

PACE UNIVERSITY

Office of the Provost

April 6, 2021

Dear Students,

Pace University is offering the Pass/Fail grading option for Spring 2021 undergraduate courses, with the exception of courses offered in the College of Health Professions. This is in recognition of the challenging circumstances this semester has placed on everyone, and in response to resolutions passed by the Joint Faculty Council and school-based councils. Please read this letter carefully before making any decisions.

If you were on academic probation prior to the Spring 2021 semester or if you have not previously earned any letter (A–F) grades, the Pass/Fail option may adversely affect your financial aid eligibility moving forward.

For undergraduate courses, a letter grade of D or above will earn a “pass.” Any Pass/Fail grades earned during this semester will be annotated on your Pace Transcript to indicate that you chose this option due to the ongoing COVID-19 pandemic.

Please be aware that a “pass” grade will not be weighed into your GPA, while a “fail” grade will. Those students who must raise their GPA to remain in good academic standing are strongly discouraged from selecting the “pass” option. Students who must earn a minimum letter grade in order to progress to the next course in a sequence of courses must still earn that minimum letter grade to proceed. This means that selecting the pass option does not guarantee admittance to the next course. Your instructors and the academic departments may refer to earned letter grades before allowing course progression.

Before making any decisions, you must consult first with your instructors, and then with your academic advisors and the Financial Aid Office, where appropriate, to determine, which choices are appropriate for you. Student-athletes must also consult with Claudia Stabile or Matt Anthony if they wish to choose a Pass/Fail grade.

Students must select the Pass/Fail option no later than 11:59 p.m. ET on Saturday, May 1, 2021 using the on-line COVID-19 Pass/Fail Form. The choice to move to a Pass/Fail grade in a course will be final at that time.

Important Things to Consider:

- Is selecting Pass/Fail for a major class wise, or should I keep the grade?
- If I am applying to graduate school, will my schools of choice accept a Pass/Fail grade?
- If I need to transfer credits to another school, will a Pass/Fail be acceptable?
- Did I confer with my instructor(s) before selecting the Pass/Fail option in each class?

**Office of the Provost and Executive Vice President for Academic Affairs | Phone: (212) 346-1956 | www.pace.edu/provost
One Pace Plaza, New York, NY 10038
861 Bedford Road, Pleasantville, NY 10570
78 North Broadway, White Plains NY 10603**

PACE UNIVERSITY

Office of the Provost

- If appropriate, did I confer with the Office of Financial Aid about whether this could adversely affect me?
- If I had any further questions before choosing a Pass/Fail grade to ensure it's a good option for me, did I reach out to my academic advisor?

Academic Integrity Code:

As we head into the final weeks of our fall semester, we want to remind you that everyone is expected to uphold our Academic Integrity Code. It is important that you continue to exercise honesty and ethical conduct as you complete your academic assignments and exams. The work you submit should be yours, and you should not be sharing exams or answers to exams in any capacity.

Good luck on your final exams and your other activities during this final stretch of the semester.

Sincerely,

Vanya Quiñones, PhD
Provost and Executive Vice President for Academic Affairs

Hillary Knepper, PhD
Interim Associate Provost for Student Success

**Office of the Provost and Executive Vice President for Academic Affairs | Phone: (212) 346-1956 | www.pace.edu/provost
One Pace Plaza, New York, NY 10038
861 Bedford Road, Pleasantville, NY 10570
78 North Broadway, White Plains NY 10603**