

# Application for Writing-Enhanced Course Core Credit

Updated May 6, 2024

*Please attach a syllabus and separate application sheet for each writing enhanced course.*

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Course Number	Course Title	Semester When Course Will Be Taught

## Questionnaire

1. How does this course meet the following Writing-Enhanced Course Criteria (please refer to the Writing-Enhanced Course Criteria Document for more information)? Briefly explain.
2. Which of the following faculty development options have you participated in or will you participate in while developing your first Writing-Enhanced Course? Please check all that apply and note the semester of your participation.

Workshops and meetings with WEC director(s) during the semester:

Meeting with WEC director(s) during the semester:

- Department meeting consultation (faculty development session with WEC director[s]):

3. Additional comments:

### Requirement Checklist

- Syllabus includes the WEC statement
- Syllabus includes the Writing Support Services statement
- Course enrollment is limited to the recommended cap of 20 students (with a maximum of 25 students, and the understanding that small tutorials will be considered on a case-by-case basis and are also subject to approval by the dean's office)
- A considerable portion (aim for at least 50%) of the course grade should extend from writing assignments
- Course uses a combination of high- and low-stakes writing
- Course materials include detailed assignment sheets, complete with expectations, goals, and requirements
- Instructor will provide feedback on writing assignments

Department Chair (Signature): \_\_\_\_\_

Date: \_\_\_\_\_

Please attach a syllabus and submit to:

<b>NYC WEC Director:</b> Meaghan Brewer, Dept. of English, NYC <a href="mailto:mbrewer2@pace.edu">mbrewer2@pace.edu</a>	<b>PLV WEC Director:</b> Vyshali Manivannan, Dept. of Writing and Cultural Studies, Pleasantville <a href="mailto:vmanivannan@pace.edu">vmanivannan@pace.edu</a>
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