



January 5, 2021

Dear Residential Student:

We are writing to provide further directions for the process you must follow to return to campus. As you know, due to complications related to the COVID-19 pandemic, we need to follow measures required by New York State, as well as those developed by Pace University, to provide the greatest level of safety for our campus community.

We have created a **Spring 2021 Housing Arrival Plan** form (which is current active in your [MyHousing](#) account) for you to communicate your intentions for returning to campus. All resident students must complete this form, but **for students who need to quarantine in Pace's off-campus quarantine accommodation, this form must be completed by January 8th at noon in order to guarantee your space.**

**The Spring 2021 Housing Arrival Plan Form:**

Completion of the Spring 2021 Housing Arrival Plan form is required before you will be able to select a move in appointment. The form will ask you:

- Have you been outside of New York, New Jersey, Connecticut, Massachusetts, Vermont or Pennsylvania in the 14 days prior to arriving in New York
- If so, do you plan to quarantine in the location provided by Pace
- If so, do you have any dietary restrictions
- Only after you complete the form, will you be able to sign up for a move-in/check-in appointment

**Which process applies to you?**

- Your geographic location(s) in the 14 days prior to your arrival on campus will help determine the right plan for your return to campus, including the required pre-arrival testing protocol you must follow and whether you must quarantine or not.
- If you have been outside New York, New Jersey, Connecticut, Massachusetts, Vermont or Pennsylvania within a 14-day period prior to your arrival, you must quarantine upon arrival (in either New York, or one of the contiguous states listed above). You may quarantine on your own, or you may utilize the QUARANTINE process provided by Pace.
- If you have not been outside New York, New Jersey, Connecticut, Massachusetts, Vermont or Pennsylvania within a 14-day period prior to your arrival, you must follow the DIRECT MOVE-IN process.

**Move-In Process Details - Please review the process that applies to you:**

## QUARANTINE CHECK-IN

- All students who spent time outside of New York or the contiguous states (listed above) in the 14-days prior to arrival must follow the [New York State travel advisory quarantine requirements](#). If you do not plan on arranging your own quarantine accommodations in the contiguous states or New York, Pace can provide an off-campus quarantine location for you. In either case, you need to complete **Spring 2021 Housing Arrival Plan** form (located in [MyHousing](#)).
- If you choose to quarantine at Pace's provided off-campus quarantine accommodation, quarantine move-in dates will be limited to January 19, 20, and 21.
- All students MUST select a check-in appointment in order to check into the off-campus quarantine accommodation location. Completion of the **Spring 2021 Housing Arrival Plan** form (located in [MyHousing](#)) and selection of a check-in appointment are part of our process for maintaining accurate information about student compliance with health and safety requirements. For this reason, students who show up without completing the **Spring 2021 Housing Arrival Plan** form or selecting a check-in appointment in advance will NOT BE PERMITTED TO check into the off-campus quarantine accommodation.
- All students in quarantine (whether on their own or with Pace) are highly encouraged to obtain a COVID-19 test within 3 days prior to their arrival in order to test out of the [14-day New York State travel advisory quarantine](#). Students who have a negative test result prior to their arrival, and then get a 2nd negative PCR test result on Day 4 (the date of arrival is considered day zero), can be released earlier from quarantine. Those in the Pace off-campus quarantine accommodation who test out of quarantine early must then move into their residence hall. Students who arrive without a COVID-19 test will not be able to test out of quarantine. (The Day 4 COVID-19 PCR test will be provided at the off-campus accommodation location only to those students residing in the Pace off-campus quarantine accommodation).
- Students quarantining on their own must have a COVID-19 PCR test completed prior to their arrival to campus after they complete their New York State quarantine. Students who choose to quarantine on their own must do so in New York State or in one of the contiguous states (New Jersey, Connecticut, Massachusetts, Vermont or Pennsylvania) in order for their quarantine to qualify for entry into New York State. Students who quarantine on their own in New Jersey, Connecticut, Massachusetts, Vermont or Pennsylvania:
  - Must do so for 14 days
  - May not "test out" of quarantine after 4 days as permitted for those quarantining within New York State
  - Must follow all quarantine rules that apply to the state in which they are quarantining
- Any student who receives a positive test result before travelling must not travel and should remain where they are to complete their isolation requirements according to their local department of health guidelines. Students who test positive and then complete isolation requirements may then contact the Office of Residential Life and Housing on their campus for directions regarding how and when they may then move in to the residence halls.
- Upon moving into the residence halls, all students must continue to participate in ongoing testing on campus as planned by the university.

## DIRECT MOVE-IN:

- Students MUST select a move-in appointment in order to move in. Completion of the **Spring 2021 Housing Arrival Plan** form (located in [MyHousing](#)) is required for selection of a move-in appointment. These steps are part of our process for maintaining accurate information about student compliance with health and safety requirements. For this reason, students who arrive on campus without completing the **Spring 2021 Housing Arrival Plan** form or selecting a move-in appointment in advance will NOT BE PERMITTED TO MOVE IN.
- The residence halls will open for students to move in starting on January 19th. Direct residence hall move-in will begin on January 19 and will continue for several weeks into the spring term.
- Students are required to obtain a negative COVID-19 PCR test prior to arrival.
- Any student who receives a positive test result before travelling must not travel and should remain where they are to complete their isolation requirements according to their local department of health guidelines. Students who test positive and then complete isolation requirements may then contact the Office of Residential Life and Housing on their campus for directions regarding how and when they may then move in to the residence halls.
- Test Requirements - direct-move-in students will need to:
  - Have a COVID-19 PCR test WITHIN 7 DAYS PRIOR TO THEIR ARRIVAL. If possible, we encourage you to make your PCR testing appointment in advance so that you will have results in time for your campus arrival.
  - Upload the results of that test to the Pace HCU Secure Patient Portal (details of this process will be sent next week).
  - Direct move-in students MUST POST A NEGATIVE RESULT of their test before arriving.
- Upon moving into the residence halls, all students must continue to participate in ongoing testing on campus as planned by the university.

### **Next Steps**

Please be advised that we will be sending more details next week about testing requirements and how to submit test results prior to arrival. Also, we will address a range of anticipated questions, including those related to students who may have tested positive in the past 60 days, and those who may have received a COVID-19 Vaccine. We ask for your patience with regard to these additional details.

Sincerely,

The Office of Residential Life and Housing