



## PA Program Contact Sheet

### Leadership

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### Faculty

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<i>Prof. Susan Cappelmann, MS, MT(ASCP), PA-C</i> Clinical Professor, Principal Faculty	212-618-6045, <a href="mailto:scappelmann@pace.edu">scappelmann@pace.edu</a> , room 521
<i>Prof. Hayley Kovner, MS, PA-C</i> Clinical Assistant Professor, Principal Faculty	212-618-6040, <a href="mailto:hkovner@pace.edu">hkovner@pace.edu</a> , room 520
<i>Prof. Tracey Kramar, MA, PA-C</i> Clinical Associate Professor, Principal Faculty	212-618-6043, <a href="mailto:tkramar@pace.edu">tkramar@pace.edu</a> , room 525
<i>Prof. Shannon North, MS, PA-C</i> Clinical Associate Professor, Principal Faculty	212-618-6036, <a href="mailto:snorth@pace.edu">snorth@pace.edu</a> , room 519
<i>Dr. Elijah A.J. Salzer, DMSc, PA-C, NYSAFE, C-EFM</i> Clinical Professor, Principal Faculty	212-618-6038, <a href="mailto:esalzer@pace.edu">esalzer@pace.edu</a> , room 516
<i>Dr. Tracy Van Ness, DHSc, MS, PA-C</i> Clinical Associate Professor, Principal Faculty	212-618-6019, <a href="mailto:tvanness@pace.edu">tvanness@pace.edu</a> , room 518-A

**Staff**

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<i>Sherylyne Toque</i> , MPA Program Manager	212-618-6054, stoque@pace.edu, room 502-C

**Counseling Center**

General Inquiries (212) 346-1526, 7<sup>th</sup> floor at 161 William Street  
<https://www.pace.edu/counseling>

**Financial Aid**

*Ms. Nakeba O. McKoy*  
 Financial Aid Counselor for the PA Program  
 General Inquiries 212-346-1750-NYC, nmckoy@pace.edu  
 (877) 672-1830 Opt. 1, 8<sup>th</sup> floor at 161 William Street  
<https://www.pace.edu/financial-aid/contact-us>

**Information Technology Services**

General Inquiries 914-773-3333, pacehelpdesk@pace.edu  
<https://www.pace.edu/its/its-service-areas/all-services/student-technology-resources>

**Interprofessional Center of Excellence in Healthcare Simulation**

*Ms. Samantha A. Bancroft*  
 Clinical Education Lab Coordinator 212-618-6028, sbancroft@pace.edu,  
 6<sup>th</sup> floor at 161 William Street

**Office of the Registrar**

The Office of the Registrar is responsible for course scheduling, degree audit, diplomas, transcripts, transfer credit evaluation, registration, grades, resumption of studies, leave of absence, change of majors, and enrollment/degree verification. All requests and inquiries for the Office of the Registrar can be made through <https://frontdesk.pace.edu/> for staff, faculty, and students. This online request form will feed into the Helpdesk and create a Helpdesk ticket.

General Inquiries <https://frontdesk.pace.edu/>  
<https://www.pace.edu/registrar>

**Office of the Student Accounts**

Student Accounts is responsible for billing, payments, and immunization compliance. Student Accounts can receive requests and inquiries by emailing [studentaccounts@pace.edu](mailto:studentaccounts@pace.edu) as well as the <https://frontdesk.pace.edu/> online form for staff, faculty, and students. Students can also make an appointment with Student Accounts using their Qless system ( <https://www.pace.edu/qless> ).

General Inquiries 877-672-1830; [studentaccounts@pace.edu](mailto:studentaccounts@pace.edu)  
<https://www.pace.edu/student-accounts/contact-us>

**Safety and Security**

General Inquiries 212-346-1800

Emergency Closing Information Line  
Emergency Alert System  
<https://www.pace.edu/security-emergency-management>

212-346-1953  
<https://appsrv.pace.edu/ConnectED/>

**Student Accessibility Services (SAS)**

General Inquiries

212-346-1199, [sasnyc@pace.edu](mailto:sasnyc@pace.edu), 10<sup>th</sup> floor at  
161 William Street

**University Healthcare**

General Inquiries  
Pace Health Insurance  
<https://www.pace.edu/health-insurance>

212-346-1600  
800-734-9326 ext. 225; [Pace@ajfusa.com](mailto:Pace@ajfusa.com)

**University Library**

Reference Desk  
Circulation Desk  
Interlibrary Loan  
<https://libguides.pace.edu/newhomebuild>

212-346-1331  
212-346-1332  
212-346-1734