**Tenure Clock Stoppage Option Form**

**To** Provost , Pace University

 School Dean: School:

**RE: Notification of One-Year Stoppage of Tenure and Promotion Clock**

**Date**:

**From**:

**Department**:

**Current Rank**:

**Email address**:

I am writing to inform you that I am choosing to opt-in for the one-year stoppage of my Tenure and/or Promotion review. This form is signed and dated so that the department, college, and University records can be updated.

As stated in the [Faculty Handbook](https://www.pace.edu/sites/default/files/files/provost/policies-forms/faculty-handbook.pdf), I understand that this stoppage allows me to postpone my Tenure eligible date from **September 20XX** to the following academic year of **September 20XX**. I understand that choosing this stoppage will not penalize me or in any way negatively affect my tenure and/or promotion application or review.

**Signature of candidate** *(type, do not scan)*:

**Date signed**:

*To be signed by the Dean and the Provost*

**Signature of Dean** *(type, do not scan)*:

**Date signed**:

Provost **Signature of Provost** *(type, do not scan)*:

**Date signed**: