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ADMISSION INFORMATION

ELIGIBILITY

Applicants to Pace University graduate degree and certificate programs must hold a bachelor's degree from an accredited college or university if post-secondary education was completed in the United States. Applicants who are currently in their senior year at an undergraduate institution may apply for admission, but acceptance can be made only contingent upon receipt of a final transcript indicating all senior year grades and receipt of the bachelor's degree. Applicants who have attended institutions outside of the United States should review the Bridge Program description on page 3.

All information provided in the application must be accurate and complete. Any misrepresentation in or omission of facts from the application will justify a denial or revocation of admission or subsequent dismissal from the graduate program. The Office of Graduate Admission reserves the right to verify any or all information in the application and supporting documentation.

PACE UNIVERSITY GRADUATE MERIT SCHOLARSHIPS

Merit-based scholarships are awarded to entering full-time and part-time matriculated graduate students who demonstrate exceptional scholastic ability. The Scholarship Committee considers each applicant's academic record to determine the scholarship award. All students admitted to a degree program are automatically reviewed for scholarship. There is no separate application to be completed. Domestic scholarship recipients must register for a minimum of six (6) credits per fall and spring semesters. International scholarship recipients must register for nine (9) credits per fall and spring semesters.

ADMISSION CATEGORIES

Matriculant

Applicants who wish to pursue a graduate degree or certificate at Pace University should apply for matriculant status. The University has established the following criteria as the most critical in the evaluation of applications for matriculant status: scholastic achievement and a desire to excel as evidenced by previous academic work, motivation, leadership potential, and maturity as evidenced by work and/or volunteer experience, extracurricular activities, recommendations, and responses to questions on the application.

Non-Degree Status (NDS)

The objective of the non-degree status is to enable students who qualify by virtue of previous education or experience to enroll in appropriate graduate courses on a space-available basis.

Students who elect to register or are advised to register for course work under this status must return the Application for Non-Degree Status, with a $70 application fee, to the Office of Graduate Admission after obtaining written approval from the chairperson of the department offering the course(s). Students may register for a maximum of 12 credits in non-degree status. However, students who wish to become fully matriculated in the Seidenberg School of Computer Science and Information Systems graduate program, should apply to the Office of Graduate Admission for matriculation prior to enrolling in a third course.

The application for non-degree status can be found on page 17.

Auditor

Individuals holding a U.S. bachelor's degree or its equivalent may apply to audit a maximum of two graduate courses at Pace University. The objective of auditor status is to enable students seeking a renewal or extension of knowledge related to their careers to enroll in appropriate graduate courses. Auditors are granted neither grades nor credit for audited courses. An audited course will not be applied to a degree program. Applications for auditor status are available from the Office of Student Assistance.

Alumni Auditor

Alumni of Pace University’s CSIS graduate programs are eligible to audit graduate classes subject to the approval of the instructor and space limitations. Students must have the necessary background for admission to courses; not every course is open to alumni auditors. Interested alumni should file an Alumni Auditor Application with the Office of Student Assistance during the second week of the desired semester.

Visiting Student

A student currently in good standing in a comparable graduate program at another institution may apply to take courses in a graduate program of Pace University by completing the Visiting Student Application on page 15. Applicants accepted as Visiting Students may take a maximum of two courses in a Pace graduate program. Registration for courses is on a space-available basis and the courses must be completed in the semester for which the visiting student applied.

SPECIAL INSTRUCTIONS

DEFERRALS

Students who have been admitted to a graduate program at Pace University but who wish to delay their entrance for a period of time may request a deferral by writing to the Office of Graduate Admission prior to the start of the semester for which admission has been granted. The request must specify the semester the student anticipates entering the program. The graduate admission staff considers each request for deferral individually and retains the right to grant or deny admission for a future semester.

DECISION APPEAL

An applicant who is not approved for admission may appeal the decision. The appeal should be made in writing to the Office of Graduate Admission within one month of notification of denial.

DPS IN COMPUTING

Pace University and the Seidenberg School of Computer Science and Information Systems offer a doctoral program in computing leading to the DPS degree. This unique program is designed for the experienced computing professional and consistent with that mission, the goal of the DPS admission process is to identify and admit those individuals who have the capabilities to succeed in this program. The online application may be accessed at http://seidenberg.pace.edu/dps.

PHD IN COMPUTER SCIENCE

The PhD program at the Seidenberg School of Computer Science and Information Systems is designed to produce productive research scholars who will typically assume academic positions in their chosen fields. The degree requirements for the PhD focus on acquiring research skills to conduct rigorous research.
INTERNATIONAL STUDENT INFORMATION

APPLICATION FEE
Applicants from outside the United States must remit the $70 application fee by international money order or by a check drawn from a U.S. bank.

DEADLINE DATE AND STATUS
International applicants who require a student visa are advised to apply well before the priority deadline dates, and must apply for full-time matriculated status.

BRIDGE PROGRAM FOR INTERNATIONAL STUDENTS
A special program designed for the highly qualified international student whose undergraduate degree does not meet the U.S. equivalency criteria. *  
Any international student whose undergraduate degree is equivalent to a four year baccalaureate conferred by a U.S. college or university and who meets all other requirements may be admitted directly into an MS program in the Seidenberg School as a matriculant. Likewise, an international student who holds a three year baccalaureate and has completed a master's program is eligible for matriculation.

Any international student whose undergraduate degree is not equivalent to a four year American baccalaureate and who has not completed a master's degree may seek admission by means of the Bridge Program for International Students. The purpose of the program is to provide supplementary course work to those students with strong academic records who are judged capable of successfully completing a graduate certificate or the MS so that they meet the four year equivalency requirement for graduate study. The GRE is required for Bridge Program applicants.

Once the applicant's eligibility for the Bridge Program for International Students has been determined, a course of study of up to 30 credits designed to remedy the applicant's academic deficiencies and to prepare the applicant for the graduate program will be outlined. Up to 15 credits of post-baccalaureate course work taken by the applicant either abroad or in the U.S. may be applied toward the 30 credit bridge requirement as determined by the Office of Graduate Admission in conjunction with the Seidenberg School.

If a student is admitted to the program, a Bridge Program Agreement and Bridge Program Course Outline describing the required premaster's course work will be sent with the letter of acceptance. The admitted student is required to sign and return the Bridge Program Agreement as a condition of acceptance and is bound by the requirements stipulated.

Upon completion of the Bridge Program, students with a grade point average of 3.0 will be permitted to continue on in the graduate program; those with less than a 3.0 will be dismissed without appeal.  *Students holding three-year Bachelor's degrees from Indian universities and who meet all other admission requirements will be considered for direct admission to the Seidenberg School of Computer Science and Information Systems.

TRANSCRIPTS
If foreign language transcripts are issued, English translations must accompany the original transcript. Pace will accept translations and evaluations in the following manner: 1) Sent from any NACES (www.naces.org) accredited translation evaluator (Preferred) 2) Sent and attested by the institution of origin 3) the student's Ministry of Education 4) a U.S. consular officer or 5) an EducationUSA adviser (www.educationusa.state.gov).

To help expedite the process and review of an application, it is suggested that an academic evaluation of foreign course work be submitted with all translations.

All materials submitted become the confidential property of Pace University and cannot be returned or forwarded to the applicant or a third party.

TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL)
If you earned a bachelor's degree in a country where English is not the official language and English is not your first language, you must submit a Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), or a Pearson Test of English (PTE) score that is no more than two years old. Normally, a TOEFL score of 570 (paper-based version), 230 (computer-based version), 88/89 (Internet-based version), an IELTS score of 7.0, or Pearson Test of English (PTE) score of 60 is sufficient to demonstrate the requisite proficiency in English for admission directly to Pace University's academic programs. If your TOEFL or IELTS scores are below the minimums stated above or Admission determines that you need additional English language preparation to be a fully matriculated student, you could be a candidate for the Pace University Global Pathways program. Once you submit your application, the Admission Committee will advise you about being admitted into this program.

STUDENT VISAS
To receive the form I-20 from Pace University, which is required to obtain an entry visa, the applicant must demonstrate that he or she has sufficient funds available to pay for tuition and living expenses for one year of study in the United States. Students must provide evidence of additional financial support of $5,000 per year for a spouse and $5,000 per year for each child that accompanies the student to the United States.

All applicants who will require a Pace University student visa must submit the Pace University Financial Affidavit for International Students included in this application packet.

All monies pledged on the Pace University Financial Affidavit for International Students must be verified. Monies can be verified in any one or more of the following ways:
A. A bank letter on bank letterhead in English, which contains the applicant's or applicant's sponsor name, account number, the amount of money in U.S. dollars, and the signature of a bank official;
B. A letter of support from a sponsoring scholarship program, fellowship program, or grant organization.

ADDITIONAL INFORMATION
Information regarding applying for your nonimmigrant visa or transferring/changing status if already in the U.S. will be included in your official acceptance packet. In order to assist you, it is required that your home country address be provided on the application for admission.

Please note that, as specified by U.S. immigration regulations, students who have entered the U.S. on a tourist visa or on a visa waiver must be in proper status prior to enrolling in classes.

Special situations regarding immigration status should be discussed with an advisor in the Office of International Programs and Services.

Please submit a copy of the first page (data information) and last page (current address) of your current passport. This should be submitted with the other documentation required for us to issue the form I-20.
APPLICATION INSTRUCTIONS

Please complete and mail your application to the appropriate Office of Graduate Admission. Be sure to sign the last page of the application and all additional papers. To check the status of your application visit applicantportal.pace.edu.

Office of Graduate Admission
Pace University
One Pace Plaza
New York, NY 10038-1598 USA
Phone: (212) 346-1531
Fax: (212) 346-1585
E-mail: gradnyc@pace.edu

Office of Graduate Admission
Pace University
One Martine Avenue
White Plains, NY 10606-1932 USA
Phone: (914) 422-4283
Fax: (914) 422-4287
E-mail: gradwp@pace.edu

Please submit the following:

APPLICATION FEE
Applications may be printed or typed and must be accompanied by a nonrefundable application fee of $70 in the form of a check or money order in U.S. dollars payable to Pace University.

RESUME
A resume or typewritten outline, describing at least the past five years of your employment history and significant community, professional, or college extracurricular activities should be sent. Please include recognitions of achievement you have received (e.g., licenses, publications, and awards).

DPS applicants should include a substantive description of their current position.

PhD Computer Science applicants must hold a master’s degree in computer science or a closely related field. Applicants will be required to make a research presentation, in-person or online, to an admission committee comprising professors for admission to the PhD Computer Science program.

PERSONAL STATEMENT
Send a typewritten essay explaining to the members of the Graduate Admission Committee why you would like to pursue the program of graduate study you have chosen. Additional information regarding your academic performance, as well as professional experience, may also be included as a supplement.

DPS applicants should address their most significant professional contributions to date and the impact of that work.

LETTERS OF RECOMMENDATION
Two recommendations from individuals who can knowledgeably comment on your ability to successfully complete graduate study are required. These references may be either academic or professional and must be forwarded in envelopes sealed by the recommenders. Recommendation forms can be found in this application packet. Recommenders may write their recommendation on personal stationery or company letterhead. DPS applicants should submit one of the recommendations from a current supervisor.

OFFICIAL TRANSCRIPTS
Transcripts are considered official if sent directly from academic institution(s) to Pace University, or if they are submitted by the applicant, unopened, in the institution’s original, sealed envelopes. Be sure to request transcripts from all institutions you have attended prior to your anticipated start date at Pace University.

PhD Computer Science applicants must submit transcripts of coursework in post-secondary programs.

ADMISSION CRITERIA
The GRE general test, no older than five years, is required only for those applicants applying for the DPS, PhD, and the Bridge Program for International Students, or a graduate assistantship. The reporting code for the Pace University NYC Campus is 2635, the Westchester Campus is 2644. For more information about the GRE, visit www.gre.org.

PhD Computer Science:
• Applicants must have earned a master’s degree in computer science or a closely related field.
• Applicants are required to make a research presentation, in-person or online, to an admission committee composed of professors for admission to the PhD Computer Science program.
• Applicant’s GPA should be 3.5 or better (on a scale of 4.0).

TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL)
If you earned a bachelor’s degree in a country where English is not the official language, you are required to submit a TOEFL score, the ETS reporting codes for Pace University are: New York City, 2635 and Westchester, 2644. For further information, visit the TOEFL website at www.toefl.org.

Note: All documents submitted in support of an application for admission become the permanent possession of Pace University and cannot be returned to the applicant or photocopied for the applicant. For your records, please make photocopies of all materials submitted, except for transcripts and recommendation forms, which must be received unopened, in the original, sealed envelopes. (Please note: the Admission Committee may request an interview and/or supplemental application information.)

Priority deadline dates for master’s applicants are as follows:

<table>
<thead>
<tr>
<th>Term</th>
<th>Domestic</th>
<th>International</th>
<th>DPS Domestic Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Entry Term (September)</td>
<td>August 1</td>
<td>June 1</td>
<td>June 1</td>
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<tr>
<td>Spring Entry Term (January)</td>
<td>December 1</td>
<td>October 1</td>
<td></td>
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<tr>
<td>Summer I (June) and II (July) Entry Term</td>
<td>May 1</td>
<td>March 1</td>
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2014
Pace University Application for Graduate Admission

Seidenberg School of Computer Science and Information Systems

Complete and return the application along with the $70 non-refundable application fee. Please print neatly using blue or black ink or type.

Mr. [ ] Ms. [ ] Last Name [ ]

Middle Name [ ] Jr., III, etc.

Date of Birth (MM/DD/YYYY) [ ] [ ] Social Security Number* [ ] [ ] [ ] [ ]

Gender [ ] Male [ ] Female

If any records will be under another name(s), please indicate.

Mailing Address [ ] Apt. # [ ]

City [ ] State [ ] Zip/Postal Code [ ] Country [ ]

Home Phone Number [ ] ( ) - [ ] [ ] Business Phone Number [ ] ( ) - [ ] [ ] Fax Number [ ] ( ) - [ ] [ ]

E-mail Address [ ]

Are you Hispanic/Latino? [ ] Yes, Hispanic or Latino (including Spain) [ ] No [ ] If yes, please describe your background [ ]

If you answered No, or if you answered Yes and wish to describe yourself further, please check one or more from the list below.

[ ] American Indian or Alaska Native (including all Original Peoples of the Americas) [ ] Are you enrolled in a Tribe? [ ] Yes [ ] No [ ]

[ ] Asian (including Indian subcontinent and Philippines) [ ] Black or African American (including Africa and Caribbean) [ ]

[ ] Native Hawaiian or Other Pacific Islander (Original Peoples) [ ] White (including Middle Eastern) [ ] Other [ ]

Is English your native language? [ ] Yes [ ] No [ ] Native language (if other than English) [ ]

Campus: [ ] New York City [ ] Westchester [ ]

Semester: [ ] Fall [ ] Spring [ ] Summer I [ ] Summer II [ ]

Status: [ ] Full-Time [ ] Part-Time [ ] If accepted for graduate study, will you need campus housing? [ ] Yes [ ] No

International applicants who will require a student visa must apply for full-time study.

Are you a spouse of a veteran using their benefits? [ ] Yes [ ] No [ ] Are you dependent of a veteran using their benefits? [ ] Yes [ ] No

Have you previously applied to or enrolled in any school or program of Pace University? [ ] Yes [ ] No

If yes, please explain (include school, program, and entry term date): [ ]

Please indicate your degree or certificate objective:

[ ] DPS in Computing (Westchester only)

[ ] Computing and IT Professionals

[ ] PhD in Computer Science (Westchester only)

[ ] MS in Computer Science

[ ] MS in Information Systems

[ ] Security and Information Assurance

[ ] Telecommunications Management and Technologies

[ ] Database Management and Technologies

[ ] MS in Telecommunications Systems and Networks (New York City only)

[ ] MS in Internet Technology

[ ] Internet Technology for e-Commerce (also offered online)

[ ] Security and Information Assurance

[ ] Network Administration

[ ] MS in Software Development and Engineering (New York City only)

[ ] MS in Software Development and Engineering

[ ] MS in Information Systems

[ ] Advanced Certificate in Information Systems

[ ] Advanced Certificate in Internet Technology for e-Commerce (also offered online)

[ ] Advanced Certificate in Telecommunications Systems and Networks (also offered online)

[ ] Advanced Certificate in Software Development and Engineering (New York City only)

[ ] Advanced Certificate in Security and Information Assurance

[ ] Advanced Certificate in Information and Communication Technology (ICT) Strategy and Innovation

[ ] Advanced Certificate in Large Systems Computing

[ ] Advanced Certificate in Network Administration

[ ] Advanced Certificate in Secure Software and Information Engineering

For Pace University undergraduate students only:

[ ] Combined BA in Computer Science

[ ] MS in Computer Science

[ ] Combined BA in Computer Science

[ ] MS in Telecommunications Systems and Networks

[ ] Combined BA in Computer Science

[ ] MS in Information Systems

[ ] Combined BS in Computer Science

[ ] MS in Software Development and Engineering

2014
If applicable, please indicate when the Graduate Record Exam (GRE) was or will be taken: 

GRE Date (MM/DD/YYYY)

If applicable, please indicate when the Test of English as a Foreign Language (TOEFL) was or will be taken:

TOEFL Date (MM/DD/YYYY)

Are you or an immediate family member an employee of Pace University?  

Yes  No  If yes, please explain: __________________________________________

Please provide the information below:

Current employer

City  State  Country

Does your employer provide tuition reimbursement?

Yes  No

Are you a citizen of the United States?  

Yes  No  Are you a permanent resident of the United States?  

Yes  No

If you are not a U.S. citizen or permanent resident, please complete the following:

If accepted for admission to Pace University, will you need a Certificate of Eligibility (I-20) for a student visa?  

Yes  No

If no, please indicate visa status you hold or will hold:

Visa

Occupation in your home country

City of birth  Country of birth  Country of citizenship

Are you now in the USA?  

Yes  No

If yes, please indicate your present visa status below and provide your home country address:

Visa status  College / Organization / Employer  City  State

Home Country Address: __________________________________________

Please explain here if this visa status expires prior to your anticipated Pace University enrollment date: 

(Please note: If you do not provide this information we cannot process your I-20.)

Will dependents accompany you in the U.S.?  

Yes  No

If yes, please provide information below: 

(Please attach information regarding additional dependents who will accompany you.)

Last Name  First Name  Middle Name  Date of Birth (MM/DD/YYYY)

City of birth  Country of birth  Relationship to student

Which of the following was the biggest influence in your decision to apply to Pace University? (Fill in the appropriate circle):

- Accelerated Admission Day Event
- Attended a Pace Information Session
- Campus Location
- Career Services and Internship Program
- College or Professional Fair
- Course Offerings
- Financial Aid/Scholarship Offerings
- Information on Pace website
- Online Chat with Department/Admissions
- Phone or in-person meeting with Pace Admission Counselor
- School Publication received in the mail
- Recommendation from current Pace Student
- Recommendation from Pace Alumni
- Recommendation from Pace Faculty/Staff Member
- Recommendation from Employer
- Tour of Pace University campus
- Attended special event with chosen program
A personal statement, resume, and recommendations are required. Please refer to page 4 of this booklet for further detail.

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know if the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

Applicant’s Signature

Date (MM/DD/YYYY)

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Non-Discrimination Statement
Pace University prohibits discrimination or harassment in any of its programs or activities on the basis of sex, race, color, national origin, religion, creed, age, disability, citizenship, marital status, sexual orientation, genetic predisposition or carrier status, veteran status, or any other characteristic protected by law. Pace University’s Affirmative Action Officer has been designated to handle inquiries regarding the University’s non-discrimination and harassment policy and may be contacted at 156 William Street, New York, New York 10038, (212) 346-1310, or at Marks Hall, Room 20, 861 Bedford Road, Pleasantville, New York 10570 (914) 773-3856.

Reasonable Accommodations
Pace University prohibits discrimination on the basis of disability and is committed to ensuring equal access to the application process for applicants with disabilities. An applicant who may require a reasonable accommodation in order to complete the application process should contact the Director of Disability Services on either the New York City (212) 346-1526 or Pleasantville campus (914) 773-3710.

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<tr>
<th>Institution Attended</th>
<th>City</th>
<th>State</th>
<th>Country</th>
<th>Start Date (MM/YY)</th>
<th>End Date (MM/YY)</th>
<th>Degree Received:</th>
<th>Degree or Expected Date of Degree (MM/YY)</th>
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<td>Bachelor’s</td>
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<td>None</td>
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</tbody>
</table>

Have you ever been placed on academic or disciplinary probation or been dismissed from any institution?  
If yes, please attach your statement of the circumstances.  

Have you ever been convicted of or plead guilty to a misdemeanor or felony?  
If yes, please explain on a separate piece of paper (response required).  

Note: Answering yes to either of the two questions above does not automatically bar you from admission to Pace University.

---

FOR OFFICE USE ONLY

APP REC DATE (MM/DD/YYYY)  
FEE REC DATE (MM/DD/YYYY)
PACE UNIVERSITY RECOMMENDATION FORM

To the Applicant—Please complete the section below. Indicate the location to which the recommender should forward this form.

Applicant Name ____________________________________________
First Middle Last

Applicant Address ____________________________________________

Applicant Day Telephone (______) ________________________
Area Code / Number
Evening Telephone (______) ________________________
Area Code / Number

Fax (______) ________________________
Area Code / Number
E-mail ____________________________________________

Location □ New York City □ Westchester

Applicant Entry Term □ Fall _______ □ Spring _______ □ Summer I _______ □ Summer II _______
Year Year Year Year

To the Recommender—Please complete both sides of this form and return it to the Office of Graduate Admission indicated above. If you wish to use a letter or different format, please feel free to do so. Thank you for your assistance.

Name of Recommender (please print) ____________________________________________

Signature of Recommender ____________________________________________
Month Day Year

Position or Title ____________________________ School or Firm ____________________________

Address ____________________________
Number and Street City State Zip Code

Telephone (______) ____________________________
Area Code / Number

In what capacity have you known the applicant? ____________________________________________

What is your overall recommendation?

□ Strongly recommend □ Recommend □ Recommend with some reservation □ Do not recommend
The Admission Committee would appreciate your candid appraisal of the applicant.

<table>
<thead>
<tr>
<th></th>
<th>Outstanding (Top 2%)</th>
<th>Superior (Top 10%)</th>
<th>Good (Top Third)</th>
<th>Fair (Middle Third)</th>
<th>Poor (Bottom Third)</th>
<th>No basis for judgement</th>
</tr>
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<tbody>
<tr>
<td>Intellectual Ability</td>
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<tr>
<td>Ability to Work with Others</td>
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<tr>
<td>Ability in Written Expression</td>
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<tr>
<td>Ability in Oral Expression</td>
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<tr>
<td>Maturity</td>
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<td>Initiative/Independence</td>
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<tr>
<td>Creativity/Originality</td>
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<tr>
<td>Potential for Career Advancement</td>
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</table>

What are the applicant's primary strengths and weaknesses? If possible, please describe specific instances or accomplishments that demonstrate them. Describe the applicant's current assignment and special responsibilities, if applicable.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Please assess the applicant in the following areas:

a. Area of specialization (technical knowledge, analytical ability, attention to detail, etc.)
   _______________________________________________________________________
   _______________________________________________________________________
   _______________________________________________________________________

b. Potential for achievement in graduate study
   _______________________________________________________________________
   _______________________________________________________________________
   _______________________________________________________________________

c. Potential for professional achievement
   _______________________________________________________________________
   _______________________________________________________________________
   _______________________________________________________________________
PACE UNIVERSITY RECOMMENDATION FORM

To the Applicant—Please complete the section below. Indicate the location to which the recommender should forward this form.

Applicant Name __________________________________________________________________________________________________
First Middle Last
Applicant Address ________________________________________________________________________________________________
_________________________________________________________________________________________________
Applicant Day Telephone (________) ________________________   Evening Telephone (________) _________________________
Area Code / Number   Area Code / Number
Fax (________)__________________________        E-mail ________________________________
Area Code / Number
Location  ☐ New York City ☐ Westchester
Applicant Entry Term  ☐ Fall ____ ☐ Spring ____ ☐ Summer I ____ ☐ Summer II ____
Year Year Year Year

To the Recommender—Please complete both sides of this form and return it to the Office of Graduate Admission indicated above. If you wish to use a letter or different format, please feel free to do so. Thank you for your assistance.

Name of Recommender (please print) ________________________________________________________________________________
Signature of Recommender _________________________________ _ _ _ _______________________          ________/________/________
Month Day Year
Position or Title _________________________________  School or Firm ____________________________________________________
Address _________________________________________________________________________________________________________
Number and Street                                                                City                                                                    State                        Zip Code
Telephone (________) _____________________________
Area Code / Number
In what capacity have you known the applicant? ____________________________________________
What is your overall recommendation?
☐ Strongly recommend    ☐ Recommend    ☐ Recommend with some reservation    ☐ Do not recommend
The Admission Committee would appreciate your candid appraisal of the applicant.

<table>
<thead>
<tr>
<th></th>
<th>Outstanding (Top 2%)</th>
<th>Superior (Top 10%)</th>
<th>Good (Top Third)</th>
<th>Fair (Middle Third)</th>
<th>Poor (Bottom Third)</th>
<th>No basis for judgement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intellectual Ability</td>
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<td>Ability to Work with Others</td>
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<td>Ability in Written Expression</td>
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<tr>
<td>Ability in Oral Expression</td>
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<td>Maturity</td>
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<tr>
<td>Initiative/Independence</td>
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<tr>
<td>Creativity/Originality</td>
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<td>Potential for Career Advancement</td>
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</tbody>
</table>

What are the applicant’s primary strengths and weaknesses? If possible, please describe specific instances or accomplishments that demonstrate them. Describe the applicant's current assignment and special responsibilities, if applicable.

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

Please assess the applicant in the following areas:

a. Area of specialization (technical knowledge, analytical ability, attention to detail, etc.)

b. Potential for achievement in graduate study

c. Potential for professional achievement

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
GRADUATE ASSISTANTSHIP APPLICATION

Please attach a copy of your résumé and forward this assistantship application to the dean indicated below:

Fran O’Gara, Administrative Director
Seidenberg School of Computer Science and Information Systems
Pace University
Goldstein Academic Center
861 Bedford Road
Pleasantville, NY 10570

Please do not submit this form to the Office of Graduate Admission.

Name □ Ms. □ Mr. _______________________________________________ ____________________________________________________
Last                                         First

Present Address ______________________________________________________________________________________________________
Street                                          City                                                                 State           Zip Code

Permanent Address ___________________________________________________________________________________________________
Street                                          City                                                                 State           Zip Code

Day Telephone (_______) _________________________        Evening Telephone (_______) _________________________
Area Code / Number                                                                                                   Area Code / Number

Fax (________)__________________________        E-mail ________________________________
Area Code / Number

Please indicate your anticipated entry term:
☐ Fall _______ ☐ Spring _______ ☐ Summer I _______ ☐ Summer II _______
Year Year Year Year

Please indicate your intended location:  ☐ New York City  ☐ Westchester

Please indicate whether you are interested in a full-time or part-time assistantship:  ☐ Full-time   ☐ Part-time

Please indicate the Pace University degree program to which you are applying: ___________________________________________________

Undergraduate Institution _____________________________________________________________________________

Undergraduate Major ______________________________________    Undergraduate Grade Point Average___________

Previous graduate institution, major, graduate grade point average (if applicable)  _______________________________________

GRE Score (Required) Verbal ________ Quantitative_________ Analytical Writing_________ Date _______/_____/_____
Month     Day     Year

TOEFL Score and date (if applicable)_________________________________________________________

Please indicate any specific skills that you have that would enable you to perform well as a graduate assistant:
____________________________________________________________________________________________________________________________
____________________________________________________________________________________________________________________________

I understand and agree that my admission, if granted, my registration and continuance on the rolls and graduation are subject to all policies, rules, regulations, and procedures set forth in the current bulletins, catalogs, and other publications and notices of Pace University and as they may be amended, including but not limited with respect to scholarship, discipline, attendance, and payment or abatement of fees.

Signature _______________________________________________ Date _______/_____/_____
Month     Day     Year
VISITING STUDENT APPLICATION

Please submit this application with a $70 nonrefundable application fee to the appropriate Office of Graduate Admission, accompanied by a sealed envelope containing an original statement from the graduate school in which you are currently enrolled that includes the following:

1. The graduate degree program in which you are matriculated;
2. Verification that you are a graduate student in good standing; and
3. An official university seal or signature.

Name ____________________________________________________________________________________________________________
First                                                                                                   Middle                                        Last

Present Address ____________________________________________________________________________________________________
Street                                                                                                         City                                                                    State                                    Zip

Home Telephone (______) ____________________________________ Business Telephone (______) _______________________________
Area Code / Number                                                                                                           Area Code / Number

Fax (______) _________________________________ E-mail ________________________________
Area Code / Number                                                                                                                  Area Code / Number

Institution Currently Attending _______________________________________________________________________________________________________
Name                                                                                              Location

Semester in which you wish to enroll:  ☐ Fall ☐ Spring ☐ Summer I ☐ Summer II

Campus:  ☐ New York City    ☐ Westchester

Graduate program you wish to attend:

DYSON COLLEGE OF ARTS AND SCIENCES
☐ Counseling
☐ Environmental Science
☐ Forensic Science
☐ Media and Communication Arts
☐ Psychology
☐ Publishing
☐ Public Administration
LUBIN SCHOOL OF BUSINESS
☐ SEIDENBERG SCHOOL OF COMPUTER SCIENCE AND INFORMATION SYSTEMS
☐ SCHOOL OF EDUCATION

You may register for a maximum of TWO COURSES on a space-available basis. Courses must be completed in the semester indicated above.

Course Number __________________________________________________________________________ Title ___________________________________________

Course Number __________________________________________________________________________ Title ___________________________________________

Have you ever applied to or enrolled in any graduate program at Pace University?  ☐ Yes   ☐ No

If yes, please indicate:  Semester _______________ Year ___________ Program ____________________

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know if the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or of I fail to supplement my application as required, Pace University may, at its sole discretion, deny my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

Date / ______/ ______/ ______/ ___________________________ Signature of Applicant
Month Day Year

* Please be advised that your Social Security Number (SSN) is required for federal aid application processing. Your SSN will not be used for identification purposes at Pace University.
APPLICATION FOR GRADUATE NON-DEGREE STATUS

SEIDENBERG SCHOOL OF COMPUTER SCIENCE AND INFORMATION SYSTEMS

To apply and register as a Non-Degree student, you must:

Contact the academic department listed below in order to schedule an advisement session and to obtain approval.

(You will need to provide a copy of your undergraduate and/or graduate transcripts.)

Dyson College of Arts and Sciences
Seidenberg School of Computer Science
and Information Systems

| Counseling | (914) 773-3011 |
| Environment Science | (914) 773-3655 |
| Forensic Science | (212) 346-1967 |
| Media and Communication Arts | (914) 773-3790 |
| Public Administration | (914) 422-4299 |
| Publishing | (212) 346-1431 |
| Psychology | (212) 346-1506 |

Seidenberg School of Computer Science

| School of Education | (212) 346-1338 |
| | (914) 773-3829 |

Submit the department-approved application and registration form with a non-refundable $70 check or money order to the appropriate Office of Graduate Admission.

Office of Graduate Admission
Pace University
One Pace Plaza
New York, NY 10038-1598 USA
Phone: (212) 346-1531
Fax: (212) 346-1585
E-mail: gradnyc@pace.edu

Office of Graduate Admission
Pace University
One Martine Avenue
White Plains, NY 10606-1932 USA
Phone: (914) 422-4283
Fax: (914) 422-4287
E-mail: gradwp@pace.edu

1. Name ____________________________________________

2. □ Female □ Male (Optional)

3. Current Mailing Address ________________________________________________________________

4. Day Telephone (________) _____________________________ 5. Evening Telephone (________)_______________________________

6. Fax (________) _____________________________ 7. E-mail ____________________________________________

8. Please indicate the entry term for which you are applying:

□ Fall Year □ Spring Year □ Summer I Year □ Summer II Year

9. At which campus location do you plan to attend classes? □ New York City □ Westchester

10. Have you previously applied to any graduate program of Pace University? □ Yes □ No
If yes, please explain:________________________

11. Please list in chronological order all institutions attended since your high school graduation.

<table>
<thead>
<tr>
<th>Undergraduate/Graduate Institution Attended</th>
<th>Location</th>
<th>Dates Attended</th>
<th>Major</th>
<th>Degree Awarded</th>
<th>Date or Expected Date of Degree</th>
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If I enroll in the Seidenberg School of Computer Science and Information Systems as a non-degree student, I confirm that I have the appropriate undergraduate course work or its equivalent for the courses in which I register. If I enroll in the College of Health Professions, Dyson College of Arts and Sciences, or School of Education, I confirm that I hold a U.S. bachelor's degree or its equivalent. My signature below further confirms that I do not require a student visa or exchange visitor's visa to attend graduate classes at Pace University. I understand that I may enroll for a maximum of 12 credits as a non-degree student and that I am not guaranteed acceptance to a graduate program of Pace University. I further understand that if I am accepted to a degree program, generally, credit for only two courses successfully completed as a non-degree student may be applied to a program.

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know if the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or of I fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, rules, and regulations of Pace University, whether published or unpublished, and I agree to comply with them.

Signature ____________________________________________ Date ___________/__________/__________/____

FOR OFFICE USE ONLY
FEE REC DATE (MM/DD/YYYY) ________ BY __________
DATA ENTRY DATE (MM/DD/YYYY) ________ BY __________

PLEASE COMPLETE REVERSE SIDE
REGISTRATION FORM FOR GRADUATE NON-DEGREE STATUS

U Number                                                         Last Name                                              First                                   Middle

Fall  _______   Spring  _______   Summer I  _______   Summer II  _______
Year     Year     Year     Year

Please provide information below. (Optional)

DATE OF BIRTH  ____/____/____

ETHNICITY (OPTIONAL):

- 1. African-American, non-Hispanic
- 2. Asian or Pacific Islander
- 3. Hispanic
- 4. American Indian or Alaskan native
- 5. Caucasian, non-Hispanic
- 6. Other _______________________________ (please specify)

EMERGENCY NAME: ____________________________________________
       Last                                     First

EMERGENCY ADDRESS: ______________________________________________________________________________________________

EMERGENCY TELEPHONE: (_________) __________________________

I understand and agree that my admission, if granted, my registration and continuance on the rolls and graduation are subject to all policies, rules, regulations and procedures set forth in the current bulletins, catalogs, and other publications, and notices of Pace University and as they may be amended, including but not limited with respect to scholarship, discipline, attendance, immunization requirements, and payment or abatement of fees.

Signature ____________________________________________________________________     DATE _________/__________/_________

(Course Selection)

<table>
<thead>
<tr>
<th>CAMPUS</th>
<th>NY/MT/WT/GC/PL/BR/OC</th>
<th>SUBJECT</th>
<th>COURSE</th>
<th>DAY</th>
<th>R=THUR</th>
<th>U=SUN</th>
<th>REFERENCE NO.</th>
<th>CRS</th>
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<td>XYZ</td>
<td>100A</td>
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</table>

(Department Approval)

<table>
<thead>
<tr>
<th>CHAIR SIGNATURE</th>
<th>DATE</th>
<th>GAS/GC</th>
<th>GDN/GED</th>
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</table>

Please provide information below. (Optional)

DATE OF BIRTH  ____/____/____

EMERGENCY NAME: ____________________________________________
       Last                                     First

EMERGENCY ADDRESS: ______________________________________________________________________________________________

EMERGENCY TELEPHONE: (_________) __________________________

I understand and agree that my admission, if granted, my registration and continuance on the rolls and graduation are subject to all policies, rules, regulations and procedures set forth in the current bulletins, catalogs, and other publications, and notices of Pace University and as they may be amended, including but not limited with respect to scholarship, discipline, attendance, immunization requirements, and payment or abatement of fees.

Signature ____________________________________________________________________     DATE _________/__________/_________

FOR OFFICE USE ONLY

____________________________________________________
REG. OPERATOR'S SIGNATURE

DATE (MM/DD/YYYY)  /   /   

2014
FINANCIAL AFFIDAVIT FOR INTERNATIONAL STUDENTS

An international applicant accepted for admission to a graduate program at Pace University who requires a Certificate of Eligibility for a student visa must submit the International Applicant Financial Affidavit below. The completed affidavit must be submitted with a letter from a bank indicating the availability of sufficient funds in U.S. dollars available for one year of study. Applicants are advised to obtain two sets of bank documentation in order to have one set for the embassy use.

If any financial support is to be provided by one or more sponsors, the Sponsor(s) Affidavit(s) of Support must also be submitted and the sponsor(s) must provide the required bank documentation. (Note: The Sponsor Affidavit of Support which follows this page may be reproduced.)

I certify that I have ________________ U.S. dollars available to me for the following expenses of my graduate education at Pace University.

(insert amount from below)

I have indicated the source of my financial support below and have attached original bank documentation in U.S. dollars. The information I have provided on this affidavit is correct and complete. I know that giving false information on this affidavit or in support documentation may result in the cancellation of my admission to Pace University. I also understand that the tuition and general institution fee is due at the time of registration for each term, that the insurance cost is an annual fee, and that costs may rise in succeeding terms. I also understand that if I am required to enroll for English language coursework, additional costs will ensue.

SEIDENBERG SCHOOL OF COMPUTER SCIENCE AND INFORMATION SYSTEMS

2014-2015 Total Estimated Expenses for the Fall and Spring Terms*
(not applicable to DPS program)

<table>
<thead>
<tr>
<th>Source of Support</th>
<th>U.S. Dollars</th>
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<tbody>
<tr>
<td>(self or sponsor**)</td>
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<tr>
<td>Tuition and Fees (18 credits)</td>
<td>$21,777.00</td>
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<tr>
<td>Living Expenses (room and board)</td>
<td>$15,730.00</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$700.00</td>
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<tr>
<td>Other (books, personal expenses, and transportation)</td>
<td>$2,780.00</td>
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<tr>
<td>**</td>
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<tr>
<td><strong>Total:</strong></td>
<td><strong>$40,987.00</strong></td>
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</table>

Estimated Expenses for the Optional Summer I and Summer II Terms*

<table>
<thead>
<tr>
<th>Source of Support</th>
<th>U.S. Dollars</th>
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</thead>
<tbody>
<tr>
<td>(self or sponsor**)</td>
<td></td>
</tr>
<tr>
<td>Tuition and Fees (6 credits)</td>
<td>$6,976.00</td>
</tr>
<tr>
<td>Living Expenses (room and board)</td>
<td>$7,236.00</td>
</tr>
<tr>
<td>Other (books, personal expenses, and transportation)</td>
<td>$651.00</td>
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</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$14,863.00</strong></td>
</tr>
</tbody>
</table>

Grand Total (12 Months): $55,850.00

____________________________________________   _______/_______/_______    ___________________________________________
Signature Month Day Year Print Name

Print Address

Print Telephone Number   Fax   E-mail

*Subject to change.
**Each sponsor must complete an affidavit of support (see reverse side) and submit official bank documentation verifying availability of funds.
SPONSOR AFFIDAVIT OF SUPPORT

TO BE COMPLETED BY SPONSOR 1

I certify that I am willing and able to sponsor ________________________________ (insert student name)
with the minimum amount of ______________________ U.S. dollars for her/his graduate tuition and living expenses while attending
(insert amount)
Pace University. I have attached original bank documentation in U.S. dollars dated and signed by a bank official no more than six
months before the student’s enrollment at Pace University indicating savings account funds sufficient to sponsor the student.

______________________________      _______/________/_______   _______________________________________________
Signature                                                                 Month          Day             Year        Relationship to Student

_______________________________________________________  _________________________________________________________________
Print Name                                                                                                          Sponsor Citizenship

Print Address                                                                                                                                                Telephone Number

Fax Number E-mail

SPONSOR AFFIDAVIT OF SUPPORT

TO BE COMPLETED BY SPONSOR 2

I certify that I am willing and able to sponsor ________________________________ (insert student name)
with the minimum amount of ______________________ U.S. dollars for her/his graduate tuition and living expenses while attending
(insert amount)
Pace University. I have attached original bank documentation in U.S. dollars dated and signed by a bank official no more than six
months before the student’s enrollment at Pace University indicating savings account funds sufficient to sponsor the student.

______________________________      _______/________/_______   _______________________________________________
Signature                                                                 Month          Day             Year        Relationship to Student

_______________________________________________________  _________________________________________________________________
Print Name                                                                                                          Sponsor Citizenship

Print Address                                                                                                                                                Telephone Number

Fax Number E-mail

SPONSOR AFFIDAVIT OF SUPPORT

TO BE COMPLETED BY SPONSOR 3

I certify that I am willing and able to sponsor ________________________________ (insert student name)
with the minimum amount of ______________________ U.S. dollars for her/his graduate tuition and living expenses while attending
(insert amount)
Pace University. I have attached original bank documentation in U.S. dollars dated and signed by a bank official no more than six
months before the student’s enrollment at Pace University indicating savings account funds sufficient to sponsor the student.

______________________________      _______/________/_______   _______________________________________________
Signature                                                                 Month          Day             Year        Relationship to Student

_______________________________________________________  _________________________________________________________________
Print Name                                                                                                          Sponsor Citizenship

Print Address                                                                                                                                                Telephone Number

Fax Number E-mail
Office of Graduate Admission

New York City
(212) 346-1531
E-mail: gradnyc@pace.edu

Westchester (Pleasantville and White Plains)
(914) 422-4283
E-mail: gradwp@pace.edu