

Banner 9: Entering Per Credit Rate in PEAREVW

PEAREVW Form

To enter a per credit rate, search for the faculty member you are assigning the rate to and click on the **“Insert”** button located in the upper right hand corner of the form. Then enter the following fields on the form:

1. Academic Year under Review Type
2. Enter the first date of the academic year in the “Due Date” field
3. Enter the per credit rate in the Rating field

The screenshot shows the PEAREVW form interface. At the top, it displays the user 'ellucian' and the form title 'Employee Review PEAREVW 9.3.4 (TST9)'. Below this, the ID 'U00003100' and the name 'Professor Lisa R Ellrodt' are shown. A 'Start Over' button is located in the top right corner. The main area contains a table titled 'EMPLOYEE REVIEW' with the following columns: Review Type, Review Type Description, Due Date, Completed, Completed Date, Rating, Reviewer ID, and Reviewer ID Description. The table lists 10 records for academic years from 2009-2010 to 2018-2019. The 'Completed' column contains checkboxes, all of which are checked. The 'Rating' column contains numerical values ranging from 939 to 1176. The 'Reviewer ID Description' column lists the names of the reviewers. In the top right corner of the table area, there are buttons for 'Insert', 'Delete', 'Copy', and 'Filter'. The 'Insert' button is highlighted with a red box. Below the table is a 'Details' section with a 'Comments' field. At the bottom of the form, there is a 'SAVE' button and a footer containing 'EDIT', 'Record: 1/15', 'PERREVW/PERREVW_REV_CODE [1]', '©2000 - 2018 Ellucian. All rights reserved.', and the 'ellucian' logo.

Review Type *	Review Type Description	Due Date *	Completed	Completed Date	Rating	Reviewer ID	Reviewer ID Description
16	2018-2019 Academic Year	01-SEP-2018	<input checked="" type="checkbox"/>	23-JUL-2018	1176	U00281264	Mrs Jennifer M Samuels
17	2017-2018 Academic Year	01-SEP-2017	<input checked="" type="checkbox"/>	03-AUG-2017	1156	U00001546	Mr Pedro E Figueroa
16	2016-2017 Academic Year	01-SEP-2016	<input checked="" type="checkbox"/>	30-AUG-2016	1125	U00003512	Ms Frances Eileen O'Gara
15	2015-2016 Academic Year	01-SEP-2015	<input checked="" type="checkbox"/>	17-JUL-2015	1082	U00281264	Mrs Jennifer M Samuels
14	2014-2015 Academic Year	01-SEP-2014	<input checked="" type="checkbox"/>	06-AUG-2014	1082	U00281264	Mrs Jennifer M Samuels
13	2013-2014 Academic Year	01-SEP-2013	<input checked="" type="checkbox"/>	11-SEP-2013	1082	U00281264	Mrs Jennifer M Samuels
12	2012-2013 Academic Year	01-SEP-2012	<input checked="" type="checkbox"/>	24-AUG-2012	1082	U00281264	Mrs Jennifer M Samuels
11	2011-2012 Academic Year	08-SEP-2011	<input checked="" type="checkbox"/>	08-SEP-2011	1050	U00003512	Ms Frances Eileen O'Gara
10	2010-2011 Academic Year	01-SEP-2010	<input checked="" type="checkbox"/>	13-SEP-2010	939	U00281264	Mrs Jennifer M Samuels
09	2009-2010 Academic Year	01-SEP-2009	<input checked="" type="checkbox"/>	11-SEP-2009	939	U00001536	Ms Zaida I Rivera