

# UNDERGRADUATE APPLICATION

Spring/Fall 2021

[www.pace.edu/apply](http://www.pace.edu/apply)



Thomas J. Quinlan III '85  
TABLING HUB

**PACE**  
UNIVERSITY

New York City • Westchester



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## **CAMPUS VISITS AND OPEN HOUSES**

The best way to learn more about a college is to experience it first-hand.

Find out more at [www.pace.edu/explore](http://www.pace.edu/explore).

### **Daily Virtual Campus Tours**

Monday–Friday at 11:00 a.m. and 3:00 p.m.

Saturdays at 11:00 a.m. on both the New York City Campus and Westchester Campus.

### **Fall Open Houses**

**New York City Campus**

Saturday, October 10, at 1:00 p.m.

**Westchester Campus**

Sunday, October 18, at 1:00 p.m.

# IMPORTANT DATES TO REMEMBER

It is best to apply early so that every consideration may be given to your application. New students may begin their studies in September or January.

## SPRING 2021 ADMISSION

Application Deadline..... **December 1, 2020**

To check the status of your application, please visit [pace.edu/appdashboard](http://pace.edu/appdashboard).

Deposit Deadline for Tuition and Housing for Admitted Students..... **December 15, 2020**

## FALL 2021 ADMISSION AND FINANCIAL AID

	Early Decision	Early Action	Early Action 2	Performing Arts*	Regular Decision
<b>Application Deadline</b>	November 1, 2020	November 15, 2020	December 1, 2020	December 15, 2020	February 15, 2021
<b>Admission Decision Notification</b>	December 1, 2020	January 2, 2021	January 2, 2021	Beginning January 2, 2021	Beginning January 2, 2021
<b>Deposit Deadline for Tuition and Housing for Admitted Students</b>	February 15, 2021	May 1, 2021	May 1, 2021	May 1, 2021	May 1, 2021

## FAFSA DEADLINES

First Day to File ..... **October 1, 2020**

Priority Deadline  
(for maximum aid/scholarship consideration) ..... **November 15, 2020**

\* See page 3 for application and audition requirements.

All documents submitted in support of an application for admission are the property of Pace University and will not be returned.

## APPLICATION PROCEDURES

Congratulations on your decision to apply to Pace University. Below you will find information regarding our undergraduate admission process. If you have any questions, please feel free to contact us at one of the offices listed on page 8.

### INSTRUCTIONS FOR FIRST-YEAR STUDENTS AND TRANSFER APPLICANTS

#### Required Documents for First-Year Applicants:

1. The completed application along with a \$50 nonrefundable application fee payable to Pace University. Be sure to include your name on the check or money order.
2. An official high school transcript (with first semester senior grades, if available) or High School Equivalency (HSE)/GED diploma and test scores.
3. Official SAT or ACT scores (test-optional). To request SAT/ACT scores, use the codes on page 3. We will also accept SAT/ACT scores sent by your high school counselor on the official high school transcript. To learn more about applying test-optional, visit [www.pace.edu/testoptional](http://www.pace.edu/testoptional).
4. Two letters of recommendation from a teacher or counselor who knows you well and can attest to your academic potential and personal characteristics. Please use the forms at the back of this booklet.
5. A written essay/personal statement, approximately 250–650 words in length. You may write on a subject of your choice or on one of the following subjects:
  - a. Some students have a background, identity, interest, or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.
  - b. The lessons we take from failure can be fundamental to later success. Recount an incident or a time when you experienced failure. How did it affect you, and what did you learn from the experience?
  - c. Reflect on a time when you challenged a belief or idea. What prompted you to act? Would you make the same decision again?
  - d. Describe a problem you've solved or a problem you'd like to solve. It can be an intellectual challenge, a research query, an ethical dilemma—anything that is of personal importance, no matter the scale. Explain its significance to you and what steps you took or could be taken to identify a solution.
  - e. Discuss an accomplishment or event, formal or informal, that marked your transition from childhood to adulthood within your culture, community, or family.

#### Required Documents for Transfer Applicants:

1. The completed application along with a \$50 nonrefundable application fee payable to Pace University. Be sure to include your name on the check or money order.
2. Official college transcripts from all post-secondary schools previously attended.
  - a. Please note: Pace University participates in several electronic transcripts networks: Credentials, Parchment Exchange, National Student Clearing House, and eSCRIP-SAFE. Whenever possible, Pace prefers to receive transcripts electronically. Confirm with the prior institution to determine if they participate in any of these networks. If a send-to-email address is required, please use [undergradadmission@pace.edu](mailto:undergradadmission@pace.edu).
3. Applicants who have completed fewer than 32 credits at the point of application must also submit the following:
  - a. An official, final high school transcript or GED diploma and test scores.
  - b. Official SAT or ACT scores (test-optional). To request SAT/ACT scores, use the codes on page 3. We will also accept SAT/ACT scores sent by your high school counselor on the official high school transcript. To learn more about applying test-optional, visit [www.pace.edu/testoptional](http://www.pace.edu/testoptional).
4. For transfer applicants interested in the Lienhard School of Nursing, please note that there are additional requirements, which include prerequisite coursework and an admission exam. For more information, please visit [www.pace.edu/transfer/nursing](http://www.pace.edu/transfer/nursing).

Test/Form Codes	New York City Code	Westchester Code
ACT	2852	2855
FAFSA	2791	2792

Test/Form Codes	New York City Code	Westchester Code
SAT	2635	2685
TOEFL	2635	2685

International applicants should consult page 5 for requirements.

Applicants for the Carl and Lily Pforzheimer Community Service Scholarship must submit the following (in addition to the All Applicants list above):

- A separate essay or list of activities discussing/listing participation and leadership roles in a community service activity.



### SCHOOL OF PERFORMING ARTS (NYC CAMPUS AND FALL ENTRY ONLY)

The application deadline is December 15 for first-year and transfer students. The Early Decision deadline is November 1 and is only open to Commercial Dance applicants who audition in the summer or early fall.

A competitive performing arts program is thriving at the NYC Campus, fueled by the BFA and BA in Acting; the BFA in Acting for Film, Television, Voice-overs, and Commercials; the BFA in Commercial Dance; the BA in Directing; the BFA in Musical Theater; the BA in Stage Management; and the BFA in Production and Design for Stage and Screen.

To be considered for a performing arts major, first-year and transfer students must:

1. Apply for admission by December 15, 2020 and upload your portfolio media by January 15, 2021.  
**Admission to Pace University is separate from admission as a performing arts major.\***
2. Students who receive a callback from the pre-screen(s) must attend an audition and/or interview in order to be considered for admission to the School of Performing Arts. Students will be notified on or close to March 31 regarding audition and/or interview results, provided the student has been admitted based on academic review by the Office of Undergraduate Admission. Visit the School of Performing Arts website at [www.pace.edu/performingarts](http://www.pace.edu/performingarts) for more details.
3. BFA in Commercial Dance applicants applying Early Decision must apply for admission by November 1 and, if eligible, schedule the callback audition by November 1. Admission to Pace University is separate from admission as a performing arts major. BFA in Commercial Dance applicants who are not accepted academically to Pace under Early Decision and/or do not receive a callback will be reviewed, without bias, as a part of our Regular Decision process and released from the binding Early Decision Agreement. BFA in Commercial Dance Early Decision applicants will be notified on or close to December 1 regarding audition results, provided that the student has been admitted based on academic review by the Office of Undergraduate Admission.

\* All auditions and interviews are by callback only. Please go to [www.pace.edu/performingarts](http://www.pace.edu/performingarts) to read our audition guidelines.

## APPLYING ELECTRONICALLY

Apply online at [www.pace.edu/apply](http://www.pace.edu/apply).

To complete the online application process, a credit card is required to pay the application fee.

We also accept the Common Application available at [www.commonapp.org](http://www.commonapp.org).

You can check the status of your application two weeks after your submission by visiting [www.pace.edu/appdashboard](http://www.pace.edu/appdashboard).

### BS IN NURSING PROGRAM (WESTCHESTER CAMPUS AND FALL ENTRY ONLY)

The four-year BS in Nursing program is offered only on the Westchester Campus. The priority application deadline for first-year and transfer applicants is February 15, 2021. Admission to the program is competitive and is offered for the fall semester.

For transfer applicants interested in the Lienhard School of Nursing, please note that there are additional requirements, which include prerequisite coursework and an admission exam. For more information, please visit [www.pace.edu/transfer/nursing](http://www.pace.edu/transfer/nursing).

### BFA IN ART PROGRAM

All students wishing to apply for the BFA in Art must first be accepted to Pace University, and then submit a mandatory portfolio for review.

### PFORZHEIMER HONORS COLLEGE

The Pforzheimer Honors College is a community of high-achieving undergraduate scholars studying under the distinguished faculty of a great university. The Honors College is open to all majors within the University. Entering first-year and transfer students who meet eligibility criteria will be invited to join the Honors College upon review of a completed application for admission.



## INTERNATIONAL APPLICANTS

In addition to the application procedures on page 2, all international applicants should follow the procedures listed below in order to complete the Pace University application process.

1. Submit all official transcripts, diplomas, and leaving examination scores from secondary schools and postsecondary institutions. Transcripts are considered official only if they are sent directly to Pace University from the educational institution of origin or a.) sent from any NACES accredited translation evaluator (preferred)—[www.naces.org](http://www.naces.org), b.) the student's Ministry of Education, c.) a US consular officer, or d.) an EducationUSA advisor—[www.educationusa.state.gov](http://www.educationusa.state.gov). **Photocopies, facsimiles, and notarized copies of academic records are not considered official.** Academic records issued in a language other than English are required to be translated and attested to by the institution of origin or a Pace-approved translation agency accredited through NACES ([www.naces.org](http://www.naces.org)). Applicants may send unofficial copies of all transcripts to [intladm@pace.edu](mailto:intladm@pace.edu) for the initial processing and review of your application. Please include your name and program of interest. If you are admitted, your offer is contingent upon the receipt and verification of all printed transcripts.
2. In order to have transfer credits evaluated, transfer applicants must submit course syllabi and degree requirements in English from each postsecondary school attended.
3. Students who graduated from high school in a country where English is not the official language and for whom English is not their first language must submit scores from the Test of English as a Foreign Language (TOEFL), the International English Language Testing System (IELTS), or the Pearson Exam (PTE) that are no more than two years old. In general, the following is sufficient to demonstrate the required proficiency in English for admission directly into Pace University programs:
  - A TOEFL score of 550 (paper-based version), 213 (computer-based version), or 80 (Internet-based version)
  - An IELTS score of 6.5
  - Pearson (PTE) score of 54

### OR

- Proof of Citizenship from a country where English is the official language, i.e. Antigua, Australia, the Bahamas, Barbuda, Belize, Bermuda, Botswana, the British Virgin Islands, Cameroon, Cayman Islands, Canada, Christmas Island, Cocos, Cook Islands, Dominica, Fiji, Grenada, Grenadines, Guam, Guyana, Ireland, the Isle of Man, Jamaica, Keeling Island, Kiribati, Lesotho, Liberia, Marshall Islands, Mauritius, Micronesia, Montserrat, N. Marianas, Nevis, New Zealand, Norfolk Island, Papua New Guinea, Scotland, Sierra Leone, South Africa, St. Christopher, St. Helena, St. Kitts, St. Lucia, St. Vincent, Swaziland, Tanzania, Trinidad and Tobago, Uganda, the United Kingdom, the Virgin Islands, and Zambia.
- Although not mandatory, international students may submit an SAT/ACT score in lieu of a TOEFL/IELTS score.
- IB students may submit English A1/A2 or B1/B2 results with a score of 4 or better. Students with Higher Level (HL) courses will be awarded college credit as well.
- AP English exam with a score of 4 or better.
- A college level English composition course from an accredited institution in the US with a grade of C or better.
- Successful completion of the Pre-Undergraduate program through Pace's English Language Institute.

The Admission Committee may require additional testing if materials submitted as part of an application raise concerns about an applicant's ability to read, write, or speak English sufficiently to meet the demands of an intended program of study. In such a case, or if a TOEFL or an IELTS score is below the stated guidelines, admission will be conditional upon successful completion of Pace Pathways/Bridge–Pre-Undergraduate program or a similar program approved by Pace University. Official test scores should be sent directly to the Pace University Application Processing Center.

**The TOEFL code for Pace University Westchester Campus in Pleasantville is 2685 and 2635 for New York City Campus.**

All accepted students are required to take University placement exams prior to registration. Students may be restricted to intensive English coursework through Pace Pathways for at least one semester, which may extend the length of time and cost of completing a degree.

## I-20 PROCESS

To receive a Form I-20 from Pace University for obtaining a student (F-1) visa, the applicant must demonstrate that they have sufficient funds available to pay for tuition and living expenses for at least one year of study in the United States. For instructions on obtaining a Form I-20 from Pace University, please visit [www.pace.edu/i20](http://www.pace.edu/i20).

**An INTERNATIONAL STUDENT is defined as any student studying at Pace University who is neither a US citizen nor a US permanent resident.**

*Note: In order to complete the process for the Form I-20, students must submit a permanent home address outside the United States in the "Permanent Address" section of the application.*

*All requirements are subject to change at any time.*

# UNDERGRADUATE MAJORS (four-year degrees)

MAJOR	CODE	DEGREE	CAMPUS	SCHOOL	MAJOR	CODE	DEGREE	CAMPUS	SCHOOL
Accounting	ACC	BBA	1,2	LUB	Education, Early Childhood	ECE	BS	1,2	SOE
Forensic Accounting	FOR	BBA	1,2	LUB	English	ENG	BA	2	DYS
Internal Auditing	IAU	BBA	1,2	LUB	English and Communications	ECM	BA	2	DYS
Accounting—Public <sup>Δ</sup> (combined degree program)	CPG	BBA/MBA	1,2	LUB	English Language and Literature	ELT	BA	1	DYS
Accounting—Public/Financial Management (combined degree program) <sup>Δ</sup>	CPF	BBA/MS	1,2	LUB	Environmental Science	ENV	BS	1,2	DYS
Accounting—Public/Taxation (combined degree program) <sup>Δ</sup>	PTX	BBA/MS	1,2	LUB	Environmental Studies	EVS	BA	1,2	DYS
Accounting—Public Accounting CPA Prep <sup>¶</sup> (five-year program)	CPA	BBA	1,2	LUB	Film and Screen Studies	FSS	BA	1	DYS
Acting*	ATG	BFA	1	DYS	Finance	FIN	BBA	1,2	LUB
Acting*	BATG	BA	1	DYS	Forensic Science	FS	BS	1	DYS
Acting for Film, Television, Voice-overs and Commercials*	FTV	BFA	1	DYS	General Business <sup>#</sup>	GB	BBA	1,2	LUB
American Studies	AMS	BA	1	DYS	Global Asia Studies	GLB	BA	1	DYS
Applied Psychology and Human Relations	PHR	BA	1,2	DYS	Global Studies	GPS	BA	2	DYS
Art	ART	BA	1	DYS	Health Science	HSC	BS	1,2	CHP
Art**	ARTS	BFA	1	DYS	History	HIS	BA	1,2	DYS
Art History	AH	BA	1	DYS	Information Systems—Business	BIS	BBA	1,2	LUB
Arts and Sciences (Undecided)	DYS	BS/BA	1,2	DYS	Information Systems— Computer Science	IS	BS	1,2	SCS
Behavioral Neuroscience	BNS	BS	1	DYS	Information Technology	CIT	BS	1,2	SCS
Biochemistry	BCH	BS	1,2	DYS	International Management	IM	BBA	1	LUB
Biological Psychology	BPY	BA	2	DYS	Journalism, Digital	DJN	BS	2	DYS
Biology	BIO	BS/BA	1,2	DYS	Language, Culture, and World Trade	LWT	BA	1	DYS
Biology Pre-Professional <sup>†</sup>					Latin American Studies	LAS	BA	1	DYS
Occupational Therapy	OT	BS	1,2	DYS	Latina/o Studies	LOS	BA	1	DYS
Optometry	OPT	BS	1,2	DYS	Liberal Studies <sup>#</sup>	LS	BA	1,2	DYS
Pharmacy	X	BS	1,2	DYS	Management	MGT	BBA	1,2	LUB
Podiatry	POD	BS	1,2	DYS	Arts and Entertainment Management	AET	BBA	1	LUB
Business (Undecided)	BUS	BBA	1,2	LUB	Business Management	BM	BBA	1,2	LUB
Business Analytics	BA	BBA	1	LUB	Entrepreneurship	ENT	BBA	1	LUB
Business Economics	BE	BS	1,2	DYS	Hospitality and Tourism Management	HTL	BBA	1	LUB
Business Studies	BSS	BBA	3	LUB	Human Resources Management	HRM	BBA	1,2	LUB
Chemistry	CHE	BS	1,2	DYS	Marketing	MAR	BBA	1,2	LUB
Chemistry Pre-Professional: Chemical Engineering <sup>‡</sup>	CCE	BS	1,2	DYS	Advertising and Integrated Marketing Communications	AMC	BBA	1,2	LUB
Cinema and Filmmaking, Digital	DCF	BS	2	DYS	Global Marketing Management	GMM	BBA	1,2	LUB
Commercial Dance*	CDN	BFA	1	DYS	Sports Marketing	SMR	BBA	1,2	LUB
Communication Studies	COS	BA	1	DYS	Mathematics	MAT	BA/BS	1,2	DYS
Communications	COM	BA	2	DYS	Modern Languages and Cultures	MLC	BA	1	DYS
Computer Engineering	CE	BS	2	SCS	Musical Theater*	MTR	BFA	1	DYS
Computer Science	CS	BS/BA	1,2	SCS	Nursing (four-year program)	RN4	BS	2	CHP
Criminal Justice	CRJ	BS	1,2	DYS	Nursing RN-BS <sup>#</sup>	RNL	BS	3	CHP
Digital Marketing	DMK	BBA	1,2	LUB	Peace and Justice Studies	PJS	BA	1	DYS
Directing*	DIR	BA	1	DYS	Personality and Social Psychology	PSP	BA	2	DYS
Economics	ECO	BA	1,2	DYS	Philosophy and Religious Studies	PRS	BA	1,2	DYS
Education, Adolescent <sup>§</sup>					Political Science	POL	BA	1,2	DYS
Biology	AEBI	BS	1,2	SOE	Production and Design for Stage and Screen*	PDS	BFA	1	DYS
Chemistry	AECH	BS	1,2	SOE	Professional Computer Studies <sup>#</sup>	PCS	BS	1,2,3	SCS
English	AEEN	BS	1,2	SOE	Professional Studies <sup>#</sup>	PST	BS	1,2	DYS
History/Social Studies	AESS	BS	1,2	SOE	Psychology	PSY	BA	1,2	DYS
Mathematics	AEMA	BS	1,2	SOE	Public Relations	PR	BS	2	DYS
Spanish	AESP	BS	1	SOE	Sociology-Anthropology	SAN	BA	1	DYS
Education, Childhood <sup>**</sup>	CED	BS	1,2	SOE	Spanish	SPA	BA	1	DYS
Education (Undecided)	EDU	BS	1,2	SOE	Stage Management*	SMT	BA	1	DYS
Education, Childhood and Early Childhood	CECE	BS	1,2	SOE	Women's and Gender Studies	WGS	BA	1	DYS

\* Auditions required. # Transfer and adult student only.  
 \*\* Portfolio required. ¶ All programs are CPA qualifying and registered with the New York State Education Department as meeting the 150-credit hour requirements for CPA licensure.  
 † Allied health programs are offered in conjunction with: Columbia University, New York State College of Optometry, Albany College of Pharmacy and Health Sciences, and New York College of Podiatric Medicine. ‡ Program requires student to choose a concentration with Dyson College of Arts and Sciences in Art, Biology, Chemistry, English, History, or Mathematics.  
 ‡ A 3/2 program in conjunction with Manhattan College and Rensselaer Polytechnic Institute.  
 § Program requires students to choose a concentration in the subject they choose to teach.

Δ Students may apply directly to the undergraduate combined degree program in their first year, but must maintain the academic standing required for admission to the graduate portion of the program in their junior year.

1= New York City Campus      2= Westchester Campus  
 3= Online      CHP= College of Health Professions  
 LAW= Elisabeth Haub School of Law      DYS= Dyson College of Arts and Sciences  
 LUB= Lubin School of Business      SCS= Seidenberg School of Computer Science and Information Systems  
 SOE= School of Education

## ASSOCIATE PROGRAM (two-year degree) UNDERGRADUATE MAJORS

MAJOR	CODE	DEGREE	CAMPUS	SCHOOL
Applied Information Technology	AIT	AS	2	SCS
General Arts and Sciences	GAS	AA	1 2	DYS

1= New York City Campus

2= Westchester Campus

DYS= Dyson College of Arts and Sciences

SCS= Seidenberg School of Computer Science  
and Information Systems

Majors effective August 2020

## Combined Degree Programs

If your major is a:	You can do a combined degree with the:	If your major is a:	You can do a combined degree with the:
BA (all)	MSW in Social Work at Yeshiva University	BA in Environmental Studies	MA in Environmental Policy Master of Public Administration Juris Doctor, JD
BS in Adolescent Education*	MSEd in Literacy Specialist MSEd in Special Education	BA in Global Studies	Master of Public Administration
BA in Applied Psychology and Human Relations	MS in Mental Health Counseling	BA in History	MST in Adolescent Education Master of Public Administration Juris Doctor, JD
BA in Biology	Juris Doctor, JD MS in Biochemistry and Molecular Biology MST in Adolescent Education	BBA in Management or Marketing	MS in Human Resource Management MS in Social Media Marketing
BS in Biology	MS in Environmental Science	BA in Mathematics	MST in Adolescent Education
BS in Childhood/Early Childhood Education	MSEd in Literacy Specialist MSEd in Special Education	BA in Modern Languages and Cultures (Spanish)	MS in Publishing
BS in Childhood Education	MSEd in Literacy Specialist MSEd in Special Education	BA in Philosophy and Religious Studies	Juris Doctor, JD
BA in Communications	MA in Media and Communication Arts Juris Doctor, JD	BA in Political Science	Master of Public Administration Juris Doctor, JD
BS in Criminal Justice	Juris Doctor, JD	BA in Psychology	MA in Psychology MS in Mental Health Counseling
BS in Early Childhood Education	MSEd in Literacy Specialist MSEd in Special Education	BBA in Public Accounting†	MBA in Public Accounting† MS in Financial Management† MS in Taxation†
BA in Economics	Master of Public Administration	BA in Women's and Gender Studies	Master of Public Administration
BA in English	MST in Adolescent Education MS in Publishing Juris Doctor, JD		
BA in English Language and Literature	MS in Publishing		
BA in Environmental Policy	Juris Doctor, JD		

**All combined degrees are five-year programs with the exception of the combined degree Juris Doctor, JD, programs, which are six years.**

\* BA in Adolescent Education students must choose a concentration in Biology, Chemistry, English, History/Social Sciences, Mathematics, or Spanish (NYC only).

† All Combined Degree Programs in Public Accounting are registered with the New York State Education Department as meeting the 150-credit hour education requirements for CPA licensure.



## You have the drive. We have the path.

At Pace University, we believe your college experience is about more than just the classes you take. Through the Pace Path, our exclusive program for student achievement, we provide an unparalleled combination of personalized planning; strong academics; dedicated mentoring and advising; and real-world experiences like internships, clinicals, student-teaching, research, and study abroad that sets you up for a lifetime of success after graduation. Wherever you want to go, we want to help get you there.

If you would like to apply online, please visit [www.pace.edu/apply](http://www.pace.edu/apply).

We encourage you to visit one or both of our campuses. To schedule a visit, go to [www.pace.edu/explore](http://www.pace.edu/explore).

If you have any questions, please contact our **Office of Undergraduate Admission: New York City Campus: (212) 346-1323 • Westchester Campus: (914) 773-3746**







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## SIGNATURES

I certify that all of the information provided by me or on my behalf in support of my application for admission is complete and accurate. I acknowledge that I am obligated to supplement my application as soon as I know or reasonably should know that the information I have provided or that was provided on my behalf is inaccurate or incomplete. I also certify that the personal statement submitted in support of my application for admission is solely my own original work. I acknowledge that Pace University may, at its sole discretion, verify any information submitted in conjunction with my application. I acknowledge that if I omit relevant information or provide inaccurate information or information that is misleading, submit a personal statement that is not solely my own original work, or if I fail to supplement my application as required, Pace University may, at its sole discretion, deny my application for admission, rescind my admission, impose disciplinary sanctions against me, dismiss me from Pace University, and/or rescind any degrees or certificates awarded to me by Pace University.

I acknowledge that the application fee I have paid or will pay in the future is not refundable.

I acknowledge that I am bound by the policies, practices, and procedures of Pace University, whether published or unpublished, and I agree to comply with them.

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Applicant's Signature

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Date

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Parent's or Guardian's Signature

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Date

*If the applicant is under 18 years of age, the application must be signed by the applicant's parent or guardian.*

# 2020–2021 Financial Affidavit for Undergraduate International Students



## Office of Undergraduate Admission

One Pace Plaza New York, NY 10038 USA Phone: 1 (212) 346-1323 Fax: 1 (212) 346-1040 Email: intladm@pace.edu	861 Bedford Road Pleasantville, NY 10570 USA Phone: 1 (914) 773-3746 Fax: 1 (914) 773-3851 Email: intladm@pace.edu
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This Financial Affidavit for International Students is for use by Pace University international students who require a Certificate of Eligibility for a student visa. The completed affidavit **must be** submitted with a letter from a bank indicating the availability of sufficient funds in US dollars for one year of study.

Applicants are advised to obtain a second set of bank documents for use by the embassy issuing your student visa.

If financial support will be provided by one or more sponsors, please note that each sponsor must submit a separate Sponsor Affidavit of Support and bank documentation verifying the availability of funds. The Sponsor Affidavit of Support is on the reverse side of this page and may be reproduced.

I certify that I have \_\_\_\_\_ US dollars available to me for the following expenses of my undergraduate education at Pace University.

I have indicated the source of my financial support below and have attached original bank documentation in US dollars. The information I have provided on this affidavit is correct and complete. I know that giving false information on this affidavit or in support documentation may result in the cancellation of my admission to Pace University. I also understand that the entire tuition and general institution fee is due at the time of registration for each term, that the insurance cost is an annual fee, and that costs may rise in succeeding terms. I also understand that if I am required to enroll for English Language course-work, additional costs will ensue.

### PACE UNIVERSITY UNDERGRADUATE STUDY Estimated Expenses for the 2020–2021 Academic Year

	US Dollars	Source of Support (self, sponsor, scholarship)
Estimated Tuition (24–36 credits)	\$46,000	_____
Standard Fees †	\$1,800	_____
Health and Accident Insurance (12 months)	\$4,500	_____
Books and Supplies	\$800	_____
Personal Expenses	\$1,600	_____
Room and Board	\$20,000	_____
<b>Total:</b>	<b>\$71,700</b>	
Pace Scholarship (subtracted from total)	–	
<b>Total Expenses after Scholarship:</b>	<input type="text"/>	<input type="text"/>

Student Signature \_\_\_\_\_ Month/Day/Year \_\_\_\_\_ Print Name \_\_\_\_\_

Print Current Address \_\_\_\_\_

Print Permanent Foreign Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email Address \_\_\_\_\_

† Standard fees include the General Institution fee, Student Activities fee, Technology fee, and Health Care Service fee.

# 2020–2021 Financial Affidavit for International Students



This form may be reproduced.

## Sponsor Affidavit of Support to be Completed by Sponsor 1

I certify that I am willing and able to sponsor: \_\_\_\_\_ with a minimum amount of \_\_\_\_\_  
(Insert Applicant's Name) (Insert Amount)

in US dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

_____ Signature	_____/_____/_____ Month/Day/Year	_____ Relationship to Applicant
_____ Print Name	_____ Sponsor Citizenship	
_____ Print Address	_____ Telephone Number	_____ Fax Number

## Sponsor Affidavit of Support to be Completed by Sponsor 2

I certify that I am willing and able to sponsor: \_\_\_\_\_ with a minimum amount of \_\_\_\_\_  
(Insert Applicant's Name) (Insert Amount)

in US dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

_____ Signature	_____/_____/_____ Month/Day/Year	_____ Relationship to Applicant
_____ Print Name	_____ Sponsor Citizenship	
_____ Print Address	_____ Telephone Number	_____ Fax Number

## Sponsor Affidavit of Support to be Completed by Sponsor 3

I certify that I am willing and able to sponsor: \_\_\_\_\_ with a minimum amount of \_\_\_\_\_  
(Insert Applicant's Name) (Insert Amount)

in US dollars dated and signed by a bank official no more than six months before the applicant's expected enrollment at Pace University, indicating savings account funds sufficient to sponsor the applicant.

_____ Signature	_____/_____/_____ Month/Day/Year	_____ Relationship to Applicant
_____ Print Name	_____ Sponsor Citizenship	
_____ Print Address	_____ Telephone Number	_____ Fax Number

## Early Decision at Pace University

If Pace University is your top choice, you now have the opportunity to apply using the Early Decision program and receive both an admission decision as well as a complete scholarship and financial aid package\* earlier in the admission cycle.

Please be aware that Early Decision admission is binding—if you are accepted under this program and agree to the financial aid package, you must enroll at Pace and withdraw any applications for admission to other institutions.

\*You or your parent(s)/guardian(s) must submit the FAFSA on or before the date you submit your application for admission to receive your complete financial aid package with your admission decision. More information is available at [www.fafsa.gov](http://www.fafsa.gov). Pace University's FAFSA codes are 002791 (New York City Campus) and 002792 (Westchester Campus).

## Advantages of Early Decision

- You do not need to fill out applications to multiple colleges and pay multiple application fees if you know that Pace University is your first choice.
- You will receive immediate scholarship consideration and earlier notification of any need-based financial aid.
- If the admissions committee determines that they need additional academic information to make a decision, your application will be deferred to the regular decision group, at which point you would be released from the binding agreement.

## If You Are Accepted

If you are accepted, you must withdraw any applications you submitted to other colleges. You are committed to enroll at Pace University if you are admitted through the Early Decision program. You are assured a place in the class, conditional upon your maintaining the same high level of academic achievement upon which your acceptance was based.

You must submit a non-refundable deposit (\$600 for resident students and \$100 for commuter students) by February 15, 2021.

## If You Are Deferred

If you are not accepted as an Early Decision applicant, your application may be deferred to the regular decision group for further consideration. If you are deferred, it is standard that our admission team requests mid-year senior grades as well as updated standardized test scores if available in order to provide a final decision. If you are not admitted through the Early Decision program but are admitted later on, your binding commitment is dismissed and you are no longer committed to enroll at Pace University.

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## Early Decision Agreement

**THIS FORM MUST BE COMPLETED AND SUBMITTED BY NOVEMBER 1 IN ORDER FOR YOU TO BE CONSIDERED FOR EARLY DECISION.**

Please consider me for admission to Pace University as an Early Decision candidate. I understand that if I am admitted to Pace University under the Early Decision program and agree to the financial aid package presented to me, I am obligated to enroll. Upon notification of admission to Pace University, I will submit a nonrefundable tuition deposit and, if applicable, housing deposit to Pace University no later than February 15, 2021, and withdraw applications (if any) that I have submitted to other institutions.

Student's Name \_\_\_\_\_  
(please print)

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent or Legal Guardian's Full Name \_\_\_\_\_  
(please print)

Parent or Legal Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

## To Be Completed By the High School Guidance Counselor:

I am aware of the provisions of the Pace University Early Decision program, for which the above named student is applying.

Counselor's Full Name \_\_\_\_\_  
(please print)

Counselor's Signature \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_



Please return this form via email to:  
[undergradadmission@pace.edu](mailto:undergradadmission@pace.edu)  
[www.pace.edu/admissions](http://www.pace.edu/admissions)



# Recommendation Form



### TO THE APPLICANT:

Please complete the top section of the Pace University Recommendation Form. **High school students:** Give this form to a teacher, guidance counselor, or college advisor. **Transfer students:** Give this form to your transfer counselor or to a faculty member who is in a position to evaluate your academic performance and capabilities. **Returning adult students:** Give this form to your employer, supervisor, community leader, or colleague.

### TO THE TEACHER, COUNSELOR, OR EMPLOYER:

This applicant has applied for admission to Pace University. The Admissions Committee finds candid evaluations helpful in choosing among highly qualified candidates and therefore asks your help in appraising the applicant. Thank you for your time and professional judgment.

### TO BE COMPLETED BY APPLICANT (Please print)

Name of Applicant \_\_\_\_\_ Birth Date \_\_\_\_\_  
Last First Middle

School Now Attending \_\_\_\_\_  
 or  
 Current Employer \_\_\_\_\_

### CONFIDENTIALITY STATEMENT

Under the provisions of the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment), you have the right to review your educational records if you attend Pace University. You may waive your right of access to this specific recommendation if you choose. Your decision to waive or not to waive your right of access will have no effect on your application for admission. Please check the appropriate box and sign your name below:

I hereby waive my right of access to this recommendation.  I do not waive my right of access to this recommendation.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

### TO BE COMPLETED BY TEACHER, COUNSELOR, OR EMPLOYER

How familiar are you with Pace University?  Very  Somewhat  Not at all How long have you known the applicant? \_\_\_\_\_

Note any capacity in which you have known the applicant outside the classroom or workplace. (For example, family friend, etc.)

List the courses in which you have taught the applicant, noting for each course the applicant's year in school (for example, 11, 12), the level of the course difficulty (AP, elective), and the applicant's grade, or describe the nature of your relationship to the applicant.

From your experience, how would you rate this applicant in terms of the following qualities as compared to other students applying to selective colleges:

No Basis	Below Average	Average	Good <i>(above average)</i>	Very Good <i>(well above average)</i>	Excellent <i>(top 10 percent)</i>	One of the Top 2 Percent Encountered This Year
<input type="checkbox"/> Creative, original thought	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Independence, initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Academic achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Written expression of ideas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Effective class/group discussion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Disciplined work habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Potential for growth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Appraisal of intellectual capabilities:

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Appraisal of personal capabilities:

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_

Teaching Department \_\_\_\_\_

School \_\_\_\_\_

School Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email Address \_\_\_\_\_

**OR**

Title \_\_\_\_\_

Company or Business \_\_\_\_\_

Business Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email Address \_\_\_\_\_

# Application Checklist

► Apply today at [www.pace.edu/apply](http://www.pace.edu/apply).

## All Applicants:

- Application for admission
- Official high school transcripts
- Official SAT/ACT score report (test-optional)
- \$50 application fee
- Personal statement/essay\*
- Two letters of recommendation\*

If you are an international or transfer applicant you must also submit the following:

## International Applicants:

- Official TOEFL/IELTS or Pearson PTE score report

## Transfer Applicants:

- All official college transcripts

All applicants are automatically considered for a Merit Scholarship upon application submission.

\*Not required for domestic transfer students



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