

ELISABETH HAUB SCHOOL OF LAW  
JOHN JAY LEGAL SERVICES

Pro Bono Scholars Application

Spring 2026

*Applications must be submitted by email to [applicationsJJLS@law.pace.edu](mailto:applicationsJJLS@law.pace.edu) by April 11 at 12:00 p.m.*

**SECTION 1: STUDENT INFORMATION:**

Name			
U Number			
E-mail address			
Phone	Home	Cell	Work
Mailing Address			
City		State	Zip Code

**Summer contact information if different from current address and telephone:**

Mailing Address			
City		State	Zip Code
Phone	Home	Cell	Work

Degree (JD, JD/MBA)		Date of graduation	
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**SECTION 2: SUPPLEMENTAL APPLICATION MATERIALS:**

Please include the following; incomplete application packages will not be considered. These documents will be shared with host organizations.

1. **Statement of interest:** Please attach a statement that, in 250 words or less, describes your interest in the Pro Bono Scholars Program and how participation aligns with your long-term career goals. This may be shared with potential placements.
2. **Resume:** Please attach a resume that captures the relevant co-curricular and professional work you have done to date.
3. **Transcript**
4. **A brief (5 pages) writing sample**

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***SECTION 3: REFERENCES:***

Please list the name and information of **two (2)** references who can speak to your character, work ethic, and academic/personal/career achievements and goals. References may include a former employer, a faculty member, a staff/administrator, or a community member. Letters are not required, although your references may be contacted.

Reference 1

Name	
Title	
Organization	
Relationship to you	
Phone number	
E-mail address	

Reference 2

Name	
Title	
Organization	
Relationship to you	
Phone number	
E-mail address	

***SECTION 4: PLACEMENT PREFERENCES:***

Type of Placement (please indicate by order of preference)	
	Criminal Justice Clinic (Please submit an application for the clinic also)
	Food and Farm Business Law Clinic (Please submit an application for the clinic also)
	Immigration Justice Clinic (Please submit an application for this clinic also)

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	Children
	Domestic Violence/Family
	Housing
	Immigration
	Other (please specify)

***SECTION 5: WORK PREFERENCES:***

1. What specific lawyering work would you most like to learn about and practice during the Pro Bono Scholars Program? (e.g., litigation, transactional lawyering, interacting with clients; drafting motions and other legal documents; fact investigation, and witness preparation; etc.) Why?
2. For conflict of interest reasons, it is important that you identify all legal employers, securities brokers or investment firms that you have worked for during the past two years. Please list employers and dates below (include both volunteer and compensated employment, full-time and part-time):

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3. In addition to the Pro Bono Scholars, what other major time commitments do you expect to have during the semester?

4. Please describe any geographical preferences or constraints.

***SECTION 6: OTHER ATTRIBUTES/EXPERIENCES:***

<u>Languages other than English</u>	<u>Oral level of fluency</u>	<u>Written level of fluency</u>
Other special skills		

***SECTION 7: OTHER ACADEMIC REQUIREMENTS:***

All graduation requirements, other than the Upper Level Skills requirement, must be completed before the end of the fall semester.

	<b>YES</b>	<b>NO</b>
Have you satisfied the Upper Level Writing Requirement?		
Have you satisfied the Administrative Law Requirement?		
Have you satisfied the Upper Level Skills Requirement?		
Do you plan to satisfy the Upper Level Skills Requirement through the Pro Bono Scholars Program?		

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If accepted as a Pro Bono Scholar, which courses do you plan to take in the Fall 2025 semester?

**Submit this application and all attachments by e-mail to  
[applicationsJJLS@law.pace.edu](mailto:applicationsJJLS@law.pace.edu)**

**(Pro Bono Scholars Spring 2026 in the subject  
line) All documents should be submitted in ONE  
PDF file**

***Application Deadline:*  
April 11 at 12:00 p.m.**