

Pay Number	Pay Period Start	Pay Period End	HR Teams Final Entry/Validation Date	Payroll Open Date	Payroll Close Date	Pay Date	2024 University Holidays
1	1/1/2024	1/15/2024	1/8/2024	1/5/2024		1/12/2024	New Year: Monday, Jan 1st MLK Day: Monday, Jan 15th
2	1/16/2024	1/31/2024	1/25/2024	1/23/2024		1/31/2024	
3	2/1/2024	2/15/2024	2/9/2024	2/7/2024		2/15/2024	
4	2/16/2024	2/28/2024	2/22/2024	2/23/2024	2/26/2024	2/29/2024	Presidents' Day: Monday, Feb 19th
5	3/1/2024	3/15/2024	3/8/2024	3/11/2024	3/12/2024	3/15/2024	
6	3/16/2024	3/31/2024	3/22/2024	3/25/2024	3/26/2024	3/29/2024	
7	4/1/2024	4/15/2024	4/8/2024	4/9/2024	4/10/2024	4/15/2024	
8	4/16/2024	4/30/2024	4/23/2024	4/24/2024	4/25/2024	4/30/2024	
9	5/1/2024	5/15/2024	5/8/2024	5/9/2024	5/10/2024	5/15/2024	
10	5/16/2024	5/31/2024	5/23/2024	5/24/2024	5/28/2024	5/31/2024	Memorial Day: Monday, May 27th
11	6/1/2024	6/15/2024	6/7/2024	6/10/2024	6/11/2024	6/14/2024	
12	6/16/2024	6/30/2024	6/21/2024	6/24/2024	6/25/2024	6/28/2024	Juneteenth: Wednesday, June 19th
13	7/1/2024	7/15/2024	7/8/2024	7/9/2024	7/10/2024	7/15/2024	Independence Day: Thursday, July 4th
14	7/16/2024	7/31/2024	7/24/2024	7/25/2024	7/26/2024	7/31/2024	
15	8/1/2024	8/15/2024	8/8/2024	8/9/2024	8/12/2024	8/15/2024	
16	8/16/2024	8/31/2024	8/23/2024	8/26/2024	8/27/2024	8/30/2024	
17	9/1/2024	9/15/2024	9/6/2024	9/9/2024	9/10/2024	9/13/2024	Labor Day: Monday, Sep 2nd
18	9/16/2024	9/30/2024	9/23/2024	9/24/2024	9/25/2024	9/30/2024	
19	10/1/2024	10/15/2024	10/8/2024	10/9/2024	10/10/2024	10/15/2024	
20	10/16/2024	10/31/2024	10/24/2024	10/25/2024	10/28/2024	10/31/2024	
21	11/1/2024	11/15/2024	11/8/2024	11/11/2024	11/12/2024	11/15/2024	
22	11/16/2024	11/30/2024	11/22/2024	11/25/2024	11/26/2024	11/29/2024	Thanksgiving Holiday: Thursday, Nov 27th - Friday, Nov 29th
23	12/1/2024	12/15/2024	12/6/2024	12/9/2024	12/10/2024	12/13/2024	
24	12/16/2024	12/31/2024	12/18/2024	12/19/2024	12/20/2024	12/31/2024	Holiday Closing: Monday, Dec 23rd - Tuesday, Dec 31st
IMPORTANT NOTES:							
1) How time is paid each semi-monthly pay cycle:							
Salaried (Exempt) employees are paid to date- Example 1/12/24 pay date pays for time worked 1/1-1/15.							
(Nonexempt) employees are							
P/T & Students are paid all hours 1 pay period behind- Example 1/12/24 pay date pays 12/16/23-12/31-23.							
2) What is included in UKG HR Actions:							
include everything							