**Sabbatical Application Checklist**

All sabbatical applications should include the following sections. This form is provided for your use to ensure completeness of the application.

Sabbatical Application

Sabbatical Fact Sheet

Sabbatical Proposal completed according to these instructions:

Summary  Outcomes

Abstract  Activities

Background  Results

Curriculum Vitae (follow the University template)

External letter of support from a colleague, book publisher, journal editor, or art gallery owner, etc. (strongly recommended)