TO: Academic Advisement Management
FROM: International Students & Scholars Office
RE: Certification of Course Completion

___________________________________________________________________________

STUDENT NAME __________________________ U#____________________

The above named F-1 international student has requested a recommendation for the Post-Completion Optional Practical Training to gain work experience in his/her field of study in the United States.

Please complete the information below to assist in processing the request.

Student’s last semester prior to completion of the degree requirements __________ 20 ___

Academic Advisor Name __________________________ Signature____________________

Department __________________________ Telephone____________________

School __________________________ Date____________________

Comments: _________________________________________________________________

__________________________________________

Disclaimer:
This form serves as a proof for the student’s expected completion of the degree requirements and makes him/her eligible to apply for the Post-Completion Optional Practical Training.

This form is not a guarantee of degree completion or graduation. Its purpose is to certify that the courses required to apply for graduation have been taken or are in progress. Financial responsibilities to the University do not prohibit completion of this form per U.S. immigration regulations.

To be completed by the academic advisor or the dean only.

Revised 01/13/2016