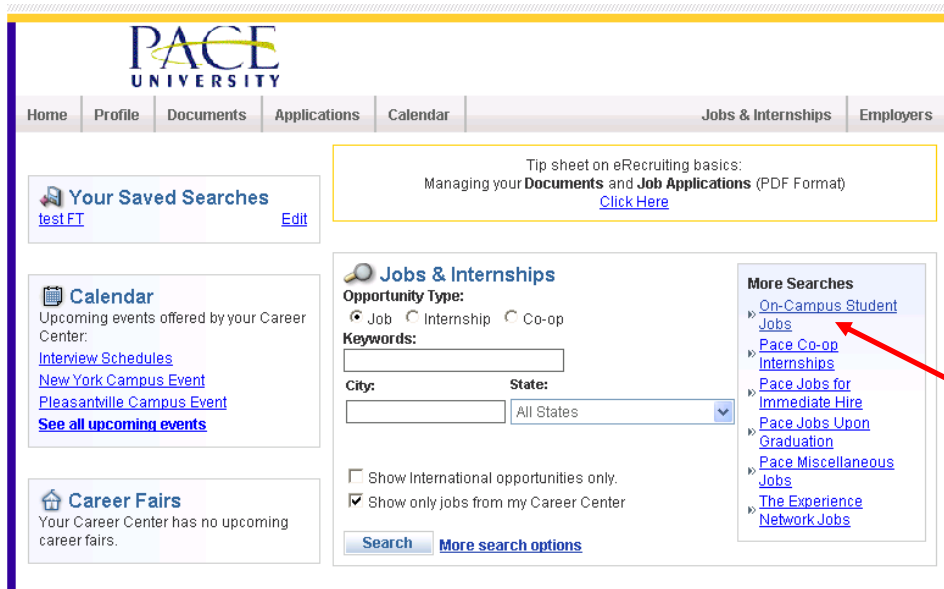
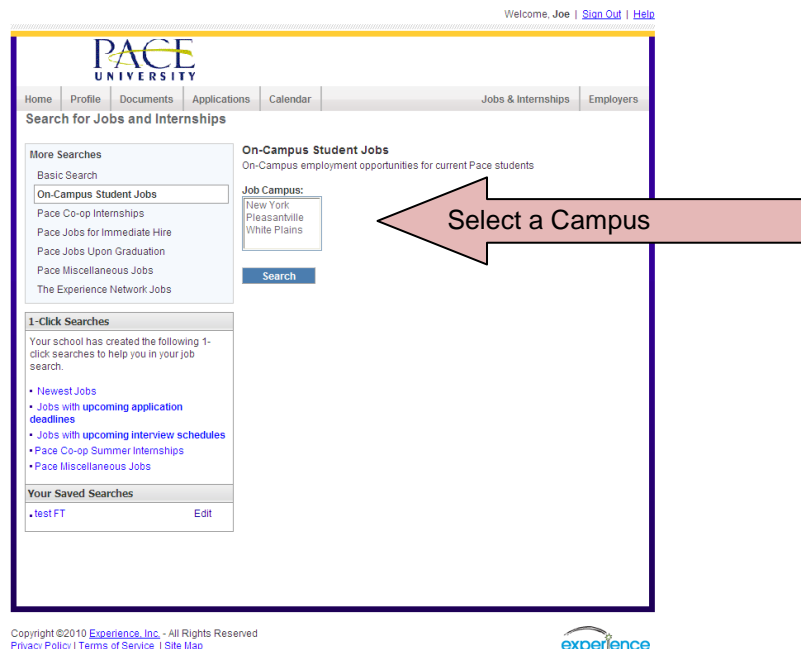


## Instructions for applying to On-Campus Student Employment (Non-Works Study) Jobs

- 1) Log into Pace eRecruiting at <http://pace.experience.com>
  - If you have not logged in before, you will need to complete your profile before proceeding
- 2) Click on the **On-Campus Student Jobs** link on the right side of the page



- 3) You can search for all listings by campus. If you do not specify a campus, you will see all jobs on all campuses. Click the **SEARCH** button



4) You will see a list of all available on-campus jobs. The list is sorted by the date it was posted (most recent at the top). You can resort by any field, just click on the blue column heading. Click on each job and read the full description. Once you decide to apply to a position, be sure to note the Job# in the Job Title)

**PACE UNIVERSITY**

Home | Profile | Documents | Applications | Calendar | Jobs & Internships | Employers

**Search Results**  
[Save Your Search](#) | [New Search](#) | [Change Search Settings](#)  
 Your search matched 58 results.

**Narrow Your Results**

By Date Posted  
 Today(1)  
 Past 2-7 Days(36)  
 Past 1-3 Months(21)

By Experience Level  
 Less than 1 Year (58)

By Job Status  
 By Opportunity Type  
 By Industry  
 By Job Function  
 By Network

**Refine Your Search**  
 Keywords:

Join VZW's RLDP Talent Community today!

Results 1-25 of 58  
 Select: [None](#) | [Page](#) | [All](#) (0 items selected)

Ref	Job	Employer	Location	Date Posted
<input type="checkbox"/>	<a href="#">Student Assistant V - Law School ITS Dept. - Job #4774</a> P Posted by Pace University	<a href="#">Pace University</a>	NY - White Plains	08/27/2010
<input type="checkbox"/>	<a href="#">Student Assistant V - Academy for Applied Environmental Studies - Job#4771</a> P Posted by Pace University	<a href="#">Pace University</a>	NY - White Plains	08/26/2010
<input type="checkbox"/>	<a href="#">Student Assistant IV- CTL- Job #4734</a> P Posted by Pace University	<a href="#">Pace University</a>	NY - Pleasantville	08/25/2010
<input type="checkbox"/>	<a href="#">Student Assistant I - Birbaum Library - Job #4735</a> P Posted by Pace University	<a href="#">Pace University</a>	NY - NYC	08/25/2010
<input type="checkbox"/>	<a href="#">Student Assistant I - Birbaum Library - Job #4736</a> P Posted by Pace University	<a href="#">Pace University</a>	NY - NYC	08/25/2010
<input type="checkbox"/>	<a href="#">Student Assistant - Athletics - Job#4737</a> P Posted by Pace University	<a href="#">Pace University</a>	NY - Pleasantville	08/25/2010
<input type="checkbox"/>	<a href="#">Student Assistant - Athletics - Job#4738</a> P Posted by Pace University	<a href="#">Pace University</a>	NY - Pleasantville	08/25/2010
<input type="checkbox"/>	<a href="#">Student Assistant/ Pace</a>	<a href="#">Pace</a>	NY - White	08/25/2010

Note Job # (listed in 2 places)

Resort any column

**PACE UNIVERSITY**

Home | Profile | Documents | Applications | Calendar | Jobs & Internships | Employers

**Student Assistant - Athletics - Job#4737**  
[See other jobs, upcoming events and more at Pace University](#) [Email Job](#) | [Add to Favorite Jobs](#)  
[Search for Pace University on HOOVERS](#) [Back to Search Results](#)

Date Posted: 8/25/10  
 Pay Type: Paid  
 Brought to You By: **PACE UNIVERSITY**

Opportunity Type: Job  
 Job Status: Part-Time  
 Compensation: \$7.25/hr

Interview Schedules  
 This job does not currently have an interview schedule attached to it.

**Description & Details**  
 Location: Pleasantville, New York  
 Job Campus: Pleasantville  
 Industry: Academic

Description:  
 Days/Hours Worked: Various  
 Assist with setup/breakdown. Ref. score and time keepers for all intramural sports.

Job Skills:  
 Must be willing to work weekends, nights and have flexible schedule. Ability to enforce rules and regulations. Knowledge of sports.

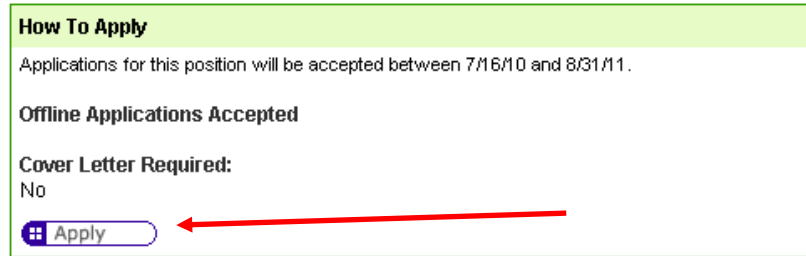
Division: Athletics  
 Job Category: On-Campus Student Employment

Be a Crime Fighter  
 Earn Your Criminal Justice Degree  
 Classes Forming Right Now at MSU!  
[Criminal Justice Schools](#)  
 Request information from Criminal Justice Schools Near You!  
[www.collegebound.net](#)  
 Criminal Justice Degree  
 Earn Your Criminal Justice Degree Online. Search Schools & Get Info!  
[www.myeducation.com/CriminalJustice](#)

Salary

Job Description

5) To apply to a job, be sure you have filled out the [Application for Student Employment](#) and saved it to your computer. At the bottom of each job listing is the “How to Apply” box. Click on the **Apply** button

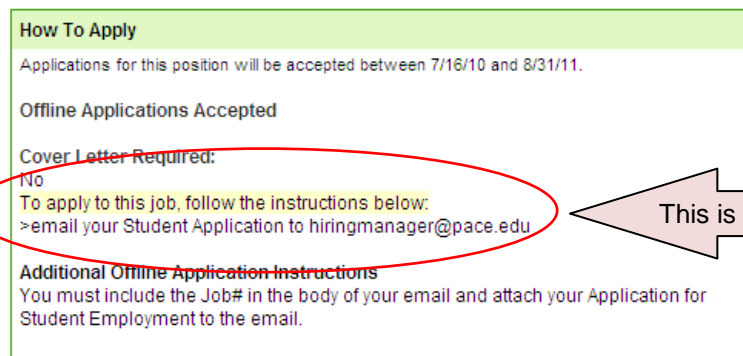


**How To Apply**  
Applications for this position will be accepted between 7/16/10 and 8/31/11.  
**Offline Applications Accepted**  
**Cover Letter Required:**  
No

6) You will be brought to the next screen, at the bottom is the “How to Apply” box. You will see where to send your Application.

- **The email address is different for every job.**
- **Be sure to include the Job# in the body of the email and attach your completed Application for Student Employment**

Office Building (1001) (Residential)



**How To Apply**  
Applications for this position will be accepted between 7/16/10 and 8/31/11.  
**Offline Applications Accepted**  
**Cover Letter Required:**  
No  
To apply to this job, follow the instructions below:  
>email your Student Application to [hiringmanager@pace.edu](mailto:hiringmanager@pace.edu)  
**Additional Offline Application Instructions**  
You must include the Job# in the body of your email and attach your Application for Student Employment to the email.

This is where you send your email