INSTRUCTIONS FOR THE USE OF STANDARD SOFTWARE PURCHASE AND MAINTENANCE AGREEMENT RIDER

What is the Rider to the Software Purchase and Maintenance Agreement?

The Rider to the Software Purchase and Maintenance Agreement is an addendum attached to a contract between Pace University and a company that provides software and/or maintenance of software services to the University.

When should I use the Rider to the Software Purchase and Maintenance Agreement?

The Rider to the Software Purchase and Maintenance Agreement should be used when entering into an agreement to purchase software from a vendor and/or purchase software and maintenance services from a vendor.

Are there other requirements?

Please make sure that the company complies with the insurance requirements outlined in the rider, which includes listing Pace as an additional insured on its insurance certificate. The certificate of insurance should be submitted along with the contract and rider.

Examples:

1. Department of Nursing purchases clinical training software.
2. The University purchases Word 2000 software for the University community.