The Digital Commons at Pace

In an effort to preserve the intellectual and cultural works of the University community, the Pace University Library has set up a digital institutional repository where such works may be preserved for posterity and showcased to the larger community outside of Pace.

By making your works available to the larger public via the internet and the web, it is also hoped that the University can advance the growth and understanding of disciplines addressed by your research by making it available to other users who may benefit from the results of your study.

How to submit a contribution to the Digital Commons

To submit a copy of your paper (thesis or independent research) observe the following:

- 1. Send a copy of your paper in electronic format to pacehonorsthesis@gmail.com; the file or paper to be submitted may be in MSWord (**preferred**) or PDF format. Remove all contact information from your title page!
- 2. Complete and submit a submission/consent form duly authorizing the Pace Library and/or the College/Department/University to showcase your paper in the Commons. The form is below.
- 3. Once both materials are received by the library from Honors, the library will process submission and post document to the repository as needed.
- 4. If you wish to decline participation, please indicate at the bottom of the form below.

NOTE: Do not forget to indicate an alternative e-mail address where we can reach you after you have left the university. Sometimes, some publishers signify interest in your paper and request permission to print it. We do not give permissions but try to advise them to contact you directly. We also try to notify you directly. There is a space to indicate your alternative e-mail address at the bottom of the same following page.

Consent Form

P	
Author/s or Co- Investigators	
Title	
Subject/Area of Investigation	
Keywords	
Advisers/Consultants (if applicable)	
Abstract	

I hereby authorize **Pace University Library** to make the digital copy of this document available on the web using whatever technology and format the University Library will determine as appropriate.

Signature	Date	

OR

I do NOT authorize **Pace University Library** to make the digital copy of this document available on the web.

Signature	Date
6	

ALTERNATIVE EMAIL ADDRESS: Needed if we have to contact you after you have left the University.