Fall 2014 Dyson Course Evaluations

**Instructor Instructions:**
During your class please allow at least **15 minutes** for students to use their personal mobile devices (e.g. smartphones, iPads or laptops) to complete the course evaluation form. Please remind students to bring their mobile devices to class on a day that you have selected during the course evaluation period of **November 30th, 2014 – December 14th, 2014**. You may wish to order a computer, laptop or iPad from Educational Media for students who do not have their own mobile devices. While students are completing the survey please leave the classroom.

*This semester course evaluation results will be available to instructors on **December 26th, 2014***

**Instructions To Share With Students:**
Your Dyson College course evaluations will be available for completion from **November 30th, 2014 – December 14th, 2014**. Your participation is critical in providing broad-based feedback to each faculty member & department on the quality of instruction in Dyson. We urge you to participate as described below:

To begin your evaluation, click on or cut-and-paste the following link into your web browser*:

https://www.digitalmeasures.com/login/pace/student

Please login by entering your Portal username and password:

Username: Your Pace Login Name (e.g. rm28244p)
Password: Your Pace Password

If you prefer not to complete the evaluation for this course, we ask that you please login and select the check box “I decline to fill this out” at the bottom so that your participation in this process is accounted for in each course.

It is imperative that you complete all of your Dyson College course evaluations **by December 14th, 2014** to avoid the Dyson College grade delay. Please note that this semester grades will be delayed until **December 26th, 2014** for any students who have not completed all of their evaluations by this deadline.

Thank you for taking the time to give your feedback & helping us improve your educational experience.

Sincerely,
Dyson College Dean’s Office
If you have any questions please contact Rich Miller: rmiller@pace.edu

*You may complete the evaluation from any location by visiting the website above with a device that has an Internet connection: personal laptop or home computer, tablet (e.g. iPad), smart phone (e.g. iPhone, Blackberry, Android, etc.).