

From: HRWORKS

Sent: Friday, December 8, 2023 9:15 AM

To: 'StudentEmployees-L@list.pace.edu' <StudentEmployees-L@list.pace.edu>

Subject: NEW Timekeeping System (replacing Kronos) - Effective January 1, 2024

Dear Student Employees,

The new Timekeeping system will be going live January 1, 2024. You will be required to enter your work time on this new system beginning January 1, 2024. The following training options below will prepare you for the transition from the Kronos (Timekeeping) system to the UKG Ready platform.

- Virtual instructor-led training sessions will be held throughout December and January. Please [register here](#) if you are interested in attending a training session.
- Online training videos and user guides providing an overview of the UKG Ready system, including navigation, will be available in the coming weeks.

Look for more information about what's changing and the timeline on the dedicated [HR Works for You! Project Updates webpage](#). Share your questions or feedback here: HRWorks@pace.edu.

Sincerely,

The HR Works Project Team