What is the Study Abroad Program?

A study abroad program is an educational trip out of the country, scheduled by a department, which shall be attended by students or faculty. Whenever a department plans a study trip abroad, it should become familiar with University policies regarding study abroad programs.

When should I use the Study Abroad Rider?

The Study Abroad Rider should be attached to the travel agent agreement. The Department should also forward an explanation of insurance issues surrounding study abroad to each tour operator or travel agent/vendor associated with the tour.

There are a number of resources available to departments considering study abroad programs. Each department should consider the University Counsel checklist of legal-related procedures for Pace-sponsored short time study abroad programs to ensure that it has complied with University policy in planning and implementing a study abroad program.

It should also be noted that every student that participates in a study abroad program should sign a Pace University statement of responsibility, release and authorization to participate in study abroad programs.