



[HTTPS://TUITIONEXCHANGE.ORG](https://tuitionexchange.org)



**APPLICATION TO PARTICIPATE
IN THE TUITION EXCHANGE, INC. PROGRAM FOR 2026-2027
DEADLINE FOR RETURN: Friday, October 17, 2025**

EMPLOYEE INFORMATION

Employee's Name: _____
Ext.: _____ Email: _____
Home telephone Number: _____ Full-Time Date of Employment _____
Full-Time Years of Service as of September 1, 2026 _____
Have you received a Tuition Exchange, Inc. scholarship in the past? ☐ Yes ☐ No
If Yes, please indicate dates when scholarship was utilized _____

STUDENT INFORMATION

Student's Name: _____
Student's Social Security Number: _____ - _____ - _____ Date of Birth: _____
Relationship to Employee: _____
Student's Permanent Home Address: _____
Student's Home Telephone Number: _____
Student's Email Address: _____
Student's Current Status: ☐ High School ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior
(Please check all that apply) ☐ College/University
High School/College Currently Attending: _____

Eligible Pace University employees will be processing their own TEP applications through Tuition Exchange, Inc.'s EZ online application. After the October 17 submission deadline has passed, we will confirm the eligibility of each applicant and send each eligible applicant the EZ online application enrollment instructions *via email*.

Please return to:

University Benefits
Goldstein Academic Center
Pleasantville Campus
Fax: (914) 989-8506
Scan/Email: benefits@pace.edu

Employee's Signature

Date