

## Greek Organization Minimum Membership Requirements Process

As stated in the Fall 2011 Greek Life Relationship Statement, Greek fraternities and sororities must maintain a minimum membership of 8 fulltime undergraduate Pleasantville students. However, as of August 2012, the Center for Student Development & Campus Activities lowered the Pleasantville student organization minimum membership requirement to 6 full-time undergraduate Pleasantville students. This requirement also applies to city-wide chapters recognized at Pace University-Pleasantville.

The following process was created in consultation with Greek governing councils to address when chapter memberships fall below the minimum requirement:

- 1. At the conclusion of the academic semester, the Center for Student Development & Campus Activities will conduct a roster check to determine the number of active members at the conclusion of the semester. If this check reveals that a chapter has below 6 full-time undergraduate** Pleasantville students listed for that given semester, then the chapter no longer meets the minimum membership requirement. They will then need to meet with the Greek Advisor to create a strategic plan to increase their membership. **This meeting should take place within 2 weeks of the beginning of the next semester.** The strategic plan should be completed and confirmed within a month of the meeting. The strategic plan will be shared with chapter leadership, advisors, and national contacts. A letter will be sent to advisors and national office communicating the University's expectation of a membership requirement to remain active on campus. This letter will also include information about the strategic plan.
2. The organization will be given 1 full semester to implement and accomplish their strategic plan. If, after the implementation of the strategic plan for one semester, the group is still under 6 full-time undergraduate Pleasantville students, then the organization will be restricted to hosting only recruitment events, as prescribed by their national organization. A review of the strategic plan (listed in step 1) will be conducted and a follow-up letter will be sent to advisors and national office. The organization must also actively participate in all council recruitment events and activities (i.e., Recruitment weekend, Exhibition 101, Life beyond the Yard, etc).
3. If the organization does not meet the minimum membership requirement for a 3<sup>rd</sup> time in a row, the organization will be in suspension. Suspension can include removing the organization's ability to reserve any space on campus, host or co-host any events, use the institution's name, and/or other suspension terms as outlined in the Suspension and Re-Instatement Process (**link to this policy in electronic document**). Discussion with advisors and national office will be scheduled to communicate suspension terms and re-instatement process.

### Example Timeline:

- January 2013 – SDCA informs chapter of membership concern (due to lack of members and/or lack of new member education/intake)
- May 2013 – SDCA roster check indicates organization has less than 6 members (1<sup>st</sup> occurrence)
- September 2013 – Strategic Plan created and confirmed. If the organization is not participating in new member education or intake this semester, we will anticipate that membership will not be met by the end of the semester. The organization will not be submitting budget requests for Spring 2014.

- December 2013 – SDCA roster check indicates organization still has less than 6 members (2<sup>nd</sup> occurrence). Organization is restricted to hosting only recruitment events for Spring 2014.
- May 2014 – End of semester roster check indicates organization still has less than 6 members (3<sup>rd</sup> occurrence). Organization is suspended.

Policy creation date: August 2012  
Implementation date: January 2013  
Policy update: October 2013