

## CONSORTIUM/CONTRACTURAL AGREEMENT

For Pace University Students studying abroad or away from Pace University

BETWEEN

**Pace University**  
(Home School)

and

\_\_\_\_\_  
(Host School)

The Home School and the Host School listed above are hereby entering into a consortium/contractual agreement

| Section I: To be completed by the Student                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                        |
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| Name:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Social Security Number:                |
| Telephone Number:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Email Address:                         |
| Current Permanent Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Address While Studying Away (if known) |
| Consortium Period: Summer <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Year: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                        |
| <p>Under this consortium/contractual agreement, the student will:</p> <ol style="list-style-type: none"> <li>1. Be enrolled in a degree, certificate, or other recognized credential program at the Home School.</li> <li>2. Maintain satisfactory academic progress</li> <li>3. Take courses at the Host School, which are transferable to his or her Home School degree, certificate, or recognized credential as certified by his or her Home School academic advisor.</li> <li>4. Provide proof of registration of courses to be taken at Host School</li> <li>5. Notify the Home School financial aid office if you do not begin attendance at the host school for the above stated period</li> <li>6. Immediately inform the Home and Host School of any change in enrollment status, including withdrawing from any or all courses or substitution of approved courses.</li> <li>7. Ensure that the Host School provides the Home School with a Host School academic transcript upon completion of the consortium period.</li> <li>8. File a FAFSA and complete the required financial aid process prior to all applicable deadlines.</li> <li>9. Pay tuition, fees, and other expenses as charged by the Home and/or Host School by the payment deadlines. Please confirm with the Host School their individual payment policies as it pertains your program.</li> <li>10. If the program is a study abroad, student must obtain a "Study Abroad Budget" from the International Office for submission with this form.</li> </ol> |                                        |
| Student's Signature:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Date:                                  |

| <b>Section II: To be completed by the Host School Financial Aid/Student Account Officer</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| <b>Enrollment dates:</b> From: _____ To: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Number of Credits:</b> _____   |
| <b>Tuition &amp; fees:</b> \$ _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Room &amp; board:</b> \$ _____ |
| <b>Books &amp; supplies:</b> \$ _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Transportation:</b> \$ _____   |
| <b>Misc. personal expenses:</b> \$ _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Other (specify):</b> \$ _____  |
| <b>Under this consortium/contractual agreement, the Host School:</b> <ol style="list-style-type: none"> <li>1. Certifies that the student listed has been accepted for enrollment in an academic program that meets the Title IV student financial aid eligibility requirements (IF consortium agreement)</li> <li>2. Will make available applicable student consumer information required under Title IV (IF consortium agreement).</li> <li>3. Will provide the Home School with documentation of the student's enrollment at the Host School.</li> <li>4. Agrees to notify the Home School if the student fails to enroll in, or withdraws from, the Host School (to include the withdrawal date and other relevant information).</li> <li>5. Will provide the Home School with a Host School academic transcript upon completion of the consortium period</li> </ol> |                                   |
| <b>Host School Financial Aid/Student Account Officer Signature:</b> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                   |
| <b>Print Name:</b> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Title:</b> _____               |
| <b>Email Address:</b> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Date:</b> _____                |
| <b>Telephone:</b> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Fax Number:</b> _____          |

| <b>Section III: To be Completed by Pace University's Financial Aid Officer</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| The Financial Aid awards to be received by the student for the stated period of attendance are as follows:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                        |
| <b>Federal Direct Loans:</b> Subsidized _____ Unsubsidized _____ Plus _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                        |
| <b>Federal Pell Grant</b> _____ <b>Federal SEOG</b> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                        |
| <b>TAP</b> _____ (If student wishes to have Host School process NYS TAP (Host School MUST be a NYS school), the student must make special arrangements with the Pace University TAP Coordinator)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                        |
| <b>Other</b> _____ <b>TOTAL AID:</b> _____ <b>Disbursement Dates :</b> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                        |
| <b>NOTE: Students visiting other schools under this consortium agreement, <u>do not</u> qualify for Pace University institutional aid programs, i.e., Merit Scholarships, Endowed Funds or Pace Grant.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                        |
| <b><u>Only IF a consortium agreement, the Home School:</u></b> <ol style="list-style-type: none"> <li>1. Agrees to process the student's Title IV financial aid and provide payment of Title IV funds, if the student is eligible.</li> <li>2. Will make available applicable student consumer information required under Title IV.</li> <li>3. Certifies that the student is making satisfactory academic progress toward the completion of his or her degree, certificate, or recognized credential at the Home School.</li> <li>4. Will conduct Enrollment Reporting to the National Student Loan Data System (NSLDS).</li> <li>5. Will calculate returns of the Title IV funds, when appropriate.</li> <li>6. Will maintain Title IV record keeping and reporting requirements.</li> </ol> |                                                        |
| <b>Financial Aid Officer's Signature:</b> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                        |
| <b>Print Name/Title:</b> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Date:</b> _____                                     |
| <b>Email Address:</b> _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Fax # 212-346-1750</b><br><b>Fax # 914-773-3315</b> |