



Elisabeth Haub School of Law

Directed Research Project Request

Submit this form with your proposal (see page 2) to the full-time faculty member for signature and then to the Registrar for the Academic Dean's approval.

Student's Name: _____
Please Print

Student U #: _____

Phone #: _____

F/T Day: [] P/T Day: [] P/T Eve.: []

Anticipated Date of Graduation: _____

Current Cumulative GPA: _____

(If Cumulative GPA is not 3.0, you must have a 3.33 (B+) average in the particular subject area in which the research is undertaken or approval of Academic Dean.)

Subject Area GPA: _____

I request permission to take Directed Research for ___ (specify 1 or 2) credit hours during the following term:

Fall 20 _____

Spring 20 _____

Summer 20 _____

Have you previously registered for Directed Research with the proposed supervising full-time faculty member or any other faculty member? [] Yes [] No

If yes, indicate here: Year _____ Semester _____ // Year _____ Semester _____ // Year _____ Semester _____

(Students may not enroll in Directed Research for no more than two (2) credits in any one semester, whether or not supervised by the same or different faculty members.)

Name(s) of supervisor(s) of prior Directed Research project(s): _____

Do you propose to enroll simultaneously in a Guided Research project during the same term as this Directed Research project?

[] Yes [] No

If yes, please provide details: _____

Student's Signature and Date: _____

PLEASE ATTACH A COPY OF PROPOSAL (SEE PAGE 2 FOR FORMAT)

Permission for the Directed Research requested above is granted by:

1. _____

Instructor's Signature and Date

Instructor's Name Printed:

2. _____

Academic Dean's Signature and Date

DIRECTED RESEARCH
LAW 7xx; 1 or 2 credit hours

A student may, with the approval of the Academic Dean, undertake Directed Research (for 1 or 2 credits only), under the supervision of a full-time faculty member. Faculty supervision shall be conducted through regular and frequent meetings. No faculty member shall supervise more than three projects in a semester. The end product shall be a written work product which, after grading, shall be filed with the Registrar. The written work product shall be graded by a letter grade.

Following are the Guidelines for Directed Research Projects:

1. The proposal must be supervised by a full-time faculty member.
2. Student must obtain approval of the proposed faculty supervisor by the Academic Dean no later than the last day of the Drop/Add period by providing a written research proposal approved by the supervising faculty member.
3. The Directed Research Project Request Form (available at the Registrar's Office) must be submitted to the Academic Dean for approval and signature, after proposal is finalized and signed by supervising faculty member and student.
4. Ordinarily only available to students with a cumulative GPA of 3.00 (B) or a B+ average in the particular subject area in which the research is undertaken. If not, the Academic Dean may exercise discretion in deciding whether or not to permit the student to enroll in Directed Research.
5. Students enrolled in Directed Research may also enroll in Guided Research in the same or future semesters, but such students must demonstrate to the satisfaction of any supervising faculty member and the Academic Dean that the Directed Research project and Guided Research project are sufficiently distinct that it is appropriate and fair for the student to be enrolled in and graded separately for each project.
6. Available for 1 or 2 credits only per term.
7. Any written work product ordinarily should be approximately 25 pages or more for 2 credits and 15 pages or more for one credit.
8. A student may take no more than two (2) credits of Directed Research in any one semester and no more than eight (8) credits of Directed Research total, whether or not supervised by the same or different faculty members.
9. Final written work product, after grading, must be filed with the Registrar.

FORM OF PROPOSAL

A proposal for Directed Research in the following form should accompany the request for Directed Research. The proposal may be prepared entirely by the supervising faculty member or collaboratively by the supervising faculty member and student.

1. Problem: A precise statement of the particular inquiry to be undertaken.
2. Approach: Various questions that need to be raised and investigated in order to explore the problem.
3. Method of inquiry: Published materials, interviews, simulations, experiments, and other methods of inquiry intended to be used.
4. Data: Indication of the nature of data contemplated, not a bibliography, namely:
 - a. Primary data: reports, cases, hearings, case studies, and the like.
 - b. Secondary data: writing of scholars.Indication should also be made of the various disciplines, in addition to law, whose data need be investigated.
5. Comparative contribution: A clear delineation of the portion of the written work product that the student is expected to prepare.
6. Deadlines: Tentative deadlines, which may thereafter be adjusted by mutual agreement of the student and supervising faculty member, of deadlines to be met throughout the term.
7. Supervision and instruction: Details regarding (a) an agreed-upon meeting schedule for reporting, discussion, sharing research findings, receiving guidance, and facilitating collaboration; and (b) the supervising faculty member's specific plans for providing guidance in conducting legal research and completing citations that are appropriate to the subject matter.