2023–2024 Verification of Non-Filing Worksheet

Student Name:_____   UID _____

You have indicated that you did not file a 2021 IRS Federal tax return and must submit a Verification of Non-filing Letter.

You may request a IRS Verification of Non-filing Letter by completing and mailing the IRS Form 4506-T (#7) to the IRS or downloading the letter from the IRS.gov website.

If you are unable to obtain this letter using these methods, complete this form and submit it to the Financial Aid office.

Check the box that applies:

☐ I am a **dependent** student (parents are reported on the FAFSA) and I did not file a 2021 Tax Return and I am not required to file a 2021 tax return. I was unable to obtain a Verification of Non-filing letter from the IRS.

☐ I am an **independent** student. I did not file a 2021 Tax Return and I am not required to file a 2021 tax return. I was unable to obtain a Verification of Non-filing letter from the IRS.

☐ I am the **spouse of an independent student.** I did not file a 2021 Tax Return and I am not required to file a 2021 tax return. I was unable to obtain a Verification of Non-filing letter from the IRS or other tax authorities.
           Spouse's name (print): _____

The method that was used to request the IRS Verification of Non-filing Letter? _____

Date Requested: _____

Comment: _____

You must also submit all 2021 W-2s (or equivalent documents) from each of your employer(s).

Certification and Signatures

By signing below, you certify that all the information reported above is complete and correct. The person who is a non-filer must sign below.

_____	_____
Student's Signature	Date

<table>
<tr><td>

WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail, or both.

</td></tr>
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_____   _____
Spouse's Signature *(for married independent students)*   *Date*

Return to Pace University Financial Aid Office - Do not mail this worksheet to the U.S. Department of Education
You may submit this worksheet via Document Submission Form or scan and email to Financialaid@pace.edu

Dep/indep/spouse student – Office: STNF21   rev. 11/29/22