OFFICE OF STUDENT ASSISTANCE (OSA)

PERMISSION TO ENROLL IN AN UNDERGRADUATE COURSE AT ANOTHER INSTITUTION (CAAI) PLEASE RETURN TO THE OFFICE OF STUDENT ASSISTANCE (OSA) VIA SCAN & EMAIL TO OSA@PACE.EDU. Any questions call 1(877) 672-1830.



If this is a	TID NUMBER new address/phon	ne #, please indicate	LAST NAM e what you would	E Hike to be updated on yo	FIRST NAME ar record Address	Telephone		MIDDLE	
TREET AD	DDRESS/P.O. BOX	CIT	Y	STATE	ZIP COD	DE		PHONE NU	JMBER
	*HAVE Y	OU SUBMITTE	D A GRADUA	ΓΙΟΝ DIPLOMA VERI	FICATION FORM []] YES [] NO			
Lunders	stand that in orde	er to take a cours	e at another in	stitution I must fulfill th	e following requirer	ments (check	each bo	x as acknowl	edgemer
of each	requirement):								
	I must be a ma	atriculated <u>under</u>	rgraduate stude	ent in good academic st	anding (GPA 2.0 or a	above)			
	I must be in go	ood financial star	nding at the tim	e of application					
	I must comple	te at least 50% o	f my major and	minor requirements a	Pace University.				
	I must comple	te a minimum of	25% of the total	al number credits requ	red for my degree in	residency.			
	I <u>may not</u> stud	ly at another Coll	lege or Universi	ty during a term in wh	ch I am enrolled at P	Pace Universit	:y		
	Obtain <u>pre-ap</u>	proval from the (College or Unive	ersity in which I am a m	ajor and from the de	epartment in	which th	ne equivalent	t Pace
	course us offe	red. Courses not	pre-approved v	will not be accepted fo	transfer credit.				
	Maximum of 1	.2 credits may be	taken at other	Colleges/Universities	nce I have matricula	ated at Pace (except f	or Study Abr	oad &
	other Pace app	proved off-camp	us programs).						
	Attend only a	regionally accred	lited 4 year Coll	ege or University if I ha	ve completed 68 or	more Pace ar	nd transf	er credits.	
	Earn a grade o	f "C" or better in	order to have	course credits transfer	ed to Pace.				
Transfer	credit cannot be	used for recomp	putation of Pace	e Grades. All other poli	cies relating to trans	fer credits, as	they ap	pear in the l	J niv ersit
catalog,	remain in effect.	Please attach a	course descript	ion of the course you i	itend to take at the	other institut	ion.		
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