thanks goes out to the Center for Community Action and Research at Dyson, a great University resource for volunteering, for organizing our day with the NY Common Pantry.

UR volunteers included, from left: David Tryk, Alyssa Cressotti, Freddi Wald, Tom Murray, Wendy Metzger, Kaitie O'Hare, and Morgan Jordan.
• Pace Cares – Formed in the wake of Superstorm Sandy; mobilized volunteer efforts, collected donated food, clothing, personal care items, and cleaning supplies, established a fund to provide financial assistance to Pace students affected by the storm; after Typhoon Haiyan last fall, The Pforzheimer Honors College, the Center for Community Action and Research, and the Office of Multicultural Affairs (OMA) are collaborating to provide aid and relief to the survivors of Typhoon Haiyan through collection & donation drives
• Komen Race for the Cure – Pace University team of students, staff, and faculty; last year, Pace University fielded the largest team from a college or university with more than 110 participants; registration deadline August, race September
• Offices can plan staff service days, in NYC University Relations did this last year with New York Common Pantry

• SDCA initiative where hundreds of student complete service on and off campus. Staff help lead and supervise these projects.
• WASC Service Sub-Committee, Hundreds of pounds of food donated at last year’s picnic in addition to the other work they do. Contact Jonah for more information.
• CCAR offers staff and faculty the ability to accompany us on our monthly service projects. Staff need only to contact us to register. Events are listed on our website calendar. Availability is limited.

The Center for Community Action and Research

• coordinates service opportunities for students, staff, and faculty throughout the year
• Connections to non-profit organizations in Westchester and New York City
• Assistance with planning individual or group opportunities

WHY COMMUNITY SERVICE?

• Building a Culture of Community
• Staff Development Strategy
• Personal Commitment
• University Supports
STAFF SUPPORTS & RECOGNITION
Staff Release Time for Volunteer Service, Time for Blood Donation and Jefferson Awards

**Full time staff** (non-exempt and exempt)
- Receive up to 8 hours of paid release time every six months, i.e. January-June and July-December.

**Part-time staff** (who regularly work an average of 15 hours per week during the academic year)
- Receive up to 4 hours of paid time off during regularly scheduled work day every six months, i.e. January-June and July-December.

In all cases, staff members must consult with and receive approval to use the designated time so as not to conflict with departmental activities and services.

For more information about this benefit contact:
Rosemary Mulry, Employee Relations Coordinator, at (914) 923-2465 or rmulry@pace.edu.

What Qualifies
- Manager must approve
- Pace-sponsored community service projects
- Must be verified

Non Qualifying Donation Time:
- Blood Donation (Blood Donation Policy)
- Bone Marrow Donation (Bone Marrow Policy)

JEFFERSON AWARDS:
- Nobel Peace Prize for community service
- National Recognition
- Nomination Process
- Chance to Win Trip to DC
Recent Winners: Dr. Melissa Cardon (Lubin), Debra Sassano (CHP), Dean Lisa (National Winner 2013-2014), Rossana Corvino (ITS) and Dr. Jim Sternerson (CTLT)

CENTER FOR COMMUNITY ACTION & RESEARCH LOCATED: RM 53W, CHOATE HOUSE
ccarplv@pace.edu

Q: If a student wants to get involved in social justice, who should they see?
A: See me, Tyler

Q: Are you in PLV only?
A: Yes, I am, but we also have an office on the NY campus.
February 2016 Minutes approved

Treasurer’s Report: Balance - $5,335.00

**Service Committee: Jonah Safris** - Picnic is in 3 months, Wednesday, June 8th. We plan to conduct a food drive again… Details to follow.

WASC budget will be allocated an additional $200.00 in FY 17

New Board officers are needed for 2016 -2017 –
- Co-Chair,
- Treasurer
- Secretary

President Friedman will be next month’s guest speaker.

Meeting adjourned: 9:45 AM

Minutes respectfully submitted by Lisa Faillace