RECOMMENDATION FORM

To the Applicant—Please complete the section below. Indicate the location to which the recommender should forward this form.

Office of Graduate Admission
Pace University
One Pace Plaza
New York, NY 10038-1598 USA
Phone: (212) 346-1531
Fax: (212) 346-1585
E-mail: gradnyc@pace.edu

Office of Graduate Admission
Pace University
One Martine Avenue
White Plains, NY 10606-1932 USA
Phone: (914) 422-4283
Fax: (914) 422-4287
E-mail: gradwp@pace.edu

Applicant Name ____________________________________________
First          Middle          Last

Applicant Address ____________________________________________
________________________________________________________________________
________________________________________________________________________

Applicant Day Telephone (______) ____________________________
Evening Telephone (______) ____________________________

Fax (______) ____________________________
E-mail ____________________________
Area Code / Number

Location  □ New York City  □ Westchester

Applicant Entry Term  □ Fall Year  □ Spring Year  □ Summer I Year  □ Summer II Year

To the Recommender—Please complete both sides of this form and return it to the Office of Graduate Admission indicated above.
If you wish to use a letter or different format, please feel free to do so. Thank you for your assistance.

Name of Recommender (Please print) ____________________________________________

Signature of Recommender ____________________________________________
Month / Day / Year

Position or Title ____________________________ School or Firm ____________________________

Address ____________________________________________
Number and Street          City          State          Zip Code

Telephone (______) ____________________________
Area Code / Number

In what capacity have you known the applicant? ____________________________________________

What is your overall recommendation?

□ Strongly recommend  □ Recommend  □ Recommend with some reservation  □ Do not recommend
The Admission Committee would appreciate your candid appraisal of the applicant.

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<th>Outstanding (Top 2%)</th>
<th>Superior (Top 10%)</th>
<th>Good (Top Third)</th>
<th>Fair (Middle Third)</th>
<th>Poor (Bottom Third)</th>
<th>No basis for judgement</th>
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<tbody>
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<td>Intellectual Ability</td>
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<td>Ability to Work with Others</td>
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<td>Ability in Written Expression</td>
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<td>Ability in Oral Expression</td>
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<td>Maturity</td>
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<td>Initiative/Independence</td>
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<td>Creativity/Originality</td>
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<td>Potential for Career Advancement</td>
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</table>

What are the applicant’s primary strengths and weaknesses? If possible, please describe specific instances or accomplishments which demonstrate them. Describe the applicant’s current assignment and special responsibilities, if applicable.

Please assess the applicant in the following areas:

a. Area of specialization (technical knowledge, analytical ability, attention to detail, etc.)

b. Potential for achievement in graduate study

c. Potential for professional achievement