

Security of and Access to Campus Facilities Policy and Procedure

Each campus has an individual security system designed to meet its unique needs.

New York City Campus

The Safety and Security Department works actively with the Dean of Students, the Office of Residential Life and Housing and Buildings & Grounds to review policies, procedures, and potential risks to students, staff, faculty, and visitors.



All NYC campus buildings are staffed with contract security professional(s) and/or a Fire Life Security Director at all entry/exit areas. Our proprietary in-house Security Coordinators/Managers have direct oversight of the security professionals and conduct regular inspection tours.

Access to NYC campus buildings and grounds is a privilege extended to students, faculty, staff, and authorized visitors. The University encourages an open environment with limited restrictions to provide reasonable protection to the campus community. Security professionals maintain a schedule of locking and unlocking all buildings based on use, class schedules, special events, and safety concerns.

Access to campus facilities is on an as-needed basis and regulated by strict access card procedures. Some facilities have individual hours, which may vary at different times of the year. Residential housing buildings and key entry/exit areas at the University are open twenty-four hours a day, seven days a week (24/7).

Entry into all NYC campus buildings, including Residential Housing, requires a valid university identification (ID) card that has been granted authorization specific to the designated building and/or area. With the valid ID card, the person will be able to utilize the card reader to release the turnstile for entry and/or be identified as the ID holder by a photograph to enter. If a student, staff member, or faculty member does not possess their valid ID or have an expired ID, they must identify themselves to the security professional for a database query. Once identified via secondary identification or by database photograph/data, they will be issued a temporary day pass.

Visitors are encouraged to attend cultural, athletic, and other activities on campus with access limited to the facilities in which the events take place. The visitor(s) will be required to pre-register for events and will be issued a temporary visitor's pass upon entry.

NYC utilizes over 950 surveillance cameras positioned strategically throughout the campus to extend our reach. These cameras record 24/7 and are a force multiplier for the Safety and Security Department. Security professionals are also assigned to perform security and safety inspections during their regular patrols. These security patrols promote a safe environment, deter crime, and detect hazards.

Elisabeth Haub School of Law White Plains Campus

Entry into Dannat Hall (Residential Housing) in White Plains requires a valid university identification card (ID) that has been granted authorization to the designated building. With a valid ID card, the person will be able to utilize the card reader to release the entryway door locks. The building entrance lobby is monitored by a video surveillance system and Residential Life personnel.



All academic and administrative buildings and grounds on the Elisabeth Haub School of Law White Plains Campus are monitored by Security mobile and foot patrols, as well as video surveillance. All students, faculty and staff entering campus must pass through the Security booth and present a valid Pace ID. Visitors to campus must present a valid Driver's License or other form of government issued identification which is logged at the Security booth.

Blue Light emergency phones are located in various locations on the Elisabeth Haub School of Law White Plains Campus. These phones offer immediate connection to Campus Security and activate a blue light on top of the unit to draw attention to the area.

Pleasantville Campus

Entry into the Residential Housing on the Pleasantville campus (Alumni Hall, Elm Hall, Martin Hall, North Hall and Townhouses) requires a valid university identification card (ID) that has been granted authorization to the designated building. With a valid ID card, the person will be able to utilize the card reader to release the entryway door locks. Additionally, all entry/exit points for Alumni Hall, Elm Hall, Martin Hall and North Hall have video surveillance cameras that are linked to digital video recorders. If a door is left open for more than 30 seconds, a local siren will sound. All of these systems are monitored at the Pleasantville campus by the 24 hours security office, which dispatches security personnel when necessary.

All academic and administrative buildings and grounds on the Pleasantville campus are monitored by Security mobile and foot patrols, as well as video surveillance.

Blue Light emergency phones are located in various locations on the Pleasantville campus. These phones offer immediate connection to Campus Security and activate a blue light on top of the unit to draw attention to the area.

The Pace University Pleasantville campus is an open campus. While cars and visitors are allowed on the campus unchallenged during business hours, drivers of all vehicles without Pace parking decals are required to produce identification after hours at the security booth. Occupants of all vehicles must also show ID and non-Pace individuals are required to leave their ID at the booth.



Maintenance of Campus Facilities – New York City, Pleasantville and Elisabeth Haub School of Law White Plains Campuses

Facilities staff maintains all campus buildings and grounds with an emphasis on safety and security. Security professionals perform regular safety inspections of doors/locks, sanitation, lighting, landscape, and other repair issues during daily patrols. All issues of concern are reported directly to Facilities via the work-order system. The Facilities staff is available 24/7 for emergencies. The Directors of Facilities, Residential Life, and Safety and Security meet periodically to discuss safety and security issues.