**Tenure Clock Stoppage Option Form**

 **To** Provost Vanya Quiñones, Pace University

 School Dean:       School:

**RE: Notification of One-Year Stoppage of Tenure and Promotion Clock**

Date:

From:

Department:

Current Rank:

Email address:

I am writing to inform you that I am choosing to opt-in for the one-year stoppage of my Tenure and/or Promotion review. This form is signed and dated so that the department, college, and University records can be updated.

As stated in the [Faculty Handbook](https://www.pace.edu/sites/default/files/files/provost/policies-forms/faculty-handbook.pdf), I understand that this stoppage allows me to postpone my application for Tenure and/or Promotion review from **20XX-20XX** to the following academic year of **20XX-20XX**. I understand that choosing this stoppage will not penalize me or in any way negatively affect my tenure and/or promotion application or review.

Signature of candidate *(type, do not scan)*       Date signed

*To be signed by the Dean and the Provost*

Dean       Signature of Dean *(type, do not scan)*

Date signed

Provost Vanya Quiñones Signature of Provost *(type, do not scan)*

Date signed