



# REGISTRATION ACTION FORM - PERMISSION TO REGISTER FOR EXCEPTIONS

PLEASE RETURN TO THE OFFICE OF STUDENT ASSISTANCE (OSA). ANY QUESTIONS CALL 1 (877) 672-1830

U#: \_\_\_\_\_ Name: \_\_\_\_\_  
 Degree/Major: \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_

If you are requesting permission to register for exceptions (see list below), this form must be completed, along with the reverse side, and submitted to the appropriate dean, chairperson, or advisor for approval. Graduate students please refer to your school catalog for academic policy regarding exceptions.

**◆ CLOSED CLASS** \* If you are currently registered for a different section of the closed class, please indicate.

COURSE REFERENCE NO.	SUBJECT	COURSE NO.	*CURRENTLY REGISTERED C.R.N.	ACADEMIC APPROVAL/DATE

**◆ OUT OF MAJOR COURSE**

COURSE REFERENCE NO.	SUBJECT	COURSE NO.	*CURRENTLY REGISTERED C.R.N.	ACADEMIC APPROVAL/DATE

**◆ OUT OF DIVISION COURSE**

COURSE REFERENCE NO.	SUBJECT	COURSE NO.	*CURRENTLY REGISTERED C.R.N.	ACADEMIC APPROVAL/DATE

**◆ EXCEEDS MAXIMUM CREDIT HOURS**

TOTAL CREDITS APPROVED FOR CURRENT SEMESTER	ACADEMIC APPROVAL/DATE

**◆ SOPHOMORE, JUNIOR OR SENIOR STANDING REQUIRED**

COURSE REFERENCE NO.	SUBJECT	COURSE NO.	*CURRENTLY REGISTERED C.R.N.	ACADEMIC APPROVAL/DATE

**◆ TIME CONFLICT (Please include both courses that are conflicting)**

COURSE REFERENCE NO.	SUBJECT	COURSE NO.	*CURRENTLY REGISTERED C.R.N.	INSTRUCTOR APPROVAL/ DATE	CHAIR APPROVAL / DATE

**◆ UNSCHEDULED COURSE (Tutorial)**

COURSE REFERENCE NO.	SUBJECT	COURSE NO.	*CURRENTLY REGISTERED C.R.N.	DEAN APPROVAL/ DATE	CHAIR APPROVAL/ DATE

**◆ INSTRUCTOR OR CHAIRPERSON SIGNATURE REQUIRED (ex. Internships, travel, etc.)**

COURSE REFERENCE NO.	SUBJECT	COURSE NO.	*CURRENTLY REGISTERED C.R.N.	INSTRUCTOR APPROVAL/ DATE	CHAIR APPROVAL / DATE