SEIDENBERG SCHOOL OF COMPUTER SCIENCE AND INFORMATION SYSTEMS
Graduate Application and Admission Information 2015
Table of Contents

Admission Information ................................................................................................................................................. 2
  Eligibility
  Pace University Graduate Merit Scholarships
  Admission Categories
  Deferrals
  Decision Appeal
  DPS in Computing
  PhD in Computer Science

International Student Information ........................................................................................................................................ 3

Application Instructions ....................................................................................................................................................... 4
  Priority Deadline Dates

DPS Instructions ................................................................................................................................................................. 4

PhD Instructions ............................................................................................................................................................... 4

Admission Application ......................................................................................................................................................... 5

Recommendation Forms ....................................................................................................................................................... 9

Graduate Assistantship Application .................................................................................................................................. 13

Visiting Student Application ............................................................................................................................................... 15

Non-Degree Status Application and Registration Form ..................................................................................................... 17

Financial Affidavit for International Students .................................................................................................................. 19

Sponsor Affidavit of Support .............................................................................................................................................. 20
ADMISSION INFORMATION

ELIGIBILITY

Applicants to Pace University graduate degree and certificate programs must hold a bachelor’s degree from an accredited college or university if post-secondary education was completed in the United States. Applicants who are currently in their senior year at an undergraduate institution may apply for admission, but acceptance is contingent upon receipt of a final transcript indicating all senior year grades and receipt of the bachelor’s degree. Applicants who have attended institutions outside of the United States should review the Bridge Program description on page 3.

All information provided in the application must be accurate and complete. Any misrepresentation in or omission of facts from the application will justify a denial or revocation of admission or subsequent dismissal from the graduate program. The Office of Graduate Admission reserves the right to verify any or all information in the application and supporting documentation.

PACE UNIVERSITY GRADUATE MERIT SCHOLARSHIPS

Merit-based scholarships are awarded to entering full-time and part-time matriculated graduate students who demonstrate exceptional scholastic ability. The Scholarship Committee considers each applicant’s academic record to determine the scholarship award. All students admitted to a degree program are automatically reviewed for scholarship. There is no separate application to be completed. Domestic scholarship recipients must register for a minimum of six (6) credits per fall and spring semesters. International scholarship recipients must register for nine (9) credits per fall and spring semesters.

ADMISSION CATEGORIES

Matriculant

Applicants who wish to pursue a graduate degree or certificate at Pace University should apply for matriculant status. The University has established the following criteria as the most critical in the evaluation of applications for matriculant status: scholastic achievement and a desire to excel as evidenced by previous academic work, motivation, leadership potential, and maturity as evidenced by work and/or volunteer experience, extracurricular activities, recommendations, and responses to questions on the application.

Non-Degree Status (NDS)

The objective of the non-degree status is to enable students who qualify by virtue of previous education or experience to enroll in appropriate graduate courses on a space-available basis.

Students who elect to register or are advised to register for course work under this status must return the Application for Non-Degree Status, with a $70 application fee, to the Office of Graduate Admission after obtaining written approval from the chairperson of the department offering the course(s). Students may register for a maximum of 12 credits in non-degree status. However, students who wish to become fully-matriculated in the Seidenberg School of Computer Science and Information Systems graduate program, should apply to the Office of Graduate Admission for matriculation prior to enrolling in a third course.

The application for non-degree status can be found on page 17.

Auditor

Individuals holding a U.S. bachelor’s degree or its equivalent may apply to audit a maximum of two graduate courses at Pace University. The objective of auditor status is to enable students seeking a renewal or extension of knowledge related to their careers to enroll in appropriate graduate courses. Auditors are granted neither grades nor credit for audited courses. An audited course will not be applied to a degree program. Applications for auditor status are available from the Office of Student Assistance.

Alumni Auditor

Alumni of Pace University’s CSIS graduate programs are eligible to audit graduate classes subject to the approval of the instructor and space limitations. Students must have the necessary background for admission to courses; not every course is open to alumni auditors. Interested alumni should file an Alumni Auditor Application with the Office of Student Assistance during the second week of the desired semester.

Visiting Student

A student currently in good standing in a comparable graduate program at another institution may apply to take courses in a graduate program of Pace University by completing the Visiting Student Application on page 15. Applicants accepted as visiting students may take a maximum of two courses in a Pace graduate program. Registration for courses is on a space-available basis and the courses must be completed in the semester for which the visiting student applied.

SPECIAL INSTRUCTIONS

DEFERRALS

Students who have been admitted to a graduate program at Pace University but who wish to delay their entrance for a period of time may request a deferral by writing to the Office of Graduate Admission prior to the start of the semester for which admission has been granted. The request must specify the semester the student anticipates entering the program. The graduate admission staff considers each request for deferral individually and retains the right to grant or deny admission for a future semester.

DECISION APPEAL

An applicant who is not approved for admission may appeal the decision. The appeal should be made in writing to the Office of Graduate Admission within one month of notification of denial.

DPS IN COMPUTING

Pace University and the Seidenberg School of Computer Science and Information Systems offer a doctoral program in computing leading to the DPS degree. This unique program is designed for the experienced computing professional and consistent with that mission, the goal of the DPS admission process is to identify and admit those individuals who have the capabilities to succeed in this program. The online application may be accessed at www.seidenberg.pace.edu/dps.

PHD IN COMPUTER SCIENCE

The PhD program at the Seidenberg School of Computer Science and Information Systems is designed to produce productive research scholars who will typically assume academic positions in their chosen fields. The degree requirements for the PhD focus on acquiring research skills to conduct rigorous research.
INTRODUCTION

Work toward greatness.

SEIDENBERG SCHOOL OF COMPUTER
SCIENCE AND INFORMATION SYSTEMS

APPLICATION FEE
Applicants from outside the United States must remit the $70 application fee by international money order or by a check drawn from a U.S. bank.

DEADLINE DATE AND STATUS
International applicants who require a student visa are advised to apply well before the priority deadline dates, and must apply for full-time matriculated status.

THREE-YEAR BACHELOR’S DEGREES

*A special program designed for the highly qualified international student whose undergraduate degree does not meet the U.S. equivalency criteria.*

Any international student whose undergraduate degree is not equivalent to a four-year U.S. baccalaureate and who has not completed a master’s degree may seek admission through the Bridge Program for International Students. The program provides supplementary course work to students with strong academic records who are judged capable of successfully completing a graduate certificate or the MS in order to meet the four-year equivalency requirement for graduate study. Applicants should use the regular online or print application for Graduate Applicants–Masters Programs. The GRE is required for admission.

Once the applicant’s eligibility for the Bridge Program has been determined, a course of study of up to 30 credits designed to prepare the applicant for the graduate program will be outlined. Up to 15 credits of post-baccalaureate course work taken by the applicant either abroad or in the U.S. may be applied toward the 30 credit bridge requirement as determined by the Office of Graduate Admission in conjunction with the Seidenberg School of Computer Science and Information Systems.

Once admitted to the program, the student will receive a Bridge Program Agreement and Bridge Program Course Outline describing the required pre-master’s coursework, along with the letter of acceptance. The admitted student is required to sign and return the Bridge Program Agreement as a condition of acceptance and is bound by the requirements stipulated.

Upon completion of the Bridge Program, students with a grade point average of 3.0 will be permitted to continue on in the graduate program; those with less than a 3.0 will be dismissed without appeal.

ENGLISH LANGUAGE PROFICIENCY TESTS

Students who earned a bachelor’s degree in a country where English is not the official language and English is not their first language must submit a Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), or Pearson Test of English (PTE) score that is no more than two years old.

A minimum TOEFL score of 78 (Internet version), an IELTS score of 6.5, or a Pearson PTE score of 52 is preferred to demonstrate the requisite proficiency in English for admission to Pace University. If a TOEFL, IELTS, or Pearson PTE score is below the minimums stated above, or if Admissions determines that an applicant needs additional English language preparation to become a fully matriculated student, he or she may be a candidate for the Pace University Global Pathways program.

Once a student submits an application, the Admission Committee will advise about being admitted into this program.

Students who submit proof of citizenship from a country where English is the official language may have the English language proficiency test requirement waived.

STUDENT VISAS

To receive the form I-20 from Pace University, which is required to obtain an entry visa, the applicant must demonstrate that he or she has sufficient funds available to pay for tuition and living expenses for one year of study in the United States. Students must provide evidence of additional financial support of $5,000 per year for a spouse and $5,000 per year for each child that accompanies the student to the United States.

All applicants who will require a Pace University student visa must submit the Pace University Financial Affidavit for International Students included in this application packet.

All monies pledged on the Pace University Financial Affidavit for International Students must be verified. Monies can be verified in any one or more of the following ways:

A. A bank letter on bank letterhead in English, which contains the applicant’s or applicant’s sponsor’s name, account number, the amount of money in U.S. dollars, and the signature of a bank official;

B. A letter of support from a sponsoring scholarship program, fellowship program, or grant organization.

ADDITIONAL INFORMATION

Information regarding applying for a non-immigrant visa or transferring/changing status if already in the U.S. will be included in the official acceptance packet. In order to assist students, it is required that a home country address be provided on the application for admission.

Please note that, as specified by U.S. immigration regulations, students who have entered the U.S. on a tourist visa or on a visa waiver must be in proper status prior to enrolling in classes.

Special situations regarding immigration status should be discussed with an adviser in the Office of International Programs and Services.

Students should please submit a copy of the first page (data information) and last page (current address) of their current passport. This should be submitted with the other documentation required for Pace University to issue the form I-20.
APPLICATION INSTRUCTIONS

Please complete and mail your application to the appropriate Office of Graduate Admission. Be sure to sign the last page of the application and all additional papers. To check the status of your application, visit applicantportal.pace.edu.

Office of Graduate Admission (New York City) Office of Graduate Admission (Westchester)
Pace University Pace University
One Pace Plaza One Martine Avenue
New York, NY 10038-3598 USA White Plains, NY 10606-1932 USA
Phone: (212) 346-1531 Phone: (914) 422-4283
Fax: (212) 346-1585 Fax: (914) 422-4287
E-mail: graduateadmission@pace.edu E-mail: graduateadmission@pace.edu

Please submit the following:

APPLICATION FEE Applications may be printed or typed and must be accompanied by a non-refundable application fee of $70 in the form of a check or money order in U.S. dollars payable to Pace University.

RESUME A resume or typewritten outline, describing at least the past five years of your employment history and significant community, professional, or college extracurricular activities should be sent. Please include recognitions of achievement you have received (e.g. licenses, publications, and awards).

**DPS applicants** should include a substantive description of their current position.

**PhD Computer Science applicants** must hold a master's degree in Computer Science or a closely related field. Applicants will be required to make a research presentation, *in-person or online*, to an admission committee comprising professors for admission to the PhD Computer Science program.

PERSONAL STATEMENT Send a typewritten essay explaining to the members of the Graduate Admission Committee why you would like to pursue the program of graduate study you have chosen. Additional information regarding your academic performance, as well as professional experience, may also be included as a supplement.

**DPS applicants** should address their most significant professional contributions to date and the impact of that work.

LETTERS OF RECOMMENDATION Two recommendations from individuals who can knowledgeably comment on your ability to successfully complete graduate study are required. These references may be either academic or professional and must be forwarded in envelopes sealed by the recommenders. Recommendation forms can be found in this application packet. Recommenders may write their recommendation on personal stationery or company letterhead. **DPS applicants** should submit one of the recommendations from a current supervisor.

OFFICIAL TRANSCRIPTS Transcripts are considered official if sent directly from academic institution(s) to Pace University, or if they are submitted by the applicant, unopened, in the institution's original, sealed envelopes. Be sure to request transcripts from all institutions you have attended prior to your anticipated start date at Pace University.

**PhD Computer Science applicants** must submit transcripts of coursework in post-secondary programs.

ADMISSION CRITERIA The GRE general test, no older than five years, is required only for those applicants applying for the DPS, PhD, and the Bridge Program for International Students, or a graduate assistantship. The reporting code for the Pace University NYC Campus is 2635, the Westchester Campus is 2644. For more information about the GRE, visit www.gre.org.

**PhD Computer Science:**
- Applicants must have earned a master's degree in Computer Science or a closely related field.
- Applicants are required to make a research presentation, *in-person or online*, to an admission committee composed of professors for admission to the PhD Computer Science program.
- Applicant's GPA should be 3.5 or better (on a scale of 4.0).

ENGLISH LANGUAGE PROFICIENCY If you earned a bachelor’s degree in a country where English is not the official language, you are required to submit a TOEFL, IELTS, or PTE score. The ETS reporting codes for Pace University are: New York City, 2635, and Westchester, 2644. Students who submit proof of citizenship from a country where English is the official language may have the English language proficiency test requirement waived.

**Note:** All documents submitted in support of an application for admission become the permanent possession of Pace University and cannot be returned to the applicant or photocopied for the applicant. For your records, please make photocopies of all materials submitted, except for transcripts and recommendation forms, which must be received unopened, in the original, sealed envelopes. (Please note: the Admission Committee may request an interview and/or supplemental application information.)

### Priority deadline dates for master's applicants are as follows:

<table>
<thead>
<tr>
<th>Term</th>
<th>Domestic</th>
<th>International</th>
<th>DPS Domestic Deadline</th>
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<tbody>
<tr>
<td>Fall Entry Term (September)</td>
<td>August 1</td>
<td>June 1</td>
<td>June 1 (Domestic students only)</td>
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<tr>
<td>Spring Entry Term (January)</td>
<td>December 1</td>
<td>October 1</td>
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<tr>
<td>Summer I (June) and II (July) Entry Term</td>
<td>May 1</td>
<td>March 1</td>
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# Pace University Application for Graduate Admission

**Seidenberg School of Computer Science and Information Systems**

Complete and return the application along with the $70 non-refundable application fee. Please print neatly using blue or black ink or type.

<table>
<thead>
<tr>
<th>Mr.</th>
<th>Ms.</th>
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</thead>
<tbody>
<tr>
<td>Last Name</td>
<td>Jr., III, etc.</td>
</tr>
<tr>
<td>Date of Birth (MM/DD/YYYY)</td>
<td>Social Security Number*</td>
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If any records will be under another name(s), please indicate.

<table>
<thead>
<tr>
<th>Mailing Address</th>
<th>Apt. #</th>
<th>Address 2</th>
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<tbody>
<tr>
<td>City</td>
<td>State</td>
<td>Zip/Postal Code</td>
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<td>Country</td>
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<tr>
<th>Home Phone Number</th>
<th>Business Phone Number</th>
<th>Fax Number</th>
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E-mail Address

**Ethnicity (optional)**

Are you Hispanic/Latino?  ○ Yes, Hispanic or Latino (including Spain)  ○ No    If yes, please describe your background______________________________

If you answered No, or if you answered Yes and wish to describe yourself further, please check one or more from the list below.

- American Indian or Alaska Native (including all Original Peoples of the Americas)  ○ Are you enrolled in a Tribe?  ○ Yes  ○ No    If yes, please enter Tribal Enrollment Number
- Asian (including Indian subcontinent and Philippines)
- Black or African American (including Africa and Caribbean)
- Native Hawaiian or Other Pacific Islander (Original Peoples)
- White (including Middle Eastern)
- Other______________________________________________________

Is English your native language?  ○ Yes  ○ No

Native language (if other than English) ______________________________________________________________________

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<tr>
<th>Campus:</th>
<th>Status:</th>
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<tr>
<td>New York City</td>
<td>Full-Time</td>
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<tr>
<td>Westchester</td>
<td>Part-Time</td>
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<th>Semester:</th>
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<td>Fall</td>
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<td>Spring</td>
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<tr>
<td>Summer I</td>
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<tr>
<td>Summer II</td>
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</table>

20

If accepted for graduate study, will you need campus housing?  ○ Yes  ○ No

Are you a spouse of a veteran using their benefits?  ○ Yes  ○ No

Are you a dependent of a veteran using their benefits?  ○ Yes  ○ No

Have you previously applied to or enrolled in any school or program of Pace University?  ○ Yes  ○ No

If yes, please explain (include school, program, and entry term date):

Please indicate your degree or certificate objective:

- **Pace University undergraduate students only:**
  - Combined BA in Computer Science
  - MS in Computer Science
  - Combined BA in Computer Science
  - MS in Telecommunications Systems and Networks
  - Combined BA in Computer Science
  - MS in Information Systems

- **MS in Software Development and Engineering**
  - (New York City only, BS in Computer Science or experience in the field is required)
  - Chief Information Security Management Officer
  - Advanced Certificate in Information Systems
  - Advanced Certificate in Internet Technology for e-Commerce (also offered online)
  - Advanced Certificate in Telecommunications Systems and Networks (also offered online)
  - Advanced Certificate in Software Development and Engineering (New York City only)
  - Advanced Certificate in Security and Information Assurance
  - Advanced Certificate in Information and Communication Technology (ICT) Strategy and Innovation
  - Advanced Certificate in Large Systems Computing
  - Advanced Certificate in Network Administration
  - Advanced Certificate in Secure Software and Information Engineering

- **MS in Telecommunications Systems and Networks**
- **MS in Information Systems**
- **MS in Internet Technology**
- **Internet Technology for e-Commerce** (also offered online)
- **Security and Information Assurance**
- **Network Administration**

2015
If applicable, please indicate when the Graduate Record Exam (GRE) was or will be taken:

GRE Date (MM/DD/YYYY)

If applicable, please indicate when the TOEFL, IELTS, or Pearson PTE tests was or will be taken:

Test Date (MM/DD/YYYY)

Are you a citizen of the United States?  

Yes  No

Are you a permanent resident of the United States?  

Yes  No

If you are not a U.S. citizen or permanent resident, please complete the following:

If accepted for admission to Pace University, will you need a Certificate of Eligibility (I-20) for a student visa?  

Yes  No

If no, please indicate visa status you hold or will hold:

Visa

Occupation in Your Home Country

City of Birth

Country of Birth

Country of Citizenship

Are you now in the USA?  

Yes  No

If yes, please provide your present visa status below and provide your home country address:

Visa Status

College / Organization / Employer

City

State

Home Country Address:

Please explain here if this visa status expires prior to your anticipated Pace University enrollment date:

(Please note: If you do not provide this information we cannot process your I-20.)

Will dependents accompany you in the U.S.?  

Yes  No

If yes, please provide information below:

(Please attach information regarding additional dependents who will accompany you.)

Last Name

First Name

Middle Name

City of Birth

Country of Birth

Relationship to Student

Which of the following was the biggest influence in your decision to apply to Pace University? (Fill in the appropriate circle):

- Accelerated Admission Day Event
- Attended a Pace Information Session
- Campus Location
- Career Services and Internship Program
- College or Professional Fair
- Course Offerings
- Financial Aid/Scholarship Offerings
- Information on Pace Website
- Online Chat with Department/Admissions
- Phone or In-Person Meeting with Pace Admission Counselor
- School Publication Received in the Mail
- Recommendation from Current Pace Student
- Recommendation from Pace Alumni
- Recommendation from Pace Faculty/Staff Member
- Recommendation from Employer
- Tour of Pace University Campus
- Attended Special Event with Chosen Program
A personal statement, resume, and recommendations are required. Please refer to page 4 of this booklet for further detail.

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know if the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or if I fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

Applicant’s Signature Date (MM/DD/YYYY)

Please print name

Non-Discrimination Statement
Pace University prohibits and will not tolerate discrimination or harassment in any of its programs or activities on the basis of sex, race, color, national origin, religion, creed, age, disability, citizenship, marital status, sexual orientation, genetic predisposition or carrier status, veteran status, or any other characteristic protected by law. Pace University’s Affirmative Action Officer has been designated to handle inquiries regarding the University’s non-discrimination and harassment policy and may be contacted at 156 William Street, New York, New York 10038, (212) 346-1310, or at Marks Hall, Room 20, 861 Bedford Road, Pleasantville, New York 10570 (914) 773-3856.

Reasonable Accommodations
Pace University prohibits discrimination on the basis of disability and is committed to ensuring equal access to the application process for applicants with disabilities. An applicant who may require a reasonable accommodation in order to complete the application process should contact the Director of Disability Services on either the New York City (212) 346-1526 or Westchester campus (914) 773-3710.

FOR OFFICE USE ONLY

APP REC DATE (MM/DD/YYYY) FEE REC DATE (MM/DD/YYYY)
PACE UNIVERSITY RECOMMENDATION FORM

To the Applicant—Please complete the section below. Indicate the location to which the recommender should forward this form.

Applicant Name __________________________________________________________

Applicant Address _________________________________________________________

Applicant Day Telephone (________) ________________________

Applicant Entry Term □ Fall __________ □ Spring __________ □ Summer I __________ □ Summer II __________

To the Recommender—Please complete both sides of this form and return it to the Office of Graduate Admission indicated above. If you wish to use a letter or different format, please feel free to do so. Thank you for your assistance.

Name of Recommender (please print) __________________________________________

Signature of Recommender __________________________________________________

Position or Title ____________________________ School or Firm ______________________________

Address ________________________________________________________________

Telephone (________) ________________________________

In what capacity have you known the applicant? _____________________________________

What is your overall recommendation?

□ Strongly recommend  □ Recommend  □ Recommend with some reservation  □ Do not recommend
The Admission Committee would appreciate your candid appraisal of the applicant.

<table>
<thead>
<tr>
<th></th>
<th>Outstanding (Top 2%)</th>
<th>Superior (Top 10%)</th>
<th>Good (Top Third)</th>
<th>Fair (Middle Third)</th>
<th>Poor (Bottom Third)</th>
<th>No basis for judgment</th>
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</thead>
<tbody>
<tr>
<td>Intellectual Ability</td>
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<tr>
<td>Ability to Work with Others</td>
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<tr>
<td>Ability in Written Expression</td>
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<tr>
<td>Ability in Oral Expression</td>
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<tr>
<td>Maturity</td>
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<tr>
<td>Initiative/Independence</td>
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<td>Creativity/Originality</td>
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<td>Potential for Career Advancement</td>
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</table>

What are the applicant's primary strengths and weaknesses? If possible, please describe specific instances or accomplishments that demonstrate them. Describe the applicant's current assignment and special responsibilities, if applicable.

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

Please assess the applicant in the following areas:

a. Area of specialization (technical knowledge, analytical ability, attention to detail, etc.)

b. Potential for achievement in graduate study

c. Potential for professional achievement

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________

________________________________________________________________________________________________________
PACE UNIVERSITY RECOMMENDATION FORM

To the Applicant—Please complete the section below. Indicate the location to which the recommender should forward this form.

Applicant Name ____________________________________________________________
Applicant Address __________________________________________________________
Applicant Day Telephone (________) ________________________
Evening Telephone (________) _________________________
Fax (________)__________________________        E-mail  ________________________________
Location □ New York City □ Westchester
Applicant Entry Term   □ Fall _______ □ Spring _______ □ Summer I _______ □ Summer II _______

To the Recommender—Please complete both sides of this form and return it to the Office of Graduate Admission indicated above.
If you wish to use a letter or different format, please feel free to do so. Thank you for your assistance.

Name of Recommender (please print) ____________________________________________
Signature of Recommender _________________________________  ________/________/________
Position or Title _________________________________  School or Firm ______________________________________________________
Address ___________________________________________________________
Telephone (________) ________________________________
Area Code / Number
In what capacity have you known the applicant? ________________________________
What is your overall recommendation?
   □ Strongly recommend   □ Recommend   □ Recommend with some reservation   □ Do not recommend
The Admission Committee would appreciate your candid appraisal of the applicant.

What are the applicant's primary strengths and weaknesses? If possible, please describe specific instances or accomplishments that demonstrate them. Describe the applicant's current assignment and special responsibilities, if applicable.

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<tr>
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<th>Outstanding (Top 2%)</th>
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<th>Good (Top Third)</th>
<th>Fair (Middle Third)</th>
<th>Poor (Bottom Third)</th>
<th>No basis for judgment</th>
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<tr>
<td>Ability in Oral Expression</td>
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<tr>
<td>Maturity</td>
<td></td>
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<tr>
<td>Initiative/Independence</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Creativity/Originality</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Potential for Career Advancement</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

What are the applicant's primary strengths and weaknesses? If possible, please describe specific instances or accomplishments that demonstrate them. Describe the applicant's current assignment and special responsibilities, if applicable.

Please assess the applicant in the following areas:

a. Area of specialization (technical knowledge, analytical ability, attention to detail, etc.)

b. Potential for achievement in graduate study

c. Potential for professional achievement
GRADUATE ASSISTANTSHIP APPLICATION

Please attach a copy of your résumé and forward this assistantship application to the dean indicated below:

Fran O’Gara, Administrative Director
Seidenberg School of Computer Science and Information Systems
Pace University
Goldstein Academic Center
861 Bedford Road
Pleasantville, NY 10570

Please do not submit this form to the Office of Graduate Admission.

Name □Ms. □Mr. ________________________________________________________________
Last First

Present Address ________________________________________________________________
Street City State Zip Code

Permanent Address _____________________________________________________________
Street City State Zip Code

Day Telephone (_______) _________________________        Evening Telephone (_______) _________________________
Area Code / Number Area Code / Number

Fax (_______)__________________________        E-mail ________________________________
Area Code / Number

Please indicate your anticipated entry term:
☐ Fall _______ ☐ Spring _______ ☐ Summer I _______ ☐ Summer II _______
Year Year Year Year

Please indicate your intended location:   ☐ New York City   ☐ Westchester

Please indicate whether you are interested in a full-time or part-time assistantship:   ☐ Full-time   ☐ Part-time

Please indicate the Pace University degree program to which you are applying: ________________________________________________________________

Undergraduate Institution _______________________________________________________

Undergraduate Major __________________________________________ Undergraduate Grade Point Average

Previous graduate institution, major, graduate grade point average (if applicable) __________________________________________________________

GRE Score (Required) Verbal Quantitative Analytical Writing Date Month Day Year

TOEFL, IELTS, or Pearson PTE score and date (if applicable) _______________________________

Please indicate any specific skills that you have that would enable you to perform well as a graduate assistant:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

I understand and agree that my admission, if granted, my registration and continuance on the rolls and graduation are subject to all policies, rules, regulations, and procedures set forth in the current bulletins, catalogs, and other publications and notices of Pace University and as they may be amended, including but not limited with respect to scholarship, discipline, attendance, and payment or abatement of fees.

Signature __________________________________________________________________________
Date ________/________/________
Month Day Year

2015
VISITING STUDENT APPLICATION

Please submit this application with a $70 non-refundable application fee to the appropriate Office of Graduate Admission, accompanied by a sealed envelope containing an original statement from the graduate school in which you are currently enrolled that includes the following:

1. The graduate degree program in which you are matriculated;
2. Verification that you are a graduate student in good standing; and
3. An official university seal or signature.

Name ____________________________________________________________
First         Middle                                    Last

Present Address ______________________________________________________
Street                                City                         State             Zip

Home Telephone (______) Area Code / Number
Business Telephone (______) Area Code / Number

Fax (______) Area Code / Number
E-mail ________________________________

Are you a U.S. citizen or permanent resident?  ☐ Yes  ☐ No
International students who require an F1 visa are not eligible to enroll as a visiting student.

Institution Currently Attending ____________________________________________
Name                                Location

Semester in which you wish to enroll: ☐ Fall _______ ☐ Spring _______ ☐ Summer I _______ ☐ Summer II _______

Year     Year     Year

Campus: ☐ New York City   ☐ Westchester

Graduate program you wish to attend:
☐ COLLEGE OF HEALTH PROFESSIONS
☐ DYSON COLLEGE OF ARTS AND SCIENCES
☐ Counseling
☐ Environmental Science
☐ Forensic Science
☐ Media and Communication Arts
☐ Psychology
☐ Public Administration
☐ Publishing
☐ LUBIN SCHOOL OF BUSINESS
☐ SCHOOL OF EDUCATION
☐ SEIDENBERG SCHOOL OF COMPUTER SCIENCE AND INFORMATION SYSTEMS

You may register for a maximum of TWO COURSES on a space-available basis. Courses must be completed in the semester indicated above.

_________________________  ________________________________
Course Number               Title

_________________________  ________________________________
Course Number               Title

Have you ever applied to or enrolled in any graduate program at Pace University? ☐ Yes  ☐ No
If yes, please indicate: Semester ___________ Year ___________ Program ______________________

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know if the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or if I fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

Date __________/__________/__________
Month   Day   Year

Signature of Applicant

* Please be advised that your Social Security Number (SSN) is required for federal aid application processing. Your SSN will not be used for identification purposes at Pace University.
APPLICATION FOR GRADUATE NON-DEGREE STATUS

To apply and register as a non-degree student, you must:

Contact the academic department listed below in order to schedule an advisement session and to obtain approval.

(You will need to provide a copy of your undergraduate and/or graduate transcripts.)

<table>
<thead>
<tr>
<th>College of Health Professions</th>
<th>New York City</th>
<th>Westchester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dyson College of Arts and Sciences Counseling</td>
<td>(212) 346-1531</td>
<td>Lubin School of Business</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>(914) 773-3309</td>
<td>School of Education</td>
</tr>
<tr>
<td>Forensic Science</td>
<td>(914) 773-3655</td>
<td>Seidenberg School of Computer Science and Information Systems</td>
</tr>
<tr>
<td>Media and Communication Arts</td>
<td>(212) 346-1967</td>
<td></td>
</tr>
<tr>
<td>Psychology</td>
<td>(914) 773-3790</td>
<td></td>
</tr>
<tr>
<td>Public Administration</td>
<td>(212) 346-1506</td>
<td></td>
</tr>
<tr>
<td>Publishing</td>
<td>(914) 422-4299</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(212) 346-1431</td>
<td></td>
</tr>
</tbody>
</table>

Submit the department-approved application and registration form with a non-refundable $70 check or money order to the appropriate Office of Graduate Admission.

Office of Graduate Admission (New York City)
Pace University
One Pace Plaza
New York, NY 10036-1598 USA
Phone: (212) 346-1531
Fax: (212) 346-1585
E-mail: graduateadmission@pace.edu

Office of Graduate Admission (Westchester)
Pace University
One Martine Avenue
Westchester, NY 10606-1932 USA
Phone: (914) 422-4283
Fax: (914) 422-4287
E-mail: graduateadmission@pace.edu

1. Name ____________________________ ____________________________ ____________________________
   Last                   First                                                                     Middle
2. ☐ Female  ☐ Male  (Optional)
3. Current Mailing Address ____________________________________________________________
4. Day Telephone (______) _____________________________  5. Evening Telephone (______) _____________________________
   Area Code / Number                                                                                                           Area Code / Number
6. Fax (______) _____________________________  7. E-mail _____________________________
   Area Code / Number                                                                                                           Area Code / Number
8. Please indicate the entry term for which you are applying:
   ☐ Fall Year  ☐ Spring Year  ☐ Summer I Year  ☐ Summer II Year
9. At which campus location do you plan to attend classes?  ☐ New York City  ☐ Westchester
10. Have you previously applied to any graduate program of Pace University?  ☐ Yes  ☐ No  If yes, please explain:____________________
11. Please list, in chronological order, all institutions attended since your high school graduation.

<table>
<thead>
<tr>
<th>Undergraduate/Graduate Institution Attended</th>
<th>Location</th>
<th>Dates Attended</th>
<th>Major</th>
<th>Degree Awarded</th>
<th>Date or Expected Date of Degree</th>
</tr>
</thead>
</table>

If I enroll in the Seidenberg School of Computer Science and Information Systems as a non-degree student, I confirm that I have the appropriate undergraduate course work or its equivalent for the courses in which I register. If I enroll in the College of Health Professions, Dyson College of Arts and Sciences, Lubin School of Business, or School of Education, I confirm that I hold a U.S. bachelor's degree or its equivalent. My signature below further confirms that I do not require a student visa or exchange visitor's visa to attend graduate classes at Pace University. I understand that I may enroll for a maximum of 12 credits as a non-degree student and that I am not guaranteed acceptance to a graduate program of Pace University. I further understand that if I am accepted to a degree program, generally, credit for only two courses successfully completed as a non-degree student may be applied to a program.

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know if the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or if I fail to supplement my application as required, Pace University may, at its sole discretion, deny my admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, rules, and regulations of Pace University, whether published or unprompted, and agree to comply with them.

Signature ____________________________ ____________________________ ____________________________
Date / / ____________
Month Day Year

FOR OFFICE USE ONLY

FEE REC DATE (MM/DD/YYYY) BY ____________
DATA ENTRY DATE (MM/DD/YYYY) BY ____________

PLEASE COMPLETE REVERSE SIDE
REGISTRATION FORM FOR GRADUATE NON-DEGREE STATUS

_______ U Number _________-_______-_______

______ Last Name ___ First _______ Middle ________

☐ Fall Year ☐ Spring Year ☐ Summer I Year ☐ Summer II Year

Please provide information below. (Optional)

DATE OF BIRTH _____/_____/______

ETHNICITY (OPTIONAL):

☐ 1. African-American, non-Hispanic  ☐ 2. Asian or Pacific Islander  ☐ 3. Hispanic

☐ 4. American Indian or Alaskan Native  ☐ 5. Caucasian, non-Hispanic  ☐ 6. Other _______________________________

(please specify)

EMERGENCY NAME: ________________________________________________________

Last ________ First ________ RELATIONSHIP ________________________________

EMERGENCY ADDRESS: _____________________________________________________

________________________________________________________________________

EMERGENCY TELEPHONE: (_______) __________________________

I understand and agree that my admission, if granted, my registration and continuance on the rolls and graduation are subject to all policies, rules, regulations and procedures set forth in the current bulletins, catalogs, and other publications, and notices of Pace University and as they may be amended, including but not limited with respect to scholarship, discipline, attendance, immunization requirements, and payment or abatement of fees.

Signature __________________________________________ DATE ________/_______/_______

Month Day Year

FOR OFFICE USE ONLY

REG. OPERATOR’S SIGNATURE __________________________ DATE (MM/DD/YYYY) ________/_______/_______
FINANCIAL AFFIDAVIT FOR INTERNATIONAL STUDENTS

An international applicant accepted for admission to a graduate program at Pace University who requires a Certificate of Eligibility for a student visa must submit the International Applicant Financial Affidavit below. The completed affidavit must be submitted with a letter from a bank indicating the availability of sufficient funds in U.S. dollars available for one year of study. Applicants are advised to obtain two sets of bank documentation in order to have one set for the embassy use.

If any financial support is to be provided by one or more sponsors, the Sponsor(s) Affidavit(s) of Support must also be submitted and the sponsor(s) must provide the required bank documentation. *(Note: The Sponsor Affidavit of Support which follows this page may be reproduced.)*

I certify that I have ___________________ U.S. dollars available to me for the following expenses of my graduate education at Pace University.

*(insert amount from below)*

I have indicated the source of my financial support below and have attached original bank documentation in U.S. dollars. The information I have provided on this affidavit is correct and complete. I know that giving false information on this affidavit or in support documentation may result in the cancellation of my admission to Pace University. I also understand that the entire tuition and general institution fee is due at the time of registration for each term, that the insurance cost is an annual fee, and that costs may rise in succeeding terms. I also understand that if I am required to enroll for English language coursework, additional costs will ensue.

---

### SEIDENBERG SCHOOL OF COMPUTER SCIENCE AND INFORMATION SYSTEMS

#### 2015–2016 Total Estimated Expenses for the Fall and Spring Terms*

*(not applicable to DPS program)*

<table>
<thead>
<tr>
<th>U.S. Dollars</th>
<th>Source of Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees (18 credits)</td>
<td>$26,648.00</td>
</tr>
<tr>
<td>Living Expenses (room and board)</td>
<td>$16,517.00</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$950.00</td>
</tr>
<tr>
<td>Other (books, personal expenses, and transportation)</td>
<td>$2,780.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$46,895.00</strong></td>
</tr>
</tbody>
</table>

If you have been awarded a merit scholarship, you may deduct the amount here:

Total: $______________

If you plan on enrolling in summer 2015, then you must include the following as well:

#### Estimated Expenses for the Optional Summer I and Summer II Terms*

<table>
<thead>
<tr>
<th>U.S. Dollars</th>
<th>Source of Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees (6 credits)</td>
<td>$7,255.00</td>
</tr>
<tr>
<td>Living Expenses (room and board)</td>
<td>$7,598.00</td>
</tr>
<tr>
<td>Other (books, personal expenses, and transportation)</td>
<td>$651.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$15,504.00</strong></td>
</tr>
</tbody>
</table>

Grand Total (12 Months): $62,399.00

____________________________________________   _______/_______/_______    ___________________________________________
Signature                                      Month Day Year Print Name

Print Address

Print Telephone Number                           Fax E-mail

*Subject to change.

**Each sponsor must complete an affidavit of support (see reverse side) and submit official bank documentation verifying availability of funds.
SPONSOR AFFIDAVIT OF SUPPORT

TO BE COMPLETED BY SPONSOR 1

I certify that I am willing and able to sponsor __________________________________________ (insert student name)

with the minimum amount of ____________________ U.S. dollars for her/his graduate tuition and living expenses while attending

(insert amount)
Pace University. I have attached original bank documentation in U.S. dollars dated and signed by a bank official no more than six

months before the student’s enrollment at Pace University indicating savings account funds sufficient to sponsor the student.

____________________________________________      _______/________/_______
Signature                                                                                        Month          Day
_______________________________________________
Relationship to Student

Print Name

Print Address

Fax Number

E-mail

SPONSOR AFFIDAVIT OF SUPPORT

TO BE COMPLETED BY SPONSOR 2

I certify that I am willing and able to sponsor __________________________________________ (insert student name)

with the minimum amount of ____________________ U.S. dollars for her/his graduate tuition and living expenses while attending

(insert amount)
Pace University. I have attached original bank documentation in U.S. dollars dated and signed by a bank official no more than six

months before the student’s enrollment at Pace University indicating savings account funds sufficient to sponsor the student.

____________________________________________      _______/________/_______
Signature                                                                                        Month          Day
_______________________________________________
Relationship to Student

Print Name

Print Address

Fax Number

E-mail

SPONSOR AFFIDAVIT OF SUPPORT

TO BE COMPLETED BY SPONSOR 3

I certify that I am willing and able to sponsor __________________________________________ (insert student name)

with the minimum amount of ____________________ U.S. dollars for her/his graduate tuition and living expenses while attending

(insert amount)
Pace University. I have attached original bank documentation in U.S. dollars dated and signed by a bank official no more than six

months before the student’s enrollment at Pace University indicating savings account funds sufficient to sponsor the student.

____________________________________________      _______/________/_______
Signature                                                                                        Month          Day
_______________________________________________
Relationship to Student

Print Name

Print Address

Fax Number

E-mail
FINANCIAL AFFIDAVIT FOR PHD IN COMPUTER SCIENCE

An international applicant accepted for admission to a graduate program at Pace University who requires a Certificate of Eligibility for a student visa must submit the International Applicant Financial Affidavit below. The completed affidavit must be submitted with a letter from a bank indicating the availability of sufficient funds in U.S. dollars available for one year of study. Applicants are advised to obtain two sets of bank documentation in order to have one set for the embassy use.

If any financial support is to be provided by one or more sponsors, the Sponsor(s) Affidavit(s) of Support must also be submitted and the sponsor(s) must provide the required bank documentation. (Note: The Sponsor Affidavit of Support which follows this page may be reproduced.)

I certify that I have ___________________ U.S. dollars available to me for the following expenses of my graduate education at Pace University.

(insert amount from below)

I have indicated the source of my financial support below and have attached original bank documentation in U.S. dollars. The information I have provided on this affidavit is correct and complete. I know that giving false information on this affidavit or in support documentation may result in the cancellation of my admission to Pace University. I also understand that the entire tuition and general institution fee is due at the time of registration for each term, that the insurance cost is an annual fee, and that costs may rise in succeeding terms. I also understand that if I am required to enroll for English language coursework, additional costs will ensue.

SEIDENBERG SCHOOL OF COMPUTER SCIENCE AND INFORMATION SYSTEMS

2015–2016 Total Estimated Expenses for the Fall and Spring Terms*
(not applicable to DPS program)

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<tbody>
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<td>(self, sponsor**, or scholarship)</td>
</tr>
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<td>$ 15,854.00</td>
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<td>Living Expenses (room and board)</td>
<td>$ 16,517.00</td>
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<tr>
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<td>$ 2,780.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$ 36,101.00</strong></td>
</tr>
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If you have been awarded a merit scholarship, you may deduct the amount here:

Total: $__________________

If you plan on enrolling in summer 2015, then you must include the following as well:

Estimated Expenses for the Optional Summer I and Summer II Terms*

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<tbody>
<tr>
<td>(self or sponsor**)</td>
<td>(self, sponsor**, or scholarship)</td>
</tr>
<tr>
<td>Tuition and Fees (6 credits)</td>
<td>$ 5,079.00</td>
</tr>
<tr>
<td>Living Expenses (room and board)</td>
<td>$ 7,598.00</td>
</tr>
<tr>
<td>Other (books, personal expenses, and transportation)</td>
<td>$ 651.00</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$ 13,328.00</strong></td>
</tr>
</tbody>
</table>

Grand Total (12 Months): **$ 49,429.00**

____________________________________________   _______/_______/_______    ___________________________________________
Signature                                      Month Day Year Print Name

____________________________________________    ______________________     ___________________________________________
Print Address                                      Print Telephone Number Fax E-mail

*Subject to change.

**Each sponsor must complete an affidavit of support (see reverse side) and submit official bank documentation verifying availability of funds.