TO: Academic Advisement Management

FROM: International Students & Scholars Office

RE: Verification of Course Completion

___________________________________________________________________________

STUDENT NAME ___________________________ U#____________________

The above named F-1 international student has requested a recommendation for the Post-Completion Optional Practical Training to gain work experience in his/her field of study in the United States.

Please complete the information below to assist in processing the request.

Student’s last semester prior to completion of the degree requirements ____________ 20 ___

Academic Advisor Name ____________________ Signature____________________

Department__________________ Telephone____________________

School_________________________ Date________________________

Comments: __________________________________________________________________

Disclaimer:
This form serves as a verification for the student’s completion of the degree requirements and makes him/her eligible to apply for the Post-Completion Optional Practical Training.

This form is not a guarantee of degree completion or graduation. Its purpose is to certify that the courses required to apply for graduation have been taken or are in progress. Financial responsibilities to the University do not prohibit completion of this form per U.S. immigration regulations.

To be completed by the academic advisor or the dean only.

International Students & Scholars Office 08/05/2015