

## How to Set Up Exchange Email on an Android Device

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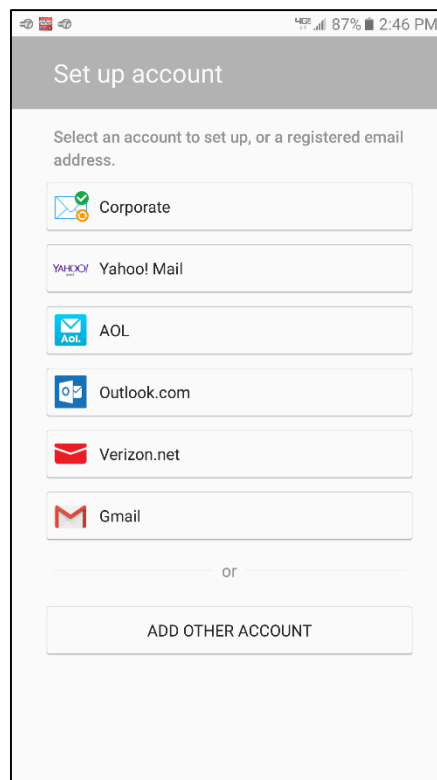
### Introduction

Pace Students, Faculty, and Staff can set up their Exchange email account on their Android device using Exchange ActiveSync.

### Setting Up ActiveSync on an Android Device

- Launch the **Email App**

### The Set up account screen displays



- Select **Corporate**

Exchange ActiveSync

Email address

Password

☐ Show password

☐ Set as default account for sending email

MANUAL SETUP SIGN IN

clevy@pace.edu | dsamuel@pace.edu | coniszeko@pace.edu >

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- Type your full *Pace email address* and *Password*
- Click **OK** when prompted on the Email
- Click **Continue**

Exchange server settings

Account

Email address  
username@pace.edu

Domain\username  
pace\username

Password  
.....

☐ Show password

Server settings

Exchange server  
email.pace.edu

☒ Use secure connection (SSL)

☐ Use client certificate

CLIENT CERTIFICATE

Mobile device ID  
SFC24166ADR1FC8F

SIGN IN

- Type *pace\your username* in the **Domain\Username** field
- Type your *Pace Password*
- Type *email.pace.edu* in the **Exchange server** field
- Click **SIGN IN**

**Your Pace Exchange email account is now connected.**