



Elisabeth Haub School of Law

General Change Form

PLEASE RETURN TO THE REGISTRAR'S OFFICE.

Any questions call 914-422-4032.

STUDENT ID NUMBER	LAST NAME	FIRST NAME	MIDDLE
If this is a new address/phone #, please indicate what you would like to be updated on your record			Address <input type="checkbox"/> Telephone <input type="checkbox"/>

STREET ADDRESS/P.O. BOX	CITY	STATE	ZIP CODE	PHONE NUMBER	EMAIL ADDRESS
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Please check appropriate boxes:

LEVEL: ☐ JD
☐ LLM
☐ SJD

Have you previously received a Pace Degree? ☐ YES ☐ NO Date Received _____

PLEASE NOTE: **ORIGINAL** documentation must be provided to substantiate this application.

SOCIAL SECURITY CHANGE

ALL of the following original documentation is required: Social Security Card and Picture ID.

CURRENT

NEW

MARITAL STATUS CHANGE

ALL of the following original documentation is required: Marriage Certificate or Naturalization Certificate or Court Document or Court Divorce Document and Picture ID.

CURRENT ☐ Single ☐ Married ☐ Divorced ☐ Widow

NEW ☐ Single ☐ Married ☐ Divorced ☐ Widow

GENDER CHANGE

Preferred Name

ALL of the following original documentation is required Court Document and Picture ID.

CURRENT

NEW

☐ Male

☐ Male

☐ Female

☐ Female

No documentation required.

Current

New

NAME CHANGE

ALL of the following original documentation is required: Social Security Card, and Picture ID **and** ONE of the following: Marriage Certificate, Naturalization Certificate, Court Document, or Court Divorce Document

CURRENT

NEW

Student/Alumnus Signature (Updated)

FOR OFFICE USE ONLY:

UPDATE SPAIDEN ☐

DOCUMENTATION COPY ATTACHED ☐

TICKET CREATED AND SENT TO ITS ☐

COPY INTEROFFICED TO CAMPUS DIRECTORS OF FINANCIAL AID ☐

ORIGINAL WITNESSED _____	ENTERED BY _____
OSA ADVISOR	OSA ADVISOR
DATE	DATE