2012 Summer Funded Internships

The Wilson Center funded 13 interns at 9 nonprofits and social enterprises during the summer of 2012. Hosts and interns included:

Dipesh Akkewar, MS

Information Systems, 2013

Seidenberg School of Computer Science and Information Systems

Host Organization: NYC Small Business Services (SBS)

Job Title: Business Development Intern

During his internship, Dipesh has created a reporting system for city agency staff, which is an access-based automation for data presenting, and improved the online directory. The data that's reported includes procurement spending, trends, best practices. Dipesh has joined meetings with various agencies, local law, and other units within SBS. Dipesh's projects will save the SBS team a lot of time as his tech skills are better than most staff members.

Yenedy Arias, BBA

Human Resources, 2013 Lubin School of Business

Host Organization: Little Village Playhouse (LVP)

Job Title: Operations Intern

Little Village Playhouse is in the midst of an organization-wide expansion, as they just moved into their newly (yet not completely) renovated space in Pleasantville. Yenedy's role at the Little Village Playhouse has been that of a "Renaissance Intern" because she is so flexible and fits right into the LVP team. She has performed a whole host of tasks, ranging from technical aspects to marketing and communications to book-keeping on QuickBooks to participating in the camp lessons and activities. LVP does not believe in a hierarchy to run an organization, so Yenedy is as an equally important and integral contributing member of the LVP organization. She has added a wide variety of value, all of which is founded in her flexibility, from tedious tasks to the business side of things. One accomplishment of note is that she instituted a new process using the organization's iPad to help the end-of-day camper pick-up process run more smoothly. A process that took 1 hour before now took only 10 minutes.

Amol Avhad, BBA

Information Systems, 2013

Seidenberg School of Computer Science and Information Systems

Host Organization: Endeavor Initiative

Job Title: Software Programming & Development Intern

Endeavor's global movement transforms economies, one entrepreneur at a time. Endeavor saw Amol's work as integral to the future of the organization by creating more efficient programming, as Endeavor does not have a staff web developer.

Sean Bostic-Sealy, BS

Criminal Justice/Political Science, 2013

Dyson College of Arts and Sciences

Host Organization: Legal Aid Society

Job Title: Legal Intern

This is the first summer that Legal Aid has hired interns to work in its Criminal Appeals division, which aids clients who have been convicted but not incarcerated, and seek appeal for their convictions. Sean's function in this process is to locate hard-to-find clients who have initiated their appeal but have not yet completed it. He has helped make this process more efficient by developing a tracking system using Excel to update the steps that Legal Aid has taken to advance the client's progress. To locate the clients, Sean uses Legal Aid's database to collect contact information for the client or relatives of the client who might know the client's whereabouts, and visits sites throughout the city to try and find clients.

Sean has added value this summer by doing what Criminal Appeals has always wanted to do but never could: develop a tracking system for the hard-to-find clients.

Kevin Cheng, BBA

Information Systems, 2015

Seidenberg School of Computer Science and Information Systems

Host Organization: **Endeavor Initiative**

Job Title: Software Programming & Development Intern

Kevin's work focused on graphic design, improving Facebook and Twitter, integrating a slideshow onto the home page of Endeavor's website, re-designing their blog, and working on some back-end development.

Kevin is a pro-active worker who sees something that could be better and fixes it. Since Endeavor's graphic designer left and no other staff members know graphic design, Kevin's technical expertise and programming ability were very helpful.

Utkarsh Jain, MBA

Marketing Management, 2013 Lubin School of Business

Host Organization: Yonkers Partners in Education (YPIE)

Job Title: Research/Data Analysis Intern

The position was changed entirely to fit Utkarsh's abilities and make his work more substantive. Utkarsh has added much value to YPIE this summer by conducting an analysis and report of the organization's website visitors, search engine optimization, re-writing the website language, launching a YPIE LinkedIn page, and maintaining the Facebook page. Utkarsh was absolutely prepared for this position; in fact, he's teaching staffers at YPIE.

Ariel Julian, BA

Communication Studies, 2013

Dyson College of Arts and Sciences

Host Organization: Older Adults Technology Services (OATS)

Job Title: Center Intern

Ariel's function is to help implement—the "how" work. She's worked in planning two events, the OATS Open House and the city-wide graduation. She manages the organization's donor data and database, and she helps the team as a whole with tasks such as procurement.

Ariel has added this summer by working efficiently on her projects, and offering a new perspective of how to do things. For example, she's helped to make the donation data entry process quicker and she's conducted research about programs for inspiration for new OATS topics, classes and speakers. Ariel is also helping to build the digital site to house digital classes for OATS clients. Ariel has added so much value that Lauren and her supervisor, Melissa, are working out a way to keep Ariel working here through the fall.

Malcolm-Ishmel McCann, BBA

Finance, 2013

Lubin School of Business

Host Organization: NYC Small Business Services (SBS)

Job Title: Business Development Intern

Malcolm has performed most of the specific job functions written in the original position description with the exception of training for business incentives training seminars, because Donald has not been able to conduct training sessions during Malcolm's internship. Malcolm has been shadowing Donald to various meetings and assisting with business relocation cases, the energy cost savings program, annual compliances, reviewing lease terms, payroll, and changing the industrial boundaries of New York City.

Malcolm has proactively added value this summer by providing a different perspective regarding the SBS process flow, a set of fresh eyes to review the various contracts and agreements that SBS drafts, and he has conducted 3 site visits thus far around the boroughs of New York City.

Rebecca Moriarty, MBA

Marketing Management, 2014 Lubin School of Business Host Organization: Safe Horizons

Job Title: Communications Inter.

Because of Rebecca's strong marketing and communications skills, she has been treated like an entry-level employee, not an intern at Safe Horizon. A few months before Rebecca's internship, Safe Horizon's head of marketing and communications left the organization, so Rebecca's work has been so valuable during this stressful time for the organization. Her research skills have been valuable to conduct media-related research for the organization. Kristen and Elysia shared that Rebecca found important background information about a New York Times reporter, and that information enabled Safe Horizon to respond to his questions appropriately and accurately so as to be minimally controversial.

According to Kristen and Elysia, Rebecca has made an "amazing contribution" this summer. She is able stay on task, meet deadlines, and even help keep her supervisors on task and meeting deadlines. Rebecca has filled in for Safe Horizon's marketing coordinator when she is out of the office by collecting daily media coverage and highlights that the organization sends out to its network of employees, partners and followers. As Safe Horizon celebrates its 35th anniversary, Rebecca has helped to archive historical organizational documents.

Jonathan Prato, BBA

Finance, 2013

Lubin School of Business

Host Organization: <u>NYC Small Business Services (SBS)</u>

Job Title: Business Development Intern

Kelvin says Jonathan is fantastic—pleasant, warm, engaging, passionate about entrepreneurship, and able to work with many different divisions of SBS. Jonathan has worked on two different projects thus far. The first project, which will be used for testimony by the commissioner, has included integration of multiple reporting components of industrial businesses, conducting site visits, mapping out project plans, and attending kick off meetings. The second is a research project about ways to improve small businesses and procurement in New York City.

Anjali Rai, MS

Information Systems, 2013

Seidenberg School of Computer Science and Information Systems

Host Organization: The New York Women's Foundation

Job Title: Program Evaluation Intern

NYWF is in the data collecting stage of the balanced score card report and is not at the point within the organization to update their impact score card. Anjali's main function is to measure NYWF's performance in two organizational areas: IT, HR, and one area with which she is not familiar, like development. At this point in her internship, Anjali is working on collecting data about NYWF's IT and HR strategies from 2008 – 2012, and drafting a report that will be reviewed by the organization's CEO.

Anjali has added "incredible value" according to Talatha. Staff members could not take stock of where the organization stands with IT and other organizational strategies, so Anjali has moved the balanced scorecard report along in her first four weeks. Interestingly, Anjali is picking up the work of a past Wilson intern, Raghav Parmar, who introduced this strategic planning and management system to the foundation during his 2010 summer internship. When Anjali completes the IT analysis, her report will be fed into the balanced scorecard report.

Talisha Scism, BA

Modern Languages, 2013

Dyson College of Arts and Sciences
Host Organization: Legal Aid Society

Job Title: Investigative Intern

As an investigative intern in the Criminal Defense Bureau, Talisha is responsible for locating witnesses, interviewing eyewitnesses and complaining witnesses, obtaining written statements (when possible), transcribing 9-1-1 phone calls, and writing up investigative reports. Her work is used to help build the clients' cases. All interns travel throughout Staten Island with another investigative intern in the unit to ensure safety and support.

Shalika Shoulders, BBA

Business Management, 2014 Lubin School of Business

Host Organization: The Trust for Public Land

Job Title: Summer Intern

Shalika strategizes which sites to see, visits potential new sites, drafts reports based on her visits, and has participated in TPL's Weeding Workshop. She has seen the various stages of the building process after a site is chosen from attending design meetings, at which TPL staffers collaborate with school administrators and students, and construction kick-off meetings.

Shalika has added value to TPL this summer because the work she does helps to expand the TPL programs. Without her, the sites could not be visited and reported on. Shalika is reliable and does exactly what is expected of her. Shalika's ability to solve problems prepared her for the position's tasks and responsibilities. Mary Alice suggests that courses in urban politics, non-profit funding sources, budgeting and project management can help prepare someone for an entry-level position at TPL. She also suggests that students considering doing internships in this sector network during college and create contacts within the sector.