



PACE UNIVERSITY

HUMAN RESOURCES
100 SUMMIT LAKE DRIVE
VALHALLA, NEW YORK 10595

Pace University **Default Investment --- Initial Notice**

You are receiving this notice to comply with Department of Labor regulations. **You are not required to take any action.**

Contributions under the Pace University Defined Contribution Retirement Plan (the "Plan") by Pace University (the "Employer") will be invested in the default investment as described in this notice **only if you fail to give investment instructions or the instructions that you give are not adequate.**

This notice gives you important information about some Plan rules, including:

- How your Plan account will be invested in the event that you fail to provide adequate investment instructions;
- When your Plan account will be vested (that is, not surrendered when you leave your job), and when you can withdraw your Plan account; and
- How you can change the investment of your contributions.

You can find out more about the Plan by reviewing the Plan's Summary Plan Description (SPD), which can be obtained from the Plan Administrator using the contact information at the end of this notice.

1. How will my Plan account be invested if I fail to give investment instructions?

TIAA has been selected by Pace University as the investment provider for your Plan contributions. The Plan lets you invest your account in a number of different investment funds. Unless you choose a different investment fund or funds, your Plan account will be invested in the default investment option for the Pace University Defined Contribution Retirement Plan, which is the age-based BlackRock LifePath Target Date Fund that corresponds to your estimated date of retirement. The BlackRock LifePath Target Date Funds provide a ready-made diversified portfolio emphasizing cash and fixed income elements as the funds approach their target date. The allocation strategy for the underlying equity, fixed-income and short-term mutual funds is based on the number of years expected to reach the target retirement date. These funds seek to provide high total returns until the target retirement date. Each fund's goal will be to seek high current income and, as a secondary objective, capital appreciation. Each fund's target asset allocation percentages will automatically change over time to become more conservative by gradually reducing the allocation to equity funds and increasing the allocation to fixed-income and short-term funds. If the default investment fund changes at any time in the future, you will be notified.

The [Fact Sheet](#) for the BlackRock LifePath Target Date Funds provides additional information, including the investment objectives, risk and return characteristics, and fees and expenses of the funds. You can obtain updated information on fee expenses and a more detailed explanation of the TIAA BlackRock LifePath Target Date Funds at www.tiaa.org/Pace or by contacting TIAA at 1-800-842-2776.

To learn more about the Plan's investment funds, you can review the Plan's SPD, or you may speak to the Plan Administrator using the contact information at the end of this notice.

2. How can I change the investment of the contributions that are being made on my behalf by Pace University to another investment alternative available under the Plan?

The Plan allows you to choose from a diverse set of investment options. A list of the Plan's available funds and a copy of the prospectus or information statement for each fund may be obtained from TIAA at 1-800-842-2776 or at www.tiaa.org/Pace.

You have the right to change the investment of your accounts at any time. If you elect to change the investment of your account from one of the BlackRock LifePath Target Date Funds, there are no fees or expenses imposed in connection with that transfer. But certain restrictions may apply if multiple transfers are made from any one account during any 60-day period. See the fund prospectus for more details on restrictions on frequent transfers. The prospectus can be viewed electronically on Morningstar's website.

You can change how your Plan account is invested among the Plan's offered investment funds by calling 800-842-2776, or by logging into your account at www.tiaa.org/Pace.

To learn more about the Plan's investment funds and the procedures for changing how your Plan account is invested, you can review the Plan's SPD, or you may speak to the Plan Administrator using the contact information at the end of this notice.

3. When will my Plan account be vested and available to me?

You will also be fully vested in the employer contributions made under the Plan by Pace University. To be fully vested in Plan contributions means that the contributions (together with any investment gain or loss) will always belong to you, and you will not lose them when you leave your job. For more information about years of service, you can review the Plan's SPD which can be obtained from the Plan Administrator using the contact information at the end of this notice.

Even if you are vested in your Plan account, there are limits on when you may withdraw your funds. In general, you may only withdraw vested money after you leave your job, reach age 59½, or become disabled. Also, there is typically an extra 10% tax on distributions before age 59½. Your beneficiary can get any vested amount remaining in your account when you die.

4. Who should I call if I have any questions?

If you have any questions about the Plan's investment alternatives, how the Plan works, or your rights and obligations under the Plan, or if you would like a copy of the Plan's SPD or other Plan documents, please contact the Plan Administrator at:

**Assistant VP for Total Rewards
Pace University
100 Summit Lake Drive
Valhalla, New York 10595
914-923-2828**