



Faculty Assistants for Civic Engagement Series (FACES) Request Form

FACES is funded by the Center for Community Action and Research and Project Pericles at Pace University. In section 2 please identify activities that would relate to this position. Faculty Assistants will be required to meet with the Faculty Supervisor during the semester prior to the assistantship. During this time the Faculty Assistant and Faculty Supervisor will work together to identify course goals and establish a timeline, which will be submitted to the Project Pericles office prior to the start of the position.

Section 1.

Title (circle one): Dr. Mr. Ms. Mrs. Name: _____

Campus Address: _____ Department: _____

Phone: _____ Email: _____

Course Information:

Community Based Learning Course Title: _____

Course Number: _____ No. of Students _____ Meeting Day & Time _____

Are you nominating a specific student to serve as the Faculty Assistant for your course? Yes _____ No _____

If yes, please provide the student's name _____

Section 2. Please complete the following questions in detail:

Describe the tasks, duties, and responsibilities required of the assistant.

Identify any growth opportunities the student will gain by working with you and your course.

Please describe the service component associated with your community based learning course.

Please include a syllabus of the service-learning course(s) for which you are requesting an assistant and if you are nominating a student have him/her also complete a FACES Application form.